

Job Description for Class Teacher

Teaching and Learning Responsibilities

1. To develop and maintain a safe and stimulating learning environment
2. To use ongoing teacher assessment to ensure that all pupils are taught according to their educational needs
3. To set and deliver targets for pupils based upon prior attainment and high expectations
4. To provide a supportive learning environment where resources can be accessed appropriately by all pupils
5. To maintain a positive atmosphere in the classroom in accordance with the Trust's Behaviour Policy and culture of 'behaviour for learning'
6. To maintain appropriate records and provide accurate information on pupil progress and other relevant matters as required by the school
7. To mark/give feedback on work set in school and for Home Learning
8. To assess record and report on the attendance, progress, development and attainment of pupils
9. To report to parents and carers on the personal development, progress and attainment of pupils

Whole School Responsibilities

1. To implement and follow school policies and procedures as approved by the Senior Leadership Team (SLT) and Local Governing Body (LGB)
2. To participate fully in the school's appraisal processes for the evaluation of own performance
3. To take part in and contribute to the school's professional learning activities
4. To engage in the school's coaching and mentoring culture
5. To maintain an accurate register
6. To alert the SLT to any persistent or major problems being experienced by pupils and contribute towards a solution
7. To attend and participate in meetings relating to the school's management, curriculum, administration or organisation
8. To work with external agencies as needed

Relationships to other posts:

- Supervision from the Executive Head Teacher, Head of School and Deputy Head of School.
- Responsibility for Teaching Assistants and any other additional adults working with the class.