



**Wellington**  
SCHOOL

**Application Pack**

**Photography & Digital Media Graduate**

**Closing date: 14<sup>th</sup> May 2021**

## Welcome



*"My child thanks me every day for sending her to Wellington - she says it is the perfect school"*  
Current parent

Thank you for your interest in working at Wellington School. We are committed to equipping our children with everything they need to thrive in a complex and challenging world and our educational philosophy is built on three central pillars: building outstanding relationships, pursuing excellence in everything we do and a deep love of learning.

We hold dear values such as kindness, empathy, honesty and courtesy and we work together to be the very best we can be in every setting. We are ambitious for our students and have high expectations of them, but we support one another in achieving our goals and we celebrate our culture learning, in all its settings and forms.

Based in the town of Wellington, Wellington School was founded in 1837 and has been a central feature of the town ever since. Located in beautiful Somerset, we are in easy reach of beaches and beautiful countryside, yet also close to cities such as Exeter, Bath, Bristol and London.

Wellington is a 3-18 co-educational school, with a vibrant and dynamic boarding community. We welcome girls and boys from both near and far, and children from over 20 countries from around the world ensure that we all benefit from a rich and culturally diverse student body. We are a member of HMC and have 600 students in the Senior School and 200 students in our Prep, with which we share our site. Applications to join Wellington have never been stronger.

*"Parents like the values the school imbues: 'respect', politeness', 'have a go, try your best'; it's okay if you make mistakes"*

Current parent



## Working at Wellington

As a member of the School's support staff, you will be a key contributor to the life of a busy, thriving School and your commitment will support the School's vision and objectives. In line with the three pillars underpinning our educational philosophy, we look to our staff to proactively support our students as they grow into young adults.

You will play a part in the whole school responsibility for safeguarding students and we want all staff at Wellington to build outstanding relationships with colleagues and students to help them to be the best they can be. We have high expectations but we are committed to supporting the professional development of our staff.

Wellington benefits from an outstanding estate and excellent facilities, which allow us to provide a superb learning environment alongside a broad co-curricular programme to students, but also creates a wonderful working environment for staff. Staff can enjoy use of the campus facilities such as sports facilities or the School Café.



*The relationship with the staff is perfectly balanced: it's formal enough to encourage you to aim high, yet sufficiently relaxed so that you enjoy each subject.*

*Current student*

## **The Post: Photography & Digital Media Graduate**

We are looking to appoint an enthusiastic and committed photography and digital media graduate to support photography and digital media within a thriving and successful Art and Design Department. In addition, the role of the successful candidate will be to work alongside the three teachers within the Department across a range of classes from years 5 - 13, supporting the classroom activity that is taking place.

The successful candidate would be confident and able to work with small groups of students aiding and advising in developing their photographic and digital manipulation skills. In this respect particular emphasis would be placed upon years 10 -13.

Art and Design is a very popular and high achieving curriculum area at Wellington School, with many students each year moving on to a range of degree courses and careers in Art and Design post 18.

In this progressive and exciting department there is a strong and large cohort of students at both GCSE and GCE. From an early-age, students are encouraged to be creative and independent, and the firm ethos within this department is one of purposeful play, adventure, and exploration of artistic possibilities. Creativity and individuality are encouraged and much of the teaching has a college-based practice. Students can work in a wide range of disciplines and media on both large- and small-scale works.

This role would be an ideal opportunity for a candidate who might wish to develop a career as a teacher of Art and Design.

The successful candidate will be:

- able to enthuse, motivate and engage students
- confident in working with small groups sharing photography and digital media skills
- in touch with developments in photography and digital media skills
- able to work independently and collaboratively
- be prepared to utilise their technical skills in support of the wider life of the School.

Ideally, you will have:

- a graduate or postgraduate qualification in Photography, Digital Media or related discipline
- have a genuine interest in working with students in an educational setting
- previous experience of working/supporting young people

### **Specific areas of responsibility and key tasks include:**

- Working within the Art and Design Department providing appropriate support to academic staff as required.
- Work with groups of pupils either supporting the class teacher or on occasions leading small groups in relation to photography and digital media activities. This could include supporting pupils in their lunchtimes or after school.
- Through supporting lessons, help all pupils to realise their potential.
- To prepare, supply and clear away practical materials across the department as instructed by teaching staff. This may include purchasing some materials locally, adapting items of equipment for use, efficiency of use and elementary day-to-day maintenance as well as disposal of waste according to CLEAPSS guidelines.

- Assembling and trialling equipment where required.
- Help ensure taster days, open days and Prep School theme days run smoothly.
- In conjunction with the Art Technician, ensure the department remain clean and tidy. All rooms involving practical materials must be tidy and locked at the end of the day, with all materials. Any dangerous equipment and tools must be suitably locked away at any point in which the rooms are left unattended.
- To carry out such other work as is necessary from time to time to ensure the smooth running of the department (e.g. photocopying or updating of displays in the Faculty and around the School).
- Any other duties as may reasonably be directed by the department.



### Terms

- Fixed Term appointment for 2 years until 31<sup>st</sup> August 2023.
- Term Time Only – 37.5 hours per week
- Wellington offers a competitive salary, which will be discussed at interview or on appointment.
- Workplace Pension
- Fee remission of 25% (pro rata for part time staff) for children who attend Wellington School
- Free school lunches and onsite parking
- A commitment by the School to your professional development



**Reports to:**

- Mr Craig Askew – Head of Art & Design

*"The support system within the school has encouraged me to reach for the stars, and achieve them!"*  
Current student

**Application process:**

Please apply online via the School's website as soon as possible (<https://www.wellington-school.org.uk/senior/information/job-vacancies/support-vacancies>), and by no later than **Friday 14<sup>th</sup> May 2021**. Interviews will be held during the week commencing **24<sup>th</sup> May 2021** but the school may interview and appoint prior to this date if appropriate. Please contact Emily Weiss, Director of Human Resources, if you have any queries about the role or the application process ([hr@wellington-school.org.uk](mailto:hr@wellington-school.org.uk))

Post holders must be committed to safeguarding and promoting students' welfare. They will be subject to an enhanced DBS and Child Protection checks. We are an equal opportunities employer.

