

**Post: Cover Supervisor**

**PERSON SPECIFICATION  
SWAVESEY VILLAGE COLLEGE**

Criteria	Essential or Desirable
<b>Qualifications</b>	
5 good GCSEs minimum in English, Maths and Science	E
Evidence of regular, relevant and recent personal development	D
<b>Experience</b>	
Experience of working in a school or college environment	D
<b>Knowledge, skills and abilities</b>	
Ability to understand and communicate well with teenagers	E
Confident and effective user of ICT	D
Ability to maintain confidentiality of staff/student information	E
A willingness to undertake training	E
<b>Personal Qualities</b>	
Suitability to work with children and young people	E
Enthusiastic and willing to both offer and take on new ideas	E
Commitment to working with other staff as part of a team	E
Self-motivated and able to work on own initiative	E
Personable and well presented	E