

## Role Description

November 2019

## Junior School Music Teacher – Part time

#### Purpose and Outline of Role

The Junior School Music Teacher is responsible for creating and delivering an engaging, productive and disciplined learning environment, in which every student is equipped and encouraged to learn.

This is a permanent part-time, 0.6 FTE, appointment commencing Term 1, 2020. However, the commencement date may be negotiable. The Junior School Music teacher will be required to teach the NESA Creative Arts K-6 (Stage 2 & 3) syllabus and, if suitably qualified, may be offered additional Senior Music classes. A knowledge of Kodály and Orff approaches to music education is desirable.

For a suitably qualified candidate, there is the possibility of an additional curriculum co-ordination role. This role will require an understanding of the NESA Creative Arts K-6, Music 7-10 and Music Stage 6 syllabuses, with proven ability in planning and implementing a sequential K-12 Music program.

The Junior School Music Teacher is also responsible for assessment and reporting on student progress and plays a key role in student wellbeing, in the daily operations and the co-curricular life of the School.

## Reporting Relationships

The Junior School Music Teacher is responsible ultimately to the Principal and reports directly to the Head of Junior School and the Head of Music. S/he will work closely with other staff in the areas of curriculum, differentiation, specialised learning (gifted and special education) and specialist subject teachers.

## Role Responsibilities

- Design and implement well-sequenced and rich teaching programs
- Work with colleagues to review and improve programs using student feedback and assessment data
- Use effective teaching strategies that meet the needs of all students
- Manage challenging behaviour and address discipline issues promptly, fairly and respectfully
- Ensure students' wellbeing and safety, complying with school and regulatory requirements
- Promote safe, responsible and ethical use of technology



- Set and sustain high expectations for all students
- Use a range assessment strategies, both formal and informal
- Maintain accurate records of student achievement and provide timely and effective feedback to students, parents and colleagues
- Contribute to the School's culture of ongoing reflection and professional learning
- Establish and maintain respectful and collaborative relationships with all stakeholders
- Plan for opportunities for parents/carers to be involved in their children's learning
- Participate in the school's outdoor education program during camp week.

#### Additional Responsibilities

- Be involved in school functions e.g. Parent Information Evenings and School events, as requested by the Principal or Head of Junior School
- Attend staff meetings and professional development days as required, both in and out of school hours
- Complete all duties, including but not restricted to playground and relief duties.
- Be involved in the extra-curricular life of the school
- Carry out any additional duties as directed by the Principal or Head of Junior School.

#### **Key Competencies**

- A deep love of Music and the ability to foster in young people and appreciation of music.
- Participate in the co-curricular music program with concert bands, orchestras and/or choirs. The focus will vary according to the successful applicant's area of expertise.
- Excellent written and verbal communication skills
- Appropriate qualifications and eligibility to teach under the requirements of NSW law and School policy
- Thorough knowledge of effective and relevant teaching strategies based on student characteristics
- Strong understanding of curriculum requirements and the ability to plan and deliver robust and stimulating teaching activities within well-structured programs
- Ability and willingness to evaluate and critically reflect upon own professional practice
- Proficiency in a range of technologies to support teaching and professional duties



- Ability to create a positive, supportive and engaging classroom climate that meets the academic, social and emotional needs of all students
- Commitment to educational excellence and an empathy with the ethos and ideals of Queenwood.

#### **Personal Attributes**

- Excellent written and oral communication skills
- High level organisational and planning
- Strong interpersonal skills and a flexible 'can do' approach
- Ability to develop constructive and trusting relationships with students which engender positive attitudes to learning
- High standard of professionalism and personal conduct consistent with the values and standards of Queenwood
- Ability to show initiative and to be proactive
- A demonstrated capacity to evaluate and critically reflect upon one's own professional practice
- Ability and willingness to contribute positively to the wider life of the School
- Commitment to upholding Queenwood's values and ethos

Closing date for applications is Monday 9 December at 5pm.

# PLEASE NOTE THAT QUEENWOOD ONLY ACCEPTS ELECTRONIC APPLICATIONS

- Applications should include:
- Your WWCC number as per new regulations as at 15th June 2013
- Application for Employment see Queenwood website Employment page: http://www.queenwood.nsw.edu.au/about-queenwood/employment/
- Resume & cover letter addressing the criteria / position requirements
- Your email address
- Names and phone numbers of three confidential referees
- Applications to be emailed to: Employment@queenwood.nsw.edu.au