

Leyton Orient Trust –Sports Lecturer

Job Role: Sports Lecturer	Salary: £28,875.00 - £34,816 including Outer London Weighting (23-31 spine points on qualified lecturer scale) Plus top-up payments for extra responsibilities 24 month fixed term contract	Hours: Full-time – 36 hours Including up to 23 contact hours per week
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Job Purpose:	
<ol style="list-style-type: none"> 1. To deliver high quality and effective teaching and learning across Sports Courses Level 1, 2 and 3 and possibility of delivery of Entry Level Functional Skills Maths. 2. To support learners through their study programme which may include English/Maths, as well as Work Related Learning Opportunities and their vocational qualification to ensure a strong attainment and retention level is achieved of at least 90% 3. Undertaking all other professional tasks within the curriculum team including leading tutorials, participation in quality assurance activities and supporting recruitment through the following key result areas: 	
I.	Understanding the mission statement and core values of LOT, in particular in relation to this part of the programme
II.	Planning and delivering high quality theory and practical sport lessons to a minimum of a 'Good' Ofsted grade.
III.	Planning and delivering student tutorials and a General Studies course programme instilling a code of conduct and expected behaviour to all students according to Leyton Orient Trust/Waltham Forest College Behavioural/Disciplinary Policy and Procedures.
IV.	Producing schemes of work and assignment briefs for all units that comply with the Common Inspection Framework and WF College specifications
V.	Ensuring all marking is up to date and communicated to students according to the Assessment Schedule and college partner Assessment Policy and Procedures-including tracking and assessment using college partner learning platform
VI.	Completing a visual risk assessment and online register at every session and implement all aspects of LOT's health and safety policy. Reporting absences and punctuality to WF College. Follow up with students/parents where required and recording concerns on WF College learning platform.
VII.	Providing a scheme of work related to practical sessions that enables coaching staff to deliver and support the assessment of practical NCFE/BTEC units
VIII.	Undergoing session observations by LOT, WF college and peers; producing paper work required by WF college and process described in their Observation of Teaching and Learning Procedure
IX.	Articulating student progress with parents and partners through termly reports, 1-1 tutorials, meetings/reviews-recording progress on WF college learning platform
X.	Ensuring learners fully participate in the college football enrichment programme
XI.	Developing enrichment programme including volunteering, further accredited learning, employability, playing and match day experiences
XII.	Supporting the recruitment of new students by attending open days, taster sessions, careers fairs and interviewing and devising an initial assessment progressing in difficulty through Sports Course Levels. Planning, organising and delivering an induction programme according to WF College requirements.
XIII.	Attending all meetings and training events as required by LOT and WF College
XIV.	Providing regular updates and stories for publication through Club networks
XV.	Being accountable to the Head of Education on a monthly written basis/weekly verbal basis

XVI. Undertaking all other tasks related to the success of the college programme and any other appropriate tasks requested by the organisation

PERSON SPECIFICATION

MINIMUM ESSENTIAL REQUIREMENTS		METHOD OF ASSESSMENT
1. Skills and Knowledge		
1.1	Ability to work effectively within a team understanding roles and responsibilities within the setting(s).	Application Form/Interview
1.2	Ability to build effective working relationships with young people, parents/carers and colleagues.	Application Form/Interview
1.3	Ability to promote a positive ethos and to role model positive attributes.	Application Form/Interview
1.4	Good numeracy and literacy skills and effective use of ICT to support learning.	Application Form/Interview
1.5	Ability to adapt own approaches in order to meet the needs of vulnerable or challenging young people.	Application Form/Interview / Practical
1.6	Knowledge of the BTEC Curriculum Processes and systems for quality assurance within BTEC	Application Form/Interview / Practical
1.7	Knowledge of relevant policies/codes of practice and legislation in relation to education and child welfare/protection.	Application Form/Interview
1.8	Knowledge of principles and practices in relation to managing teaching and learning and coaching sport	Application Form/Interview / Practical
1.9	Customer Care - Listen and respond to customer need, seek out innovative ways of consulting service users and engaging partners.	Application Form/Interview
1.10	Valuing Diversity - Listen, support and monitor the diverse contributions made to service development without prejudice. Challenge behaviours and processes which do not positively advance the diversity agenda whilst being prepared to accept feedback about own behaviour. Understand how Valuing Diversity can improve our ability to deliver better services and reduce disadvantage.	Application Form/Interview
1.11	Developing Self and Others	Application Form/Interview
MINIMUM ESSENTIAL REQUIREMENTS		METHOD OF ASSESSMENT
2. Experience/Qualifications/Training		
2.1	Level 5 Qualification: Bachelor of Arts (BA) or Bachelor of Science (BSc) with QTS Bachelor of Education (BEd) PGCE/Cert Ed DTTLS/DET(Currently undertaking DET) Two years' experience of working with children or young people aged 14 - 19yrs within an educational setting delivering GCSE/BTEC/NCFE Sport qualifications	Application Form/ Certificate
2.2	English/Maths GCSE-Grade C or above or equivalent	Application Form/Certificates
2.3	Level 2 Coaching Qualification	Application Form/Certificate
2.4	Willingness to participate in relevant training and development activities	Application Form/Interview
2.5	A background in leading sporting activity	Application Form/Interview
2.6	Experience of working with vulnerable/challenged/challenging children and young people	Application Form/Interview
DESIRABLE REQUIREMENTS		METHOD OF ASSESSMENT
2.1	Experience of youth work	Application Form/Interview
2.2	Undertaken training/experience of teaching Functional Skills, BTEC or NCFE qualifications	Application Form/Interview

Applicants will be interviewed on receipt of a successful application, on a first come, first served basis.