Job Description: Teacher (Senior School)



1. Principal responsibilities (academic)

- a) The teaching at levels directed by the appropriate Head of Department (HoD) / Line Manager (LM).
- b) To contribute to the well being of relevant departments/area of school in which the teacher operates, participating in the development of appropriate syllabi, materials and schemes of work.
- c) To support departmental meetings as directed by HoD/LM.

2. Additional Subject Specific Responsibilities

- a) To supervise the use and care of any room allocated to the teacher
- b) To supervise the use and care of any teaching materials and equipment for which given responsibility by the HoD/LM.
- c) To participate in in-service training as deemed appropriate for professional development

3. Duties/Pastoral

- a) To undertake such duties as deemed necessary by the Deputy Head. These might include:
- Form Teacher/Tutor
- House Tutor
- Staff supervisory roles
- b) To promote and safeguard the welfare of children and young people for who you are responsible and with whom you come into contact

4. Extra Curricular

To make a valued contribution to the extra/co-curricular life of the school.

5. General

- a) To support School Functions as directed by the Principal/Deputy Head.
- b) To participate in appropriate meetings with colleagues, parents etc. relative to the above responsibilities and duties.
- c) To participate in Performance Management and Appraisal & Review arrangements.
