

## Job Description- 0.4 SEN Teacher

### **Duties and responsibilities of the post:**

#### **Teaching and Learning**

- Lead and manage a class team
- Identify and adopt the most effective teaching approaches for pupils with a range of complex SEN
- Monitor teaching and learning activities to meet the needs of pupils with SEN
- Plan and deliver effective sequences of lessons and generate medium and long term plans to support this
- Identify and teach skills that will develop pupils' ability to work independently
- Identify and teach skills that will develop pupils' ability to communicate
- Identify and teach skills that will develop pupils' social independence
- Lead a subject(s) or identified area within the School Improvement Plan and ensure progress is at least Good.
- Report progress to relevant stakeholders

#### **Behaviour and Safety**

- Lead the class team in responding to behaviour policies, protocols and plans and with regards to individual students
- Establish a safe, purposeful and stimulating environment for pupils, rooted in mutual respect and establish a framework for discipline with a range of strategies, using praise, sanctions and rewards consistently and fairly
- Manage the class effectively, using approaches which are appropriate to pupils' needs in order to inspire, motivate and challenge pupils
- Maintain good relationships with pupils, exercise appropriate authority, and act decisively when necessary
- Be a positive role model and demonstrate consistently the positive attitudes, values and behaviour, which are expected of pupils
- Have high expectations of behaviour, promoting self-control and independence of all learners
- Carry out playground and other duties as directed and within the remit of the current School Teachers' Pay and Conditions Document
- Be responsible for promoting and safeguarding the welfare of children and young people within the school, raising any concerns following school protocol/procedures
- Be responsible for writing and updating personal risk assessment for pupils within the class
- Work in line with schools attachment best practise model

#### **Team Working and Collaboration**

- Participate in any relevant meetings/professional development opportunities at the school, which relate to the learners, curriculum or organisation of the school including pastoral arrangements and assemblies
- Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them

- Ensure that colleagues working with you are appropriately involved in supporting learning and understand the roles they are expected to fulfil
- Take part as required in the review, development and management of the activities relating to the curriculum, organisation and pastoral functions of the school

### **Recording and Assessment**

- Accurately access pupil progress
- Set effective and detailed targets for raising achievement among pupils within class group
- Collect and interpret specialist assessment data
- Complete quality annotation and/or marking to support accurate assessment
- Update the SLT on the impact of the curriculum on pupil progress
- Cross moderate work with subject leads and the other Primary Teachers
- Have a firm understanding of complex learning needs and the importance of raising achievement among pupils
- Attend meetings and consultation evenings and keep parents informed about their child's progress

### **Standards and Quality Assurance**

- Support the aims and ethos of the school
- Set a good example in terms of dress, punctuality and attendance
- Attend and participate in open evenings and school events
- Uphold the school's Behaviour management policy
- Participate in staff training and development
- Attend team and staff meetings
- Develop links with Governors, LEAs and neighbouring schools

### **Other Duties and Responsibilities**

- An area of responsibility as designated by the Headteacher e.g. EVC, SCITT, FOBs, ISA etc
- Other duties that the Headteacher may from time to time ask the post-holder to perform and which fall into school teachers terms and conditions