

Job Description



**BRYN TIRION
HALL SCHOOL**
CHANGE BY CHOICE

Job Title	Classroom Support Assistant
Grade & Salary	Support Staff Points 20 - 25
Reporting to	Assistant Headteacher
Contract Type	Permanent - 40 hours per week over 39 weeks (term time only)
Responsible for	Helping in the teaching and learning of pupils.

Key Duties and Responsibilities

- Helping teachers by supervising activities and working with pupils on an individual, small-group or whole-class basis.
- Working to establish supportive relationships with pupils and parents to facilitate effective communication and partnerships between school and home.
- Carrying out pre-determined educational activities and work programmes ensuring that specific guidelines are followed whilst promoting independent learning to support the pupil's understanding.
- Encouraging acceptance and inclusion of pupils with ALN to support achievement and development.
- Promoting and reinforcing the pupil's self esteem and encourage the pupil to maximise their achievement and development.
- Monitoring, assessing, and recording pupil's paperwork, as directed by teachers.
- Contributing to behaviour management of pupils in accordance with the school policy and guidance.
- Leading small or large group learning as directed by the teacher.

Qualifications, Skills, and Experience

- Experience working as a Classroom Support Assistant, preferred
- Competent numeracy, literacy, and IT skills
- Able to maintain good relationships with teachers, pupils, and parents/carers.

- Able to work as part of a team and be flexible.
- Be creative in your approach to engage pupils.
- Be self-motivated and emotionally resilient.
- Able to participate in training to provide a high level of restrictive physical intervention.
- Knowledge of ALN and ACE's.

Corporate Responsibilities

Bryn Tirion Hall School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment:

- To pursue and promote the achievement and integration of diversity and equality of opportunity throughout the school's activities.
- To plan, monitor and review health and safety within areas of personal control.
- To participate in the school's Performance Review and Development process and engage in continuous professional development to ensure that professional skills and knowledge are up to date.
- To maintain high professional standards of attendance, punctuality, appearance, conduct and positive, courteous relations with pupils, parents/carers, and colleagues.

Additional Notes

- The job purpose and key statements remain indicative and by no means exclusive. Given the evolving needs of the school, flexibility among staff is very important. All staff may be required to undertake other such reasonable duties as may be required from time to time in line with the grade of their post.
- Bersham Schools Ltd is committed to safeguarding and promoting the welfare of children and young people. The successful candidate will be subject to an enhanced DBS check, the cost to be met by Bersham Schools Ltd. It is an offence to apply for this post if you are barred from engaging in regulated activity relevant to children.