

# Welcome to LSA

Creating stories that change the world.



## Job Application Pack

Role: **Learning Mentor**

Closing Date: **12pm, Friday 6th September 2024**

Salary: **TTO Pro rata - ST4 £23,972.60 - ST11 £29,248.81**

Contract: **Term Time Only**

Location: **Highbury, London**

# Learning Mentor

The purpose of the Learning Mentor is to implement agreed work programmes and intervention strategies with individual students and groups of students both in and outside the classroom and assist the teaching staff in evaluating their impact. This will also involve assisting the teacher in planning, and the management/preparation of resources.

## Role Responsibilities + Requirements

- To work with teachers in planning, evaluating and adjusting work programmes and intervention strategies
- To monitor and evaluate students' response to these learning activities through observation and recording achievement against predetermined learning objectives.
- Provide feedback to teachers and students.
- Keeping records for the Inclusion department.
- Promote positive values, attitudes to learning and good pupil behaviour in line with LSA's policies.
- Liaise with parents, staff and outside agencies where necessary
- Establish positive and productive working relationships with students and actively promote the inclusion of all students.
- Be aware and comply with policies and procedures relating to child protection, H&S, confidentiality and data protection.
- Report concerns to appropriate person.
- Attend, and participate in meetings and training activities as required.
- Undertake planned supervision of students out of school hours, and supervise students on visits, trips and out of LSA activities/catch-up sessions.
- To undertake other duties and activities within the scope of the post as directed by the line manager/Senior Leadership Team.
- To be present at staff briefing every morning
- Work as directed - either one-to-one or with small groups of students
- Creating/locating teaching or lesson resources to support staff
- To support students developing their Industry skills for the Film and TV course
- Supporting pupils with learning difficulties
- Assisting with preparation of teaching resources
- Helping on school outings or at school events
- Updating data systems, monitoring systems
- Aiding students with their transition from year 11 and/or previous education setting
- Devising strategies to increase confidence and self esteem towards Industry progress
- Liaising with all school staff, including specialists to devise plans for individual students
- Plan interventions and programmes for individuals or groups, when appropriate



# Person Specification

## Qualification Criteria

- Right to work in UK
- GCSE Maths and English (Grade C or above)
- A Level or equivalent qualification (or experience).

## Experience

- Experience of working with young people
- Awareness and understanding of best practice to ensure safeguarding and child protection.
- Experience working with a range of professionals, including those in an educational setting

## Specific skills

- Strong written and oral communication skills
- Ability to keep highly organised and work efficiently and effectively even when demands of the job are high
- Good IT skills
- Able to establish good working relationships
- An understanding of the importance of confidentiality and discretion

## Personal characteristics

- Genuine passion and belief in the potential of every pupil
- Good attendance and punctuality
- Resilience
- An enthusiasm for working with young people
- Helpful, positive, calm and caring nature
- Able to establish good working relationships with others
- Able to follow instructions accurately but make good judgements and lead when required
- Be prepared to work flexibly
- Be motivated to continually improve standards and achieve excellence.

## Other

- The post holder must be committed to the safeguarding and welfare of all pupils
- Willingness to undertake training
- This post is subject to an enhanced Criminal Records Bureau disclosure.



# Applying to LSA

We welcome applicants from all backgrounds, of any sexual or gender identity, neurodiverse applicants, adults of any age or religious belief and encourage applications from people with a disability.

We are committed to diversifying the screen industries and increasing the diversity of our team is an important step towards this goal. We would especially welcome applicants who are from Black, Asian or Minority Ethnic groups, who are currently under-represented in our teaching staff.

Hiring Manager: Ursula Bunbury-Omane

Start Date: from 30th September 2024

Salary: TTO Pro rata - ST4 £23,972.60 - ST11 £29,248.81

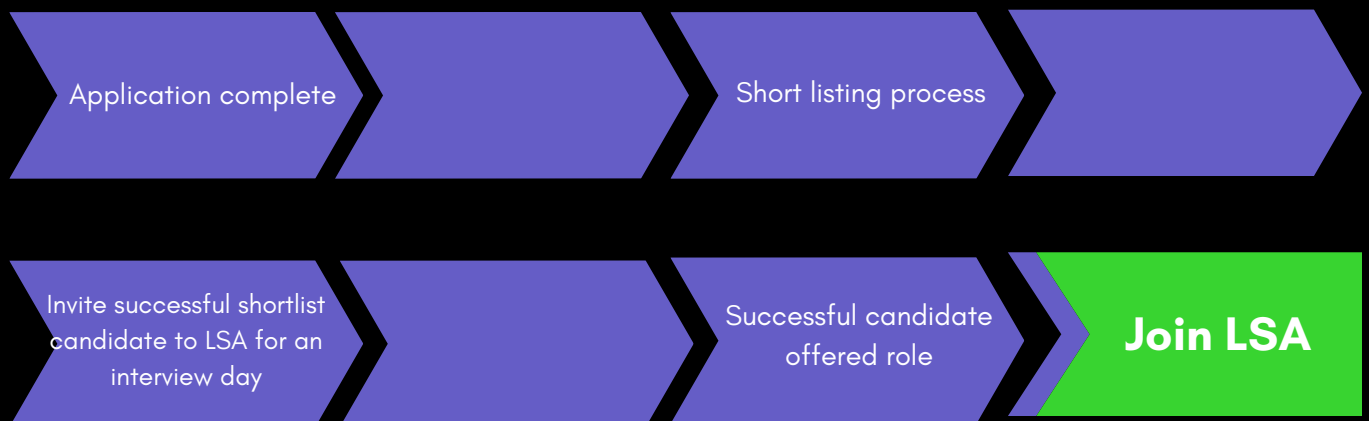
Closing Date: 12pm, Friday 6th September 2024

Interviews: Monday 16th September 2024

To apply, please click the Apply link below

[APPLY](#)

## The hiring process



If you would like to find out more about LSA or the role before applying, then please contact [ursula.bunbury@lsa.ac.uk](mailto:ursula.bunbury@lsa.ac.uk) to arrange an informal chat. Please note that this is completely optional and does not form any part of the selection process.

# LSA LONDON SCREEN ACADEMY

We look forward to you joining us and helping our students create stories that change the world.

