Academy

Job Description

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| **Name:** |  |
| **Job Title:** | Classroom Teacher |
| **Salary range / job grade:** | MPS |
| **Responsible to:** | Head of Department |
| **Responsible for:** | The provision of a full learning experience and support for students |
| **Effective Date:** |  |
| **Working Time:** | * Be available to teach pupils for 190 days of the school year * Be available for 5 extra days which will be specified by the Principal * Be available to perform duties as specified by the Principal for 1265 hours in any school year. * The above points will be pro rata for all part time posts * Participate in any reasonable activities of a professional nature as directed by the Principal. |

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| Role and Context | |
| Duties and Responsibilities: | **General Duties:**   * To liaise with the Principal, Assistant Principal, teaching / support staff, LA representatives, external agencies and parents. * To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate. * To monitor and support the overall progress and development of students as a teacher/ Form Tutor * To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential. * To contribute to raising standards of student attainment. * To share and support the school’s responsibility to provide and monitor opportunities for personal and academic growth.   **Specific Duties:**   1. **Operational/ Strategic Planning**  * To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the Curriculum Area and Department. * To contribute to the Curriculum Area and department’s development plan and its implementation. * To plan and prepare courses and lessons. * To contribute to the whole school’s planning activities.   **2. Curriculum Provision:**   * To assist the Head of Department, the Deputy Principal Teaching & Learning, to ensure that the curriculum area provides a range of teaching which complements the school’s strategic objectives. |

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|  | **3. Curriculum Development:**   * To assist in the process of curriculum development and change so as to ensure the continued relevance to the needs of students, examining and awarding bodies and the school’s Mission and Strategic Objectives. |
| **Relationships:** | Working closely with:   * All teaching and non-teaching staff * Pupils * Parents. |

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| **General Information:**   * The job specification details the main outcomes required and should only be updated to reflect **major changes** that impact on the outcomes for the job. * All work performed/duties undertaken must be carried out in accordance with relevant school policies and procedures, within legislation, and with regard to the needs of our customers and the diverse community we serve. * Post holders will be expected to be flexible in their duties and carry out any other duties commensurate with the grade and falling within the general scope of the job, as requested by management. | |
| **Review:**  This job description will be reviewed regularly and may be subject to amendment or modification at any time after consultation with the post-holder. It is not a comprehensive statement of procedures and tasks but sets out the mean expectations of the school in relation to the post-holder’s professional responsibilities and duties.  Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. | |
| **Signature:** | **Date:** |