

The Belham Primary School, 165 Bellenden Road, London SE15 4DG 0208 353 4290 www.thebelhamprimaryschool.org.uk

Teaching Assistant & Midday Supervisor (with After School Club Administration Runner duties)

Start as soon as possible

TA: Monday – Friday 8:30am – 3:00pm ASC: Monday – Thursday 3:00 – 4:45 Term-time only <u>1 Year fixed term contract</u> Time-tabled as per club sessions

We are looking to employ an enthusiastic, positive minded and ambitious teaching assistant and after school club assistant to work at The Belham Primary School in the heart of Peckham - an exciting, creative school with a glittering curriculum.

We are looking for people who are passionate about working with children, who demonstrate flexibility and are creative in approach. The successful candidates must have:

- ✓ GCSE (or equivalent) Maths & English at grade C or above
- ✓ Previous experience of working with children (5–11), preferably in a school setting
- ✓ Knowledge of children with special needs
- ✓ NVQ, degree or teaching qualifications (desirable, but not essential)

We are offering contracts of <u>27.5 hours per week</u> for TA post (term-time only). We would also require the successful candidate to undertake ½ hour per day in the role of Midday Supervisor and to act as an After School Club Administration Runner. You will be working with children in whole class settings as well as supporting individuals and groups of learners during the core day.

Salary range for Teaching Assistant post is from £15,249 (actual) - £16,377 (actual) dependent on skills, qualifications and experience. Midday Supervisor post £1,290. (actual). After School Club Administration Runner (paid by sessions)

Please call Susan Roberts on 0207 525 9188/9 for further information. An application form, job description and person specification can be downloaded from the Belham Primary School and Dulwich Hamlet Junior School websites – www.thebelhamprimaryschool.org.uk www.dulwichhamletjuniorschool.org.uk

Closing date: When post is filled

Interviews: To be confirmed

Dulwich Hamlet Educational Trust | The Belham Primary School 165 Bellenden Road, Peckham, London SE15 4DG

Dulwich Hamlet Educational Trust is committed to safeguarding and promoting the welfare of children.

Appointments are subject to a satisfactory enhanced DBS check.