

## SEN Teaching Assistant Person Specification



HUJJAT PRIMARY SCHOOL

	Essential	Desirable	Interview Tasks
<b>Education and qualifications</b>			
Five GCSEs at grades 9-4 /A*-C (or equivalent), including English and mathematics	X		
Fluent Level of English, both oral and written	X		X
NVQ Level 2 and 3 certificate in supporting children in teaching and learning in primary schools	X		
NVQ Level 3 certificate in <i>specialist</i> support for children in teaching and learning in primary schools		X	
<b>Experience</b>			
Previous experience in supporting and working with children across relevant ages		X	
<b>Knowledge and skills</b>			
A good understanding of the National Key Stage curriculum and child development and learning	X		X
The ability to provide varying levels of individual attention, reassurance and support with learning tasks as appropriate to pupils' needs		X	
The ability to demonstrate active listening skills and strong verbal communication skills, building positive relationships with pupils and understanding their needs	X		X
The ability to monitor a pupil's response to learning activities and modify or adapt the activities to achieve the intended learning outcomes		X	
The ability to use a computer and the main office software packages competently such as Microsoft Excel, Word and PowerPoint	X		
The ability to provide constructive feedback to pupils in a way that reinforces self-esteem, handling complex and sensitive issues with empathy and understanding	X		X
<b>Personal attributes</b>			
A commitment to Hujjat Primary School's vision and values	X		X
Positive and enthusiastic; embracing change and innovation	X		X
Demonstrate respect and empathy towards others	X		X
Demonstrate resilience, perseverance and problem solving skills	X		X
<b>Safeguarding</b>			
A clear understanding of safeguarding	X		X