



KING'S COLLEGE JUNIOR SCHOOL

WIMBLEDON



**JUNIOR SCHOOL ASSISTANT
(ONE YEAR, FIXED-TERM)**



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THE SCHOOL

King's College School is an independent day school for boys aged 7-18 and girls aged 16-18. Founded in 1829 by Royal Charter, King's is a school of almost 1,500 pupils, including approximately 300 boys in the junior school, located in one of the most attractive and peaceful parts of London. There are over 240 staff in the two common rooms and approximately 160 non-teaching staff.

King's prides itself on being a forward-thinking and innovative school. As well as being a very successful International Baccalaureate school, we offer pupils the opportunity to study from a wide A level curriculum and to engage with our family of schools abroad. We accept boys at the age of 11 into year 7 of the senior school from both primary and prep schools, as well as our own junior school. We also continue to offer the 13+ entry into our fourth form (year 9), and around 60 girls join the school each year at 16 to study in our sixth form. A £50m master plan was recently completed that has renewed and replaced major facilities across the campus.

At King's, colleagues, parents, and pupils work together in a warm and supportive atmosphere to help every child achieve their full potential. We are committed to creating an inclusive culture where every member of our community has the right to be known and respected as their authentic self, and the experiences of all pupils are as positive as they can be. We have a director of equality, diversity and inclusivity who spearheads our equality and inclusion agenda in all its forms.

Academically, King's is consistently placed within the top five schools in national league tables. In 2022 (the most recent year when exams have taken place), 68% of all sixth form grades were awarded A* at A level or 7 at IB Higher Level and over

90% of all GCSEs were graded 9/8 (A* equivalent). Over 300 boys and girls have won places at Oxbridge in the last seven years, with over 90% of pupils achieving their first choice university offer.

The junior school which comprises Rushmere (Years 3 and 4) and Priory (Years 5 and 6), is equally successful. It regularly wins recognition in regional and national competitions and the school excels in sport, notably in rugby, football, cricket, tennis and chess.

Junior school forms are taught by the form teacher in Years 3 and 4, with the exception of music, art and sport and by subject specialists in Years 5 to 6. It shares, with the senior school, facilities in art, music, sport and learning enrichment. The majority of junior school staff also teach in the lower school.

The work and overall programme are organised in close consultation with the senior school to ensure that boys are educated in a structured and progressive way from ages 7-18, having the benefit of continuity, while enjoying the range and style of learning that are best suited to their age. Boys come from maintained, pre-preparatory and preparatory schools and are admitted at the age of 7, 8 and 9. Entry is by formal assessment.

Alumni of the school include poet and painter Dante Gabriel Rossetti, musicians Marcus Mumford (Mumford & Sons) and Dan Smith (Bastille), theatre director Christopher Luscombe and actor Ben Barnes and tennis Grand Slam winner Joe Salisbury.



THE ROLE

We are seeking to appoint a sixth form leaver or university graduate in the junior school on a one year contract, commencing 29th August 2023.

The school assistant will report principally to the deputy head (academic) and will be expected to provide a range of support across various departments. They will be expected to take a full and active role in the curricular and extra-curricular activities of the school.

Main duties will include:

- Assisting members of the Games & PE department in their curricular work - this may include coaching (e.g. rugby, football & cricket) and taking teams up to Year 6, team teaching, preparation of equipment and departmental administration
- Playground supervision at various points during the day
- Assistance with reading support
- The junior school assistant will also be expected to accompany First Formers (Year 4) in Rushmere on a residential adventure training trip. This trip might take place over a weekend.

Person Specification:

- Good numeracy and literacy skills
- The ability to coach a sports team is highly desirable
- Previous experience of working with children would be beneficial

TERMS & CONDITIONS

- This is a fixed term position for the 2023/2024 academic year
- Annual salary: £21,823
- Hours during term-time are flexible and as required, but you are not generally required to work the majority of the school holidays (except where you are needed to assist with any pre-arranged school trips or sporting fixtures)
- Attendance is occasionally required on Saturdays (for Open Mornings, entrance examination days, sports' fixtures etc.) and some evenings
- 20 days' annual paid holiday plus statutory English public holidays – holiday to be taken only during the normal school holidays and should not conflict with any agreed working arrangements
- Contributory pension scheme
- Free lunch in the Dining Hall during term-time



APPLICATION PROCESS

To apply for this role, please register your details online via our website www.kcs.org.uk (under useful information / career opportunities). Once you have registered your details with us, you can apply for vacancies by logging into the candidate area using your email address and chosen password. Please provide a covering letter addressed to Mr Ted Lougher, headmaster, in support of your application

Closing date: Tuesday 15th August 2023 at 9am

Interview date to be confirmed

Interviews may be staged and we may choose to appoint at any time during the application process.

PLEASE NOTE:

This job description is indicative of the nature and level of responsibilities associated with this post. It is not intended to be exhaustive, other tasks and responsibilities may be allocated as necessary from time to time.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Applicants will be required to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.



WORKING AT KING'S

King's is a vibrant and energetic community to be part of. There is an atmosphere of kindness, cooperation and trust. There is a "can-do" attitude amongst the staff body, coupled with high levels of emotional intelligence, good humour and mutual support. Our staff believe that King's truly is an excellent place to work, epitomised by the results of our 2018 staff survey in which 100% of staff stated that they enjoyed their job.

Staff at King's maintain high professional standards. All attend a weekly briefing on a Monday and there are termly staff meetings after school. It is the general expectation that all staff are present for open day (September) and the 7+ and 8+ entrance examination (November) which take place on Saturdays. Many staff also give up evenings and weekends to take clubs, societies and sports teams.

There is an extensive commitment to professional development within the school, supported by a very generous budget. We have our own, bespoke, unqualified teacher programme and all staff who successfully complete this train as teaching apprentices under the E-Qualitas scheme. This results in QTS at the end of the second year. We also fully support statutory NQT induction. For our more experienced colleagues we offer four pathways. Staff who wish to master their teaching craft have the opportunity to work

with the Chartered College of Teaching. Those who wish to develop their leadership skills can undertake a preparing for management course, which is run in conjunction with the Coombe Federation. Finally, we are launching a new course for those preparing for senior leadership in partnership with UCL IoE.

Whilst there are high expectations of teaching staff, all members of the community receive rewards for their efforts:

- Salary well above London and national averages
- Automatic enrolment into the Teachers' Pension Scheme
- Health care provision
- Gym membership
- Free lunch, tea, coffee
- All staff are provided with their own Surface Book
- Shuttle buses from Wimbledon station
- Fee remission (for children of staff members who meet the academic criteria) pro rata

WORKING AT KING'S - STAFF PROFILES



"I have worked in many schools before King's, and what stands out for me here is the intellectual curiosity of the boys, their enthusiasm, their willingness to engage with new ideas and to challenge them. Since coming to King's 18 years ago, I have become Head of House, then Head of Department. My colleagues in the Common Room are always helpful, friendly and supportive, and we work together to bring out the best in the pupils. I can honestly say I love teaching here."

- Mrs Hamilton
Head of Religious Studies & Teacher of Classics



"King's College Junior School not only provides a strong platform for the students who study there, but also for the staff who teach there. Since arriving at the school, I have been so impressed with the support and guidance provided by members of staff, helping to shape and develop your career. Currently a PE teacher and heading up the rugby in the junior school, I have been given the opportunity to run a pupil exchange to Japan whilst having the support to carry out my own career professional development. There is never a dull moment at the King's, the children are delightful and the junior school common room are a pleasure to work with."

- Mr Cheers
Head of PE and Games



"On my very first day at King's College Junior School, I was overwhelmed by the warmth and welcome from my colleagues and the the boys. Three years on, I still can't believe how lucky I am to work in such a supportive and caring environment. This is a truly happy school with a fantastic Common Room and pupils that are motivated, fun, interested and interesting. "

- Ms Montgomery-Massingberd
Head of Modern Foreign Languages



"King's is an amazing place to work, the children are wonderful, intellectually curious and creative, with a real desire to learn new things and engage with what is being taught. However, the best part about working at Kings' is the support from all of my colleagues, and how well we all get along. The Common Room is fantastic to work with, collegiate and welcoming in equal measure. I really enjoy working at King's, I feel I have the freedom to teach to students with a genuine love for learning, who want to be pushed to excel, and colleagues who support me in all I do. "

- Adam Blackburn
Acting JS Head of Mathematics



INCLUSION AT KING'S

At King's we are committed to creating an inclusive culture where every member of our community has the right to be known and respected as their authentic self, regardless of race, ethnicity, religion, gender, sexual orientation or disability. This inclusive approach will be genuinely upheld if day by day each of us helps to create a compassionate and supportive environment, one in which each individual feels valued, able to be themselves and are free from any form of intimidation. We do not accept any form of discrimination and will demonstrate this in our behaviours, in the way that we view and treat others and the way that we challenge inequality and discrimination as active and supportive bystanders and allies.

We recognise that discrimination, inequality and exclusion are an issue at all levels in society, and that all institutions must proactively strive to address these issues. To do this, all members of our community recognise that we are responsible for our words and actions. We understand that we are all on a journey and will learn from our mistakes. If conversations are uncomfortable, we will enter them with kindness and an open mind. We celebrate diversity and seek to learn from experiences and perspectives which are not our own. We call out behaviour which is unkind, discriminatory or disrespectful. We understand that all forms of behaviour, whether in person, at school, or in the

virtual world, should be compassionate and rooted in kindness, civility and respect. We appreciate that each member of our community has different circumstances and we endeavour to allocate the resources and opportunities needed to help everyone to thrive and feel a strong sense of belonging.

Further information about equality, diversity and inclusivity at King's is available on our website at <https://www.kcs.org.uk/equality-diversity-and-inclusivity-at-kings>

King's College School is fully committed to the principles of equality, diversity and inclusivity in its recruitment of teaching and support staff.



LIVING AND WORKING IN WIMBLEDON

Wimbledon is famous for its annual Grand Slam tennis tournament, but that is not the only thing that makes living and working in Wimbledon an attractive proposition.

The area is one of the safest parts of London and provides a wonderful mix of town and Village life. The streets are bustling and lined with bars, restaurants and shops. The charming children's Polka Theatre is situated in the centre of Wimbledon and a new stadium for AFC Wimbledon is being built just a short drive away. King's is located on the edge of Wimbledon Common, at the beginning of one of the largest areas of green, recreational space in the whole of London. The Common, which extends to Richmond Park, is home to a 19th century windmill and an Iron Age fort.

One of the best things about working in Wimbledon is its connectivity. Wimbledon station is located in zone 3, approximately 10 minutes from Clapham Junction and 20 minutes from London Waterloo. There are regular trains to numerous destinations, including Kingston, Epsom and Richmond. Wimbledon can also be reached by tube, via the District line, and by tram, which connects to places such as Croydon and Beckenham. King's is also in a convenient location for road users, with its proximity to the A3 providing an excellent link to the M25.

Although property prices are high in and around Wimbledon Village, there are affordable options a little further away. Many staff choose to live in Central and South Wimbledon or Raynes Park, which is a 15 minute walk from King's. Other nearby options include Motspur Park, Worcester Park, Clapham, Tooting and Earlsfield.



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