

## **ENGLISH at St George's College, Weybridge**

The English Department is responsible for delivering the English curriculum throughout the school. It has eight full-time and three part-time members of staff and has an outstanding academic record in public examinations. It is a lively and enthusiastic department with teachers who enjoy their subject and discussion on a wide range of literary topics. There is a broad range of age and experience and a strong culture of support for each other.

The KS3 curriculum at St George's goes well beyond that of the Key Stage whilst ensuring that the objectives of KS3 are met. At KS4, all students study both English and English Literature and are entered for the Cambridge IGCSE syllabus. Currently, the English Language examination is taken in the Fourth Year (Year 10) and English Literature in the Fifth Year (Year 11). In 2018, 100% of grades in the English Language IGCSE were at A\*-B, and 97% of English Literature IGCSE grades were at A\*-B. English Literature is a popular subject in the Sixth Form, with over sixty students taking the subject. From September 2015, the linear OCR A Level course has been taught over the two years. Students are not entered for AS examinations. Examination results are excellent, with the majority of students obtaining the highest grades. In 2018, 100% of our students were awarded A\*-B grades.

One of the main focuses of the department is to encourage reading as much as possible. To this end, there is a strongly supported partnership with the Library and all lower school classes have a weekly reading lesson in the Library, following a monitored reading programme. The Library has a well-stocked collection of fiction for all ages and critical and biographical studies for GCSE and A Level students. All members of the department work closely with the librarians to suggest and update new titles for both fiction and critical writing. Sixth Formers are encouraged to use the resources to extend and support a programme of wider reading. Theatre trips, workshops, conferences and poetry readings are all part of the extended curriculum of the English Department and form an integrated programme of study for all age groups. The aim of the department is to allow each student to learn to love literature and to be able to write fluently and we pride ourselves that both of these objectives are seen in our students.

The department is housed in its own suite of rooms, all of which have Internet access and interactive whiteboards. The two English Offices are also located in the same area and act as a focus for department meetings, as well as serving as the English teachers' daily work space and base for communications. There is also a well-stocked book room and excellent departmental resources, many of which are on the departmental shared area of the school intranet. Recordkeeping is computer-based and there is a programme of support to ensure that ICT skills are quickly brought to a recognised competency.

We are looking for a well-qualified English specialist to join a dynamic team from September 2019 for one year and to contribute his or her own interests and enthusiasms to a very strong department.

## KEY REQUIREMENTS

1. Prepare lessons according to schemes of work set out by the Head of Department
2. Set and mark work regularly for all students, in accordance with departmental guidelines and keep accurate records of achievement for students
3. Set and mark a share of the internal examinations within the Department
4. Write internal and external reports as required
5. Attend and contribute to Departmental meetings
6. Show willingness to share ideas and contribute to Departmental Resources
7. Take a share of responsibility for activities organised by the Department (field trips, lectures, societies etc)
8. Embrace new curricular initiatives and teaching strategies
9. Attend Staff meetings as required
10. Adopt a professional approach to teaching, mirroring behaviour expected of students

No job description can fully encompass every aspect of this role and duties and responsibilities may vary from time to time.

## **ADDITIONAL SPECIFIC RESPONSIBILITIES**

- a) To be a Tutor to an assigned Tutor Group and to carry out related duties in accordance with the general job description of Group Tutor including implementing the PSHE programme.
- b) To carry out supervisory duties in accordance with the DH Staff's Supervision Rota. This amounts to the equivalent of 1.5 Term's worth of duties, spread throughout the 3 x Terms. Duties are scheduled to avoid clashes with other areas of responsibility.
- c) To make a significant contribution to non-departmental extra-curricular activities, in addition to the above. Core contribution is defined as the equivalent of 1 x Term's Saturday Sport; this can be met in a variety of ways, including 1 x evening of contribution across 3 Terms, depending on the nature of the activity. Co-curricular contributions which exceed this can be eligible for additional remuneration, but this will need to be negotiated with the Head of Co-Curricular and DH Staff, once in post.
- d) The school has a House system and all staff are members of a House and expected to support its activities.

## **CONDITIONS OF SERVICE**

The salary will be dependent upon experience and qualifications. The College participates in the Teachers' Superannuation Scheme and adheres to the current statutory requirements for retirement procedures.

## **APPOINTMENT PROCEDURE**

A completed Application Form, CV and a brief covering letter, together with the details of two referees should be forwarded to:

The Headmistress; St George's College Weybridge, Weybridge Road, Addlestone, Surrey, KT15 2QS or by email to: [headmistress@stgeorgesweybridge.com](mailto:headmistress@stgeorgesweybridge.com).

**Please note, applications will be reviewed upon receipt and candidates may be invited to interview at short notice.**

St George's employs personnel who are best qualified for the post without any discrimination in favour or race, colour, gender or national origin. All staff must be able to support the Mission Statement of the school.