

## MUSIC INSTRUMENTAL JOB DESCRIPTION

### KEY INFORMATION

<b>Position</b>	Instrumental Teachers: <ul style="list-style-type: none"> <li>• Teacher of Voice &amp; Piano</li> </ul>
<b>Department</b>	Music
<b>Reports To</b>	Director of Music

### JOB PURPOSE

The post holder will act as a Teacher across the whole school under the guidance of the Head of Music Performance. The role is full-time and teaching hours will depend on the number of pupils wishing to learn the instrument. When not delivering instrumental lessons the post holder will be utilised both within the department and the wider school. There will be points during the school year when the post holder may be required during evenings and/or weekends e.g. upcoming performances, exam entries, competitions, parent's evenings etc.

The aim of the Music Department is to establish for children a caring environment in which each child will be nurtured and encouraged to develop their musical potential and the post holder will be expected to actively promote this message in all of their day to day duties.

### KEY RESPONSIBILITIES

- To teach pupils on a 1-1 basis from beginners to advanced level across the whole school
- To effectively plan a rigorous and bespoke curriculum of learning for each pupil, with progress monitored over time
- Be an excellent role model to pupils and set high expectations for progress and enjoyment
- Enter pupils for exams and performances as appropriate
- Organise a weekly timetable rotation for pupils and liaise with the Performing Arts Administrator on lesson organisation matters
- To communicate effectively with parents of pupils and the school as appropriate
- To prepare end of term reports for parents
- To lead co-curricular activities across the whole school which includes ensembles and orchestras.
- Where necessary to assist with additional duties and to at break and lunch times and be a positive presence around the school when not delivering instrumental lessons

### KNOWLEDGE & SKILLS

<b>Minimum Educational Qualifications Required for the Role</b>	A degree (or equivalent) in a Music related subject is essential.
<b>Minimum Years of Experience Required</b>	A minimum of at least two years teaching experience is essential and experience of solo and/or ensemble performing is highly desired.
<b>Nature of Relevant Experience Required</b>	Qualification from a recognised organisation (ABRSM, Trinity etc.) in your specialist instrument is essential.
<b>Language Skills</b>	Being fluent in English is essential. Having the ability to speak additional languages is not essential, but is desired.
<b>Special Skills &amp; Abilities</b>	<b>Essential skills &amp; abilities</b> <ul style="list-style-type: none"> <li>● An ability to teach up to Diploma level on your primary instrument</li> <li>● A thorough working knowledge of the ABRSM and Trinity examination boards with the ability to teach the required levels of theory and aural training</li> <li>● Good people skills and the ability to inspire young learners</li> <li>● Being proactive</li> <li>● Ability to work well within a team</li> <li>● Excellent organisation and timekeeping</li> <li>● Genuine interest in pupil development</li> </ul>

### WORKING ENVIRONMENT

<b>Working Conditions</b>	Full time term time contract.
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### DOCUMENTATION

<b>Documented By</b>	Martin Barraclough	<b>Signature &amp; Date</b>	4th October 2021
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*Cranleigh Abu Dhabi is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment and to follow the school's Child Protection procedures.*