



GLEBELANDS SCHOOL - CRANLEIGH

Job Title: Learning Support Assistant

Team: Learning Support

Hours: 30.17 per week
38.4 weeks per year
Mondays and Fridays 8.30am – 3.15pm
Tuesday, Wednesday and Thursday 8.35am – 3.15pm

Part Time/Term Time

Salary Grade: Actual pro-rata salary £14, 910

Responsible to: Head of Learning Support

Key Responsibilities:

- To provide support to the class teacher responsible for the development and education of students with special needs. Use routine supervision skills to support students, including those who have physical, emotional or educational needs.

Key Tasks:

- Assist in the delivery of individual work programmes for students with statements of special educational needs which will include working with IT to support students learning
- Monitor progress of supported students and contribute to planning for their needs
- Work with small groups of students as required
- Work as part of a team to ensure that the well-being, behavior and personal development of the student(s) enhances learning opportunities and life skills
- When required, with guidance, supervise groups of students undertaking SEN work
- Carry out routine administrative tasks to support students with special educational needs

Although not exclusively, this post would suit a student who has completed A levels or degree and is looking for employment during a gap year