



The Gryphon School

TEACHER OF BUSINESS SEPTEMBER 2018



The Gryphon School
Bristol Road
Sherborne
Dorset
DT9 4EQ



The Gryphon School

TEACHER OF BUSINESS RECRUITMENT INFORMATION PACK

CONTENTS

- 1 Letter from Nicki Edwards, Headteacher
- 2 Application Process
- 3 Information about the Department
- 4 Person Specification
- 5 The Gryphon School – Support for Staff
- 6 Advertisement
- 7 Ofsted Report - see separate document



Bristol Road
Sherborne
Dorset DT9 4EQ

T: 01935 813122
E: office@gryphon.dorset.sch.uk
www.gryphon.dorset.sch.uk

May 2018

Dear Applicant,

Thank you for expressing an interest in the post of Teacher of Business at The Gryphon School on a permanent basis. Accompanying this letter is information about the School and the Department which we hope will provide you with everything you need to know to apply for the post. The School website gives further details about us.

We are seeking to appoint an ambitious, creative and inspiring teacher or NQT with energy, enthusiasm and a love of Business Studies.

The successful candidate will:

- Have a passion for all aspects of business
- have excellent communication skills and have the ability to embrace and contribute to the vision of the Department and school
- be able to build relationships quickly
- show respect to others and be able to embrace the ethos and values of the School
- be positive, optimistic, caring, kind and approachable
- be willing to be immersed in the life of a busy and successful school
- have the ability to support, challenge and inspire our students, encouraging them to achieve the best they can through the promotion of outstanding teaching and learning

The Gryphon is a wonderful place to work and has a special atmosphere and feel. It became an academy in August 2012 to sustain the quality of our outstanding provision and is a founder member of the Sherborne Area Schools' Trust (SAST) a multi-academy trust established in June 2017. Since September 2017 we have been designated as a teaching school and are very excited about the opportunities that this new status will bring. In a recent national publication, The Real Schools Guide, The Gryphon was rated as one of only two schools in Dorset as 5 star; based on attainment, teaching, attendance and outcomes. The Good Schools Guide concludes that we are a 'Super much sought-after school at the very centre of its community taking on the Sherborne independents. Truly a model of comprehensive education at its best – a place for all comers, which children and parents set their heart on, so it bulges at the seams'.

We are an outward looking school with excellent community links as well as strong relationships with other good and outstanding schools across the South West and nationally.

We are a comprehensive school serving a diverse community. Our high quality support staff make a real difference to our students. Teaching is often outstanding, and consistently at least good across all subjects and key stages. Teachers are provided with the resources to make lessons stimulating and practical and have excellent subject knowledge. They make sure students are very clear about what is demanded of them and how to improve. The School's very positive entry in the Good School Guide describes pastoral care and discipline as 'exceptional'. Students are reflective, behave with great courtesy, and are heavily involved in working with staff to improve the school and the welfare of others.

Our 2017 GCSE results were, once again, excellent against a national backdrop of tougher exams and significantly lower pass rates in many subjects. The proportion of students gaining 5 or more A*-C grades including English and Maths was 72%. At A level, there was a pass rate of 99%, with 78% of students achieving A*-C grades and 25% gaining an A* or A grade. Both academic and vocational result were equally impressive and students taking the EPQ (Extended Project Qualification) achieved fantastic results of 70% at A*-A grade.

In November 2016 our inspection as a Church School (SIAMS) judged us to be Outstanding. Our most recent Ofsted visit, in November 2017, was very positive and confirmed our status as a “good school” and we enclose a copy of their letter to me outlining our many strengths. Our focus for this year, which reflects our Church School status, is that we should be a “10:10” school; where students and staff experience life in all of its fullness. So for us education is more than just exam results – we place great value on the personal development of each student. We aim for them to leave school as well-rounded young people with a strong sense of what is socially, morally and culturally acceptable, and to feel that they have a contribution to make to the wider community. Digital learning is important at The Gryphon School including the use of mobile technology; we want our young people to use technology responsibly and to enhance their learning.

In summary, we are a true team with a great sense of pride in what we collectively achieve and we embrace the challenge for achievement to be even higher. Our special culture and ethos focuses on enabling students to be the best that they can, both personally and academically, supported by the tremendous work and care of all our staff. We continue to strive to be outstanding in all aspects of school life.

We are looking for someone with high expectations, a love of their subject, the ability to inspire and also laugh whilst enjoying the challenges of this role. You need to be a team player with the inner determination to develop continually, picking up the best ideas from around the world in education. In return, you will join a Department that is full of activity, rewarding and friendly. We have a great record for supporting and developing all of our staff through our own training and links with NCSL providers.

You are very welcome to visit us in advance of an application or to contact us to find out more.

Very best wishes,

N J Edwards

Nicki Edwards
Headteacher



THE APPLICATION PROCESS

We look forward to receiving your application by **9.00am on Monday 14 May 2018**. It is hoped that the interviews will take place the week commencing Monday 21 May 2018. You are asked to provide the following:

- A completed Gryphon application form
- A letter of application of no more than 2 sides of A4 detailing your experience and expertise

Completed applications should be returned either by post, marked 'Confidential' to Caroline Rabbetts, Leadership Support Manager, The Gryphon School, Bristol Road, Sherborne, Dorset DT9 4EQ or by email to her at: Gryphon.HR@gryphon.dorset.sch.uk

Should you wish to arrange a visit to view the School, please do not hesitate to contact Caroline who will also be happy to arrange this.

The Gryphon School, part of the Sherborne Area Schools Trust, has an absolute commitment to safeguarding and promoting the welfare of children. The School follows the national and Dorset policies and procedures for child protection and security and the interview will include questions about safeguarding children. Current and/or previous employers will be contacted through references as part of the verification process pre-appointment checks if the applicant is short listed. The successful applicant will be required to undertake an enhanced disclosure check with the Disclosure and Barring Service.

The Gryphon School, part of the Sherborne Area Schools Trust, is committed to equal opportunities and positively encourages applications from all sections of the community.





The Gryphon School

May 2018

TEACHER OF BUSINESS

The advertised position represents an excellent opportunity in terms of teaching Business Education. The department has huge student uptake – no other school in Dorset can match the numbers and quality of students, outstanding staff and a well-deserved local reputation with nearby schools and businesses. Nevertheless there is undoubtedly room to further develop and improve what we do.

The Department currently consists of 5 members of staff who work together very much as a team focused on maintaining high levels of participation and continued improvements in the standard of teaching and learning..

Courses

The courses the department currently runs are outlined below.

Applied Business AGQ

The course currently followed is the AQA Business AGQ course

<http://www.aqa.org.uk/subjects/business-subjects/applied-general/business>

This course exists in Year 13 but from September 2018 it will be replaced by Business Studies A-level.

Business Studies A-level

We will be doing this from September 2018. We have 2 full classes of students signed up and raring to go.

Economics A-level

We currently offer the AQA Economics A-level

<http://www.aqa.org.uk/subjects/economics/as-and-a-level/economics-7135-7136> Results in Economics are consistently outstanding. In 2016 100% of students achieved A*-B grades.

The 2016 results are given below.

| 2016 A Level Results | A* | A | B | C | D | E | U | X | Entries |
|----------------------|----|---|---|---|---|---|---|---|---------|
| Economics | 5 | 9 | 1 | 0 | 0 | 0 | 0 | 0 | 15 |

This course is again well-resourced and well-organised.

The 2017 results were even better with 6 out of 14 students achieving an A* grade. The results always achieve an ALPs grade of 1 or 2.

GCSE Business Studies/Business & Economics

We currently follow the Edexcel GCSE specifications for both GCSE Business Studies and Business & Economics. <http://www.edexcel.com/quals/gcse/gcse09/Business/Business/Pages/default.aspx> and we currently have a total of 107 students following these courses in Year 10 and 83 in Year 11.

Results in 2016 were very good with 76% of students achieving A*-C grades.

| Subject | Total entry | A* | A | B | C | D | E | F | G | U |
|--|-------------|----|----|----|----|----|---|---|---|---|
| GCSE Business/Business & Economics Results | 107 | 9 | 25 | 17 | 23 | 19 | 9 | 5 | 0 | 0 |

We have a well-developed resource base with new textbooks and much work has gone into department lesson plans.

From September 2017 we have been delivering Edexcel's new linear GCSE in Business <http://qualifications.pearson.com/en/qualifications/edexcel-gcses/business-2017.html> as well as the AQA GCSE in Economics <http://www.aqa.org.uk/subjects/economics/gcse/economics-8136>

Other Courses

We have recently begun delivery of the **BTEC Level 3 Certificate and Subsidiary Diploma in Travel & Tourism** with our first cohort about to complete the course this summer <http://www.edexcel.com/quals/nationals10/travel/Pages/default.aspx>.

Resources

The Department currently has 3 dedicated classrooms as well as a shared Department office. This accommodation has recently been refurbished. All of the teaching rooms are equipped with interactive whiteboards and one with 32 computer workstations.



We hope that the information here encourages you to apply. If you have any remaining questions please do not hesitate to phone or to bring them to interview.

The Gryphon School has an absolute commitment to safeguarding and promoting the welfare of children. The School follows the national and Dorset policies and procedures for child protection and security and the interview will include questions about safeguarding children. Current and/or previous employers will be contacted through references as part of the verification process pre-appointment checks if the applicant is short listed. The successful applicant will be required to undertake an enhanced Disclosure and Barring Service check via the DBS.

If you would like to discuss the post further or would like to arrange a visit, please do not hesitate to contact Tom Crassweller on 01935 813122 or tom.crassweller@gryphon.dorset.sch.uk

The Gryphon School Person Specification

Teacher of Business

Inter-personal attributes

- Able to build relationships quickly, with humility and empathy, whilst showing respect to others - students, parents and colleagues - to get the best out of them
- Positive, optimistic, caring, kind and approachable
- Willing to be immersed in the life of a busy and successful school

Communication and Interaction

- Communicate clearly and accurately both orally and in writing
- Able to listen and respond appropriately
- Flexible to adapt your style in different situations
- Strong and confident ICT skills for teaching and management
- Contribute as a great team player

Planning and Organising

- Manage daily responsibilities and priorities
- Work efficiently and effectively to meet deadlines and deliver successfully
- Design, produce and share high quality learning schemes and resources

Knowledge

- Good honours degree and/or relevant high level expertise
- A real interest in educational issues, approaches and alternatives from around the world
- Strongly support the ethos and culture of the school

Leadership Skills

- Proactive and confident, yet humble and considered
- You can inspire and motivate others
- Make informed decisions on a daily basis
- Ensure high professional standards including student progress of all groups of students

Problem Solving

- Enjoy facing new challenges
- Find, propose and lead solutions
- Use resources, intellect, creativity and innovation to be successful

Resilience

- Hungry for a challenge
- Have patience and endless energy to persevere through the challenging moments
- Tenacious and versatile
- Maintain a positive mindset

Self-evaluation

- You are aware of strengths and weaknesses
- Strong desire to learn from others so that you can be even better
- Able to share and support others

We are interested in all these attributes for colleagues joining the Gryphon family but appreciate that some will be areas that you have a desire to develop and grow with our support once you are here. A sense of realism and humour are really important.



The Gryphon School

The Gryphon School – Support for Staff – What we provide.....

High Quality Professional Development

- INSET Programme with national speakers eg Sir John Jones, Simon Mayo
- Time is provided for learning and development in everyone's staffing allocation
- Middle leader training programme
- New staff induction programme
- 2nd year teacher programme
- Opportunities for sharing of best practice and expertise
- Encouragement of individual action research through appraisal
- Opportunities to mentor student teachers on ITT, Schools Direct, volunteers and other routes

Support for Teaching

- Investment in resources, facilities and the environment
- Outstanding ICT infrastructure including Wi-Fi, resources
- Strong departmental support structure
- Free iPad for all teachers
- Timetabling ensures specialist teach in their subject areas and there are rarely any split classes
- Designated support for reprographics, trip management, student behavioural support, SEND needs etc
- Dedicated team of school cover supervisors

Links with other schools

The Gryphon is outward looking and a lead members of various school development groups. This facilitates visits, exchanges, subject sharing, leadership support and enhanced student opportunities.

- Jubilee Group – eight schools across the SW from Devon to Wiltshire and Gloucestershire
- South West Academies Group – nine academy schools across Devon, Somerset and BANES
- North Dorset – five secondary schools, a Special school and a PRU
- Sherborne Schools Partnership of nine feeder primary schools with whom we have excellent cross-phase academic collaboration Y6-8 curriculum and transition.
- Since 2014-15 we have been part of the national PiXL group
- Member of the Jurassic Coast Teaching School Alliance

Health and well-being

- Access to The Gryphon Sports Centre including brand new fitness suite
- Our own specialist HR Manager and team
- Membership of Carefirst providing free welfare counselling, free Occupational Health consultations
- Free Mindfulness sessions, aimed at improving mental wellbeing by enhancing good feelings about life and oneself
- Support from the School Chaplain

Supporting families

- The Little Gryphons Nursery on site
- Supportive to colleagues for time off during periods of family illness/crisis
- Supportive of requests where possible to attend graduations, family weddings, special family events, house moves

Practicalities – little extra touches

- Generous allocation and pattern of INSET Days to support staff learning and development and wellbeing
- Quality free seated lunch provided on INSET Days
- Generous business travel allowance
- Free on-site parking

Strong Staff Community

- Very active, vibrant, Staff Social Committee who arrange an array of social events and activities across the year
- Large main staff room – and we hold weekly whole staff briefings
- Successful and very competitive staff sports teams playing other schools
- Staff voice events
- Amazing involvement in charity events, national days, productions, teams, public speaking, Duke of Edinburgh etc





Bristol Road, Sherborne, Dorset DT9 4EQ
Tel: 01935 813122
e-mail: office@gryphon.dorset.sch.uk
Website: www.gryphon.dorset.sch.uk

TEACHER OF BUSINESS

Start Date: 1 September 2018

Closing Date: 9.00am on Monday 14 May 2018

Interviews: It is hoped the interviews will take place the week commencing Monday 21 May 2018

Salary: Teachers' Pay Scales

Contract: Permanent basis: Full-time

Contact Details: School Office on 01935 813122, website on www.gryphon.dorset.sch.uk or e-mail Gryphon.HR@gryphon.dorset.sch.uk

We are seeking to appoint an ambitious, creative and inspiring teacher or NQT with energy, enthusiasm and a love of business studies and the commercial world. The successful candidate will teach courses such as Business GCSE (Edexcel), AGQ Business and BTEC Travel and Tourism. The department also offers Economics A-level and will offer Business Studies A-level from September 2018.

The post holder will:

- Have a passion for all aspects of business
- Have excellent communication skills and the ability to celebrate and promote high quality teaching and learning
- Have the ability to embrace and contribute to the vision of the Department and school
- Be able to build relationships quickly
- Have a positive approach
- Have a real interest in educational issue, approaches and alternatives from around the world
- Be proactive and confident
- Use resources, intellect, creativity and innovation to be successful
- Have the ability to support, challenge and inspire our students, encouraging them to achieve the best they can through the promotion of outstanding teaching and learning
- Have the ability to be a team player who will go the extra mile to support students and who will enjoy the opportunities of this role

Results in the Business department are outstanding with 22 students achieving an A* grade at A-level last year.

The Gryphon is a wonderful place to work and has a special atmosphere and feel. It became an academy in August 2012 to sustain the quality of our outstanding provision. You will find Sherborne to be a centre for educational excellence as well as a beautiful rural country town. We are an outward looking school with excellent community links as well as strong relationships with other good and outstanding schools across the South West and England.

Teaching is often outstanding. Teachers make lessons stimulating and practical. They have excellent subject knowledge. The Good Schools Guide described pastoral care and discipline as 'exceptional'. Students are reflective, behave with great courtesy, and are heavily involved in working with staff to improve the school and the welfare of others. We are a comprehensive school serving a diverse community. The high quality support staff make a real difference.

Our special culture and ethos focuses on high achievement both personally and academically which comes from the tremendous work of all our staff and the great achievements of our students.