



Hillstone Primary School

Job Description

Main purpose

The teacher will fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document

Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work

Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment

Adapt teaching to respond to the strengths and needs of pupils

Set high expectations which inspire, motivate and challenge pupils

Promote good progress and outcomes by pupils

Demonstrate good subject and curriculum knowledge

Participate in arrangements for preparing pupils for external test

Whole-school organisation, strategy and development

Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision

Make a positive contribution to the wider life and ethos of the school

Work with others on curriculum and pupil development to secure co-ordinated outcomes

Provide cover, in the unforeseen circumstance that another teacher is unable to teach

Health, safety and discipline

Promote the safety and wellbeing of pupils

Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment

Professional development

Take part in the school's appraisal procedures

Take part in further training and development in order to improve own teaching

Where appropriate, take part in the appraisal and professional development of others

Communication

Communicate effectively with pupils, parents and carers

Working with colleagues and other relevant professionals

Collaborate and work with colleagues and other relevant professionals within and beyond the school



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Develop effective professional relationships with colleagues
Personal and professional conduct
Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
Understand and act within the statutory frameworks setting out their professional duties and responsibilities
Safeguarding
Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
Work with the designated safeguarding lead (DSL) to promote the best interests of pupils, including sharing concerns where necessary
Promote the safeguarding of all pupils in the school
Add any other duties relevant to the role in your school
Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.