

Teaching Assistant

Start date: September 2026

Welcome

LGS Stoneygate



LGS Stoneygate is a small, caring, and ambitious all-through school where every pupil is supported and challenged, both as part of a community and as an individual. We combine modern approaches with traditional educational values to create an environment where pupils can grow, flourish, and become future-ready adults who aspire to achieve beyond their expectations.

As proud members of the Leicester Grammar School Trust, we share a commitment to excellence, strong values, and educational innovation across all schools within the Trust.

Set within beautiful surroundings, we are dedicated to providing a first-class education that inspires a passion for learning, nurtures independent and critical thinking, and fosters an appreciation for academic rigour combined with personal development.

Alongside our outstanding academic curriculum, LGS Stoneygate offers exceptional pastoral care. Small class sizes and dedicated teachers ensure that every pupil receives the attention and support they need to thrive.

Our vibrant school community values individuality while encouraging collaboration. Pupils play their part in successful sports teams, perform in orchestras, and take centre stage in drama production hence experiencing the richness of school life in all its forms.

Mrs Christina McCullough
Head, LGS Stoneygate

The role: Teaching Assistant

We are seeking a qualified, enthusiastic, adaptable and highly motivated Teaching Assistant to join our dedicated team from September 2026, supporting pupils for the majority of time within one year group in Key Stage 2. You will provide general and specific assistance to pupils and staff under the direction, guidance and supervision of the class teacher. This role presents an opportunity to motivate young people to develop confidence in their own independent learning and resilience. Our ideal candidate will have strong organisational and interpersonal skills, the ability to work to deadlines, as well as excellent attention to detail. Experience of working in a prep or secondary school or with children in Key Stage 1 and or 2 would be an advantage.

The school has support from a fully trained nurse several days per week, however this post-holder will be the first point of contact for pupils and staff who fall ill or require first aid during the school day, when the nurse is not present.

This is a full-time position, working 35 hours over 5 days per week, term time plus INSET days (35 weeks), paying £21,252 per annum (inclusive of holiday pay).

We welcome applications from all sectors of the community as we aspire to attract staff who reflect the social and cultural diversity of our pupil intake. We consider the most important factor to be the right skills, abilities and attitude for the role which will ultimately improve the well-being and education of the pupils. Applicants must have the right to work in the UK.

Closing Date:
Thursday 23 July, 9:00am

Interview Date:
Week commencing Monday 27 July



Job Description

Key Responsibilities

- Work with individuals or small groups of pupils in the classroom under the supervision of teaching staff and provide feedback to the teacher
- Motivate and work alongside pupils
- Support independent learning and inclusion of all pupils
- Support the teacher in behaviour management and keeping pupils on task
- Support pupils in social and emotional well-being, reporting problems to the teacher as appropriate
- Prepare and clear up the learning environment and resources, including photocopying, filing and the display and presentation of pupils work
- Provide first aid, in the absence of the school nurse, during the school day for pupils and staff
- Have sound knowledge of the daily classroom routine and timetable
- Assist with registration and organisation in the teacher's absence

Additional Duties

- Support the aims and objectives of the Leicester Grammar School Trust, in line with all school policies and as detailed in the staff handbook
- Maintain personal resilience and well-being as a key to supporting others
- Work in accordance within current safeguarding and schools' guidance and legislation
- Use excellent organisational skills and interpersonal and communication skills to manage own workload and build relationships
- Monitor, review and evaluate library plans and strategies
- Support the School's well-being approach
- Be committed to Leicester Grammar School Trust's vision and ethos
- Attend INSET days
- Attend marketing and admission events as required.



Person Specification

Essential Qualifications, Experience and Skills

- Teaching Assistant qualification
- Excellent communication skills with the ability to manage staff, parent and pupil relationships
- Ability and commitment to work creatively to ensure that children develop as happy, motivated, independent learners
- Commitment to children's social, academic, emotional and physical development
- Care for children's well-being
- Understanding of, and commitment to, safeguarding children

Desirable Qualifications, Experience and Skills

- Hold a current First Aid certificate (paediatric or other) or be willing to train towards
- Good ICT skills, and the willingness and ability to learn new systems, as required by the post
- A good standard of general education, normally evidenced by 3 or more GCSEs (including Mathematics and English) at Grade C or above or other equivalents
- Demonstrate commitment to your own professional development
- Have an understanding of the benefits of co-education and be willing and committed to become involved in the pastoral and co-curricular life of a busy and ambitious school community
- Ability to demonstrate and promote positive values, attitudes and behaviour with young people

Personal Qualities

- Have an enthusiasm for science
- Must be prepared to participate on weekends and evenings when required
- Be trustworthy and discreet
- Willingness to work flexibly according to the fluctuating demands of the role
- Have confidence to act on own initiative where appropriate
- Model and promote good manners and an understanding of the needs of pupils of all abilities
- Ability to work as part of a team and collaboratively across the school
- Excellent interpersonal skills

Above all, the successful candidate will have an infectious enthusiasm for the value of supporting young people's lives.

Please note this job description outlines the main duties and responsibilities of the position and is designed for the benefit of both the post holder and Leicester Grammar School Trust in understanding the prime functions of the post. It should not be regarded as exclusive nor exhaustive as there may be other duties and requirements associated with and covered by the post.

Original certificates will be required as proof of qualification. All other attributes will be assessed using the contents of the application form, at interview and with professional references



Your Benefits

- Competitive salary and generous teacher pension options with TPS or Aviva APTIS
- Free lunches during term time plus free tea and coffee and hot chocolate
- Beautiful walking trails around the school's extensive site
- Discount on school fees
- Access to Employee Assistance Programme via Life and Progress, offering telephone counselling, financial and legal advice, plus face to face counselling
- Medicash Health Care
- On site gym and swimming pool available for colleague use at LGS
- Cycle to Work Scheme
- Reduced rate Benenden Health subscription with no waiting periods; access to 24 hour GP and prescription service
- Free car parking on-site
- Free wrap-around care for your children
- Use of the school's extensive library facilities at LGS

The School

Situated in forty acres of beautiful grounds in Great Glen. LGS Stoneygate embodies many of the best long-established characteristics of a prep school, namely, good academic standards combined with the opportunity to take part in a wide range of artistic, musical, sporting and cultural activities.

Academic teaching goes beyond the National Curriculum. The school encourages all children to reach their potential and to experience a wide range of educational opportunity. Academic progress is only part of the picture, however, and children are encouraged to develop their social skills in a caring and friendly environment.

Each individual member of the school community, whether child or adult, is valued. Above all, there is plenty of laughter, enjoyment and happiness in the school along with a collective sense of purpose and confidence.

Aims:
The Leicester Grammar School Trust seeks to be an inspiring centre for co-educational excellence in academic and personal development, within a Christian ethos.
In order to fulfil this mission, LGS Stoneygate aims to:

- Inspire intellectual curiosity and creativity
- Provide a broad, balanced and stimulating curriculum and co-curricular programme
- Enable pupils to achieve their academic and personal goals
- Nurture self-esteem, well-being, and kindness within and beyond the school community
- Equip our pupils as confident and proud global citizens who foster inclusion, collaboration and charity across cultures

LGS Stoneygate



School campus and facilities

Our beautiful older buildings stand alongside modern science labs, a food technology suite and inspiring art studio, which allows us to offer a unique educational experience where we seek to prepare our pupils for the modern world.

The school hosts vast sporting facilities including netball courts, astro turf, orienteering course and a state of the art sports hall. We also share Trust facilities, including a 25 meter swimming pool and modern fitness suite.







Equal Opportunities

Leicester Grammar School Trust is an equal opportunities employer and is committed to equality of opportunity for all staff. The Trust takes very seriously its duty to safeguard children, to remove discrimination, to advance equality of opportunity and to foster positive and caring relationships, by integrating safety and equality into each school's core priorities and functions.

We welcome applications from all sectors of the community as we aspire to attract staff who reflect the social and cultural diversity of our pupils. We consider the most important factors to be the right skills, abilities and aptitude for the job which will ultimately improve the education and well-being of our pupils. We also encourage applications from staff at all stages of their career, and regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage / civil partnerships.

Applicants must have the right to work in the UK.

Safeguarding

Leicester Grammar School Trust is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment.

Applicants must undergo safer recruitment checks, including checks with past employers, online searches and the Disclosure and Barring Service (DBS). This role involves engaging in regulated activity relevant to children, it is an offence to apply for the role if you are barred from engaging in regulated activity relevant to children.

This role is exempt from the Rehabilitation of Offenders Act 1974 and the Trust is therefore permitted to ask you to declare all convictions and cautions (including those which would normally be considered "spent") in order to assess your suitability to work with children.

If you are successful in being shortlisted for this role, you will be required to provide information about your suitability to work with children by completing a self declaration form. In this form you will be required to provide details of all spent and unspent convictions and cautions. However, you will not have to disclose a caution or conviction for an offence committed in the United Kingdom if it has been filtered in accordance with the DBS filtering rules.





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