Walthamstow Primary Academy
The best in everyone™
Part of United Learning

KS1 Teacher – Job Description

Reports to: **Headteacher**

All teachers are subject to the conditions of employment set out annually in the School Teachers' Pay and Conditions Document. This details the professional and particular duties required of teachers, together with requirements for management time, working time, guaranteed planning and preparation time. The school complies with these requirements in order to make reasonable demands of teachers. Reference should also be made to the National Professional Standards for Teachers, which articulate the expectations of teachers at different stages in their career.

Teaching duties;

To create and secure a commitment to learning which enthuses students and motivates them to do well through:

- Undertaking a substantial and appropriate teaching commitment.
- Thorough lesson plans.
- Supporting the agenda for quality, standards and student achievement.
- Preparing teaching programmes for the classes being taught.
- Ensuring that differentiated approaches within teaching and learning strategies support all of the students.
- Defining learning outcomes for each individual student in each class taught.
- Providing regular assessment of progress for each student in each class taught.
- Being a tutor to a group of students.
- Taking an active part in the development and use of Schemes of Work for all students.
- Taking responsibility for ensuring a positive learning environment within the classroom/ work areas.
- Implement School policy with reference to behaviour and discipline and thus to maintaining an orderly and purposeful atmosphere throughout the school.
- Contributing to course development for the benefit of learners.
- Using ICT facilities in the teaching and learning programme and also for management purposes.
- Contributing to the enrichment and extension programme.
- Supporting events and functions as appropriate.

Professional Development and Staff Support

- Participating in regular training and professional development.
- Working alongside other staff in the classroom to develop effective practices and approaches
- Supporting in-house research into the effectiveness of different classroom techniques and approaches.
- Assisting in the collaborative partnerships with other staff training.
- Providing or receiving mentoring and coaching as and when appropriate.
- Participating in performance management and quality assurance procedures.
- Maintaining regular communication with other staff through meetings, electronic messaging, personal contact et al.
- Supporting effective teamwork and good relationships between all staff.
- Participating in reviews of progress and recommendations for improvements, thus contributing to the Self Evaluation and Action Plan.

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Community

- Reporting on the progress of each student in regular reports to parents and others.
- Meeting with parents and others to discuss the progress and development of their child
- Developing effective links with the wider learning community to enhance the quality of teaching and learning.

Other

- Undertake and when required, deliver or be part of the appraisal system and relevant training and professional development.
- Undertake other various responsibilities as directed by the Headteacher.
- To plan and lead after school clubs on a regular basis.

Culture

- Support the school's values and ethos by contributing to the development and implementation of policies practices and procedures.
- Help create a strong school community, characterised by consistent, orderly behaviour and caring, respectful relationships.
- Help develop school culture and ethos that is utterly committed to achievement.
- To be active in issues of student welfare and support.
- Support and work in collaboration with colleagues and other professional in and beyond the school, covering lessons and providing other support as required.

This document is considered to provide an outline of the areas that this role involves. This document does not preclude the post holder developing systems and structures not specifically mentioned but related to his/her broad areas of responsibility. The roles outlined above are indicative and do not preclude anything else which may be reasonably requested commensurate with the post held and duties undertaken.

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KS1 Teacher – Person Specification

	ESSENTIAL	DESIRABLE
QUALIFICATIONS	• A good Honours Degree • Qualified Teacher Status	• Prepared themselves for the post through appropriate professional development

SKILLS & EXPERIENCE	• Successful experience of teaching (or teaching practice) in EYFS.
	• Proven ability to:
	  ○ Provide a stimulating and challenging classroom environment
	  ○ Differentiate to meet the needs of all learners
	  ○ Use ICT effectively to support and enrich learning experiences
	  ○ Use observational assessment to inform future learning
	  ○ Sensitively and effectively manage the behaviour of children
	  ○ Work in partnership with parents/carers
	  ○ Work effectively with and direct support staff
	• Able to work on their own initiative and be part of a team
	• Able to see tasks, plans and ideas through to completion
	• Able to communicate effectively in a wide variety of forms to a range of audiences
		• Experience of being involved in a networked learning community

ATTITUDES	• Value the education of every student as equally important • Be committed to equal opportunities • Believe in students' entitlement to a broad, balanced and meaningful education • Be committed to high quality in all aspects of their work • Have a collaborative approach to partnership working • Have an understanding of school systems, timetabling, data tracking for students, development, planning and implementation	• Recognise that it is the responsibility of leadership to provide active support and challenge to colleagues • Understand and practise the principles of change management

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QUALITIES	• A highly professional approach to their work • The ability to thrive in a 'no excuses' culture • Great energy, enthusiasm and hope • A real drive to make things happen • A passionate desire to make a difference • A good sense of humour	• The desire for further career progression

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