

**PERSON SPECIFICATION**

**Post:** Trust Senior Grounds Officer **April 2021**

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| **Requirements** | **Post holder requirements**  **Essential (E)**  **Desirable (D)** | **How this element will be verified**  **Application (A)**  **Interview(I)**  **Practical Tasks (T)** |
| **Education/experience** | | |
| Experience in a grounds maintenance or soft landscaping role | E | A |
| Experience of working in an educational environment | D | A |
| Experience of tree work incl. felling and processing trees up to 380mm, felling Small trees up to 380mm incl. takedown of hung-up trees using hand tools, felling medium trees (380 – 760mm diameter) | D | A / I |
| Experience of operating mowers, brush cutters & trimmers, chainsaws and crosscutters, wood chippers, stump grinders | E | A/I |
| Knowledge of Health & Safety regulations relating to general grounds maintenance including mowers, brush cutters & trimmers, chainsaws and crosscutters, wood chippers, stump grinders, felling and processing trees up to 380mm, felling Small trees up to 380mm incl. takedown of hung-up trees using hand tools, felling medium trees (380 – 760mm diameter), safe use of pesticides, pest control and the Wildlife (Protection) Act 2002 | E | A / I/ T |
| Recognised qualification in grounds maintenance e.g. BTEC, C&G Land-based or Environmental Services | D | A |
| UK driving licence with trailer towing category | E | A |
| PA1 / PA6a Pesticides Certificate | E | A / I |
| Willingness to develop, acquire knowledge and advance | E | A / I |
| Ability to contribute to developing and reviewing planned maintenance schedules | E | I |
| Previous experience of maintaining buildings and grounds | E | A |
| Installation and maintenance of fencing | | |
| **Leadership and skills** |  |  |
| Initiative and problem-solving skills | E | A / I |
| Current UK driving licence with class A entitlement to drive a van up to 3,500kg maximum authorised mass (MAM) towing a trailer of up to 3.500kg combined MAM | E | A / I |
| Motivate, enthuse and inspire colleagues | E | I |
| Familiarity with Microsoft Office applications and the ability to acquire and update skills as software packages develop | E | A / T |
| Work proactively as a team member liaising with colleagues | E | I |
| Skilled in a range of building or building services disciplines | D | A / T |
| **Attributes** | | |
| A flexible attitude towards the role, duties and hours | E | I |
| Supportive of colleagues | E | I |
| Committed to the aims of the Our Lady of Lourdes Trust | E | I |
| Understanding of the distinctive nature and Catholic ethos of the trust | E | I |
| Clear view of what high standards and performance looks like | E | I |
| Commitment to Safeguarding principles | E | I |
| Commitment to sound environmental principles | E | I |