

Job Title:	Teacher of Science
Reports to:	Head of Department and the Headmaster
Full Time/ Part Time:	Full time, 2 terms maternity cover
Role Summary:	<p>To ensure the highest standards of teaching and learning for pupils in Years 4 to 8 at The Hall creating an exciting and dynamic environment for learning.</p> <p>To participate fully in the life of the academic department and the wider life of the school, as well as to pursue their own professional development.</p>
Salary:	Competitive salary available based on The Hall School Salary Scale
Professional duties:	You are expected to act in accordance with the aims, policies and administrative procedures of the School
Liaises with:	Pupils, staff and parents

The Hall is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Main Duties and Responsibilities:

Teaching and Learning

- Uphold high standards of preparation, teaching and discipline
- Plan lessons in accordance with the schemes of work.
- Liaise with relevant colleagues on the work for collaborative delivery.
- Contribute to the development, evaluation and monitoring of policies, syllabuses and schemes of work.
- Support the work of the Department to ensure the highest possible levels of achievement.
- Track boys' prior levels of attainment and maintain up-to-date records.
- Set and mark examinations and other forms of assessment.
- Use ICT within the curriculum.
- Establish high and appropriate expectations for learning, motivation and presentation of work.
- Use classroom space to create an effective and stimulating environment for teaching
- Prepare students for public examinations according to the specifications
- Contribute to the work of the department including the development of resources as well as displays, assemblies, trips, clubs and societies, speakers etc.

Assessment, Recording and Reporting

- Maintain plans of lessons undertaken and records of boys' work.
- Set and mark homework in accordance with school policy.
- Provide constructive oral and written feedback, with clear targets.

- Provide opportunities for pupils to develop peer and self-assessment.
- Encourage pupils' reflection on work and development of personal targets.
- Report on pupil progress in line with School policy.
- Keep parents informed of boys' progress at parents' evenings and as appropriate.
- Be aware of the Code of Practice for Special Educational Needs for teaching and learning in the subject.

Safeguarding and Pastoral Care

- Promote and safeguard the welfare of children you are responsible for or come into contact with.
- Be conversant with, and apply, the School's Safeguarding Policy, Child Protection procedures and staff guidance at all times reporting any concerns to one of the designated Child Protection officers or to the Headmaster.
- Promote the general progress and well-being of boys in your care.
- Uphold the school's code of conduct maintain an orderly classroom environment with good levels of discipline, encouraging politeness and manners at all times and actively implementing the school's policies on rewards and sanctions
- Promote good attendance and monitor it.
- Be aware of the school policy on anti-bullying and where incidents are suspected, investigate quickly reporting any incident to the Deputy Head (Pastoral) or Headmaster.

Professional Standards

- Support the aims and ethos of the School.
- Treat all members of the School community with respect and consideration.
- Treat all boys fairly, consistently and without prejudice.
- Set a good example to boys in terms of appropriate dress, punctuality and attendance.
- Ensure familiarisation with all school policies.
- Attend formal parents' evenings and communicate with parents at other times as necessary.
- Discuss issues raised by parents with the Head of Department.
- Attend morning assembly, staff meetings, departmental meetings and briefings
- Support students as appropriate at major school events and in other activities e.g. plays concerts, matches etc.
- Participate fully in the School's extracurricular programme.

Professional Development

- Keep up to date with developments in the teaching of their subject.
- Feedback to staff about external CPD as well as implement it within teaching.
- Attend appropriate INSET and training, making such reports as necessary.
- Participate in any scheme of appraisal, professional review or development operating in the school.
- Be innovative with ICT developments.

Health and Safety

- Safeguard the pupils' health and safety by maintaining good order and discipline and by following the necessary rules and regulations when using equipment conducting risk assessments as required.

- Communicate regularly with the Bursar or Clerk of Works any Health and Safety issues regarding the welfare or safety of the pupils or staff.
- Be familiar with the school's fire safety procedures and participate in fire drills.

Safeguarding

- Promote and safeguard the welfare of pupils and to adhere to and ensure compliance with the school's Child Protection procedures and staff guidance at all times reporting any concerns to the DSL or Headmaster as appropriate.

General

- As a term of your employment, from time to time, you may be required to perform duties of a similar or related nature to those outlined in this job description.

Person Specification			
	Essential <i>These are qualities without which the Applicant could not be appointed</i>	Desirable <i>Extra qualities which can be used to differentiate applicants</i>	Method of assessment
Qualifications	A good honours degree in a relevant subject PGCE / QTS		<i>Certificates</i>
Experience:		Recent teaching of Science at KS3	<i>Application form and references</i>
Skills	Ability to teach Science up to KS3 Proficiency in ICT Excellent oral and written communication skills Excellent interpersonal skills Ability to contribute significantly to the school's extra-curricular programme Ability to prioritise and well organised	A proven record of success as an effective classroom practitioner Application of ICT in a classroom setting	<i>Application form, references & interview (including observed lesson)</i>
Knowledge	Awareness of curriculum requirements Awareness of appropriate teaching strategies Awareness of safeguarding and pastoral issues Appreciation of the ethos of an independent boys' day school		<i>Application Form & Interview</i>
Personal competencies and qualities	Demonstrable passion for the subject and education Evidence of commitment to Professional Development and the highest professional standards Calmness under pressure Resilience, commitment and confidence Both independent and happy within a team Flexible and adaptable		<i>Application form, references & interview (including observed lesson)</i>