



St Ann's School
Springfield Road
Hanwell W7 3JP
Tel: 020 8567 6291
e-mail: adminmail@st-anns.ealing.sch.uk

Head Teacher: Mr. Timmy Holdsworth

September 2023

Dear Applicant

Thank you for your interest and request for an application pack for the post of Cleaner at St. Ann's School.

This is a part time post for 2 hrs per day (10hrs per week) 3.30-5.30pm.

I enclose an application form, a job description and a person specification.

Please ensure that when writing your supporting statement (Section 9 on the application form) you address each of the person specification points individually. Your statement will be used by the selection panel to compose the short list and if you do not address each point you will not be called for interview.

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Short listing will take place on Tuesday 26th September and applicants called for interview will be contacted on that day. If you have not heard from us by close of business on 26.9.23, please assume that on this occasion you have not been successful.

Interviews will take place on Friday 29th September. You will be advised of the time on Thursday 26.9.2023.

I look forward to receiving your completed application form which must reach school by midday on Monday 25th September 2023.

Yours faithfully

Timmy Holdsworth
Head Teacher.



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