

Person Specification: Teaching Assistant – Level 3 - Literacy

Date: May 2021

Post Title: Teaching Assistant – Level 3 - Literacy

	Requirement	Essential or Desirable	How Tested (S) used at Shortlisting
Education/Qualifications			
1.1	Level 2 Qualification in literacy and numeracy	E	Application Form
1.2	Teaching Assistant Qualification	D	Application Form
1.3	First Aid within the Workplace	D	Application Form
Experience			
2.1	Experience of working with students in an education setting	E	Application Form / Interview
2.2	Experience of supporting learners with identified additional learning needs	D	Application Form / Interview
2.3	Experience of delivery targeted interventions within literacy	D	Application Form / Interview
Aptitudes and Skills			
3.1	Ability to demonstrate personal enthusiasm and commitment to the learning process	E	Application Form / Interview
3.2	Excellent interpersonal skills of working with children and adults in a learning environment	E	Application Form / Interview
3.3	Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these	E	Application Form / Interview
3.4	Have an ability to work within professional standards	E	Application Form / Interview
3.5	Have a knowledge of basic technology in supporting learning	E	Application Form / Interview

3.6	An ability to access, analyse and interpret information in support of interventions to improve standards	E	Application Form / Interview
3.7	To prioritise, plan and organise yourself	E	Application Form / Interview
3.8	To think flexibly and creatively to anticipate and solve problems	E	Application Form / Interview
3.9	To support in providing the very best experience for all students with healthcare and wellbeing needs	E	Application Form / Interview
Safeguarding			
4.1	Commitment to pupil well-being, safeguarding and child protection	E	Interview
4.2	Positive references	E	Post short-listing
4.3	Enhanced DBS	E	Post-interview