



Vice Principal

North Walsall Primary Academy Application Pack

Contents

Vice Principal Applicant Pack



01

About Academy
Transformation
Trust

Page 3



02

North Walsall
Primary Academy
Information

Page 4



03

Job Description

Page 5 - 6



Person
Specification

Page 7



05

How to apply

Page 8



01. About Academy Transformation Trust

We're on a mission

Our mission is to provide the very best education for all pupils and the highest level of support for our staff to ensure every pupil leaves our academies with everything they need to reach their full potential.

These are the things we hold dear

Transparency

As a charity founded on strong ethical practices, Academy Transformation Trust takes pride in being open, honest and crystal clear in everything we do.

Innovation

We are constantly striving to do all we can to make education the best it possibly can be. We are brave in our actions and do everything we can to have a positive impact on whole child development.

Collaboration

We believe the future of education relies upon effective collaboration between academies, and better collaboration between academies and their local communities.

Ambition

We are determined to improve education nationwide by encouraging collaboration and giving academies everything they need to realise their full potential.

We believe every child matters and deserves a first class education.

Our team knows first-hand how to make education better for schools, pupils and their teachers.

For us, the future of UK education relies upon schools working closely together to share best practices, giving every child the best chance in life. We set up ATT to make this vision a reality.

As a not for profit trust, we work with our growing family of primary and secondary academies, and further education providers in the Midlands, East of England and South East.





02. North Walsall Primary Academy Information

North Walsall Primary Academy joined the Academy Transformation Trust family on 1st April 2016. The academy currently serves 261 pupils aged 3 to 11.

We believe that every child deserves the best chance in life and that all the successes of our pupils should be celebrated.

North Walsall Primary Academy is a culturally rich one-form entry primary school located in the heart of Walsall. Our academy community is very diverse and our families are supportive. Our children are warm, caring, and enjoy coming to school.

We offer a lovely environment with an excellent building and a culture where team working is strongly embedded, with children who are keen to learn and a pleasure to work with.

Prior to becoming an academy with ATT, Ofsted noted that “Parents and carers are very supportive of the academy’s work...and would recommend the academy to another parent or carer”. They also recognised that our pupils show good manners and are quick to help each other, with pupils saying “We respect each other and will help our friends if they get stuck”.

Our academy is on a journey of improvement and our latest HMI inspection (December 2015) before joining ATT, demonstrated the progress we have already made:

- “Staff enjoy productive relationships with pupils”
- “Pupils were exceptionally polite and well behaved”
- “Clear understanding of a teacher’s strengths and areas for improvement”
- “Parents continue to be supportive of the work of the academy”
- “Pupils are taking pride in their work and there is evidence on the walls and in books”





03. Job Description

Vice Principal, Primary Academy

The duties outlined in this job description are in addition to those covered by the latest School Teachers' Pay and Conditions Document. It may be modified by the Principal, with your agreement, to reflect or anticipate changes in the job, commensurate with the salary and job title.

Responsible to:

- > Principal

Teaching and Learning:

- > Carry out teaching duties in accordance with the school's schemes of work and National Curriculum
- > Liaise with colleagues to deliver units of work in a collaborate way
- > Work with teaching assistants and the inclusion team
- > Set targets for pupils absent from school
- > Demonstrate good practice in the teaching areas of responsibility
- > Have a good understanding of how to use assessment data effectively to ensure pupils make accelerated progress
- > Mark and return work within agreed time span, providing feedback and targets
- > You will have a teaching commitment; class to be negotiated

Assessing and Reporting:

- > Record pupils' work
- > Maintain lesson evaluations
- > Provide assessment reports to monitor pupil progress
- > Liaise with parents and attend consultation evenings
- > Work within the Code of Practice relating to Special Educational Needs
- > Provide written reports for a range of stakeholders detailing the progress pupils have made
- > Conduct pupil progress meetings

Leadership and Management:

- > Support and deputise for the Principal
- > Understand issues relating to the organisation, ordering and funding of resources
- > Support and uphold the school's policies on behaviour, discipline and bullying
- > Develop the curriculum across the school
- > Undertake responsibility for basic skills of Literacy and Numeracy
- > Coordinate the delivery of health and safety policies

03. Job Description

- > Contribute to staff development activities
- > Having knowledge and understanding of the SEND Code of Practice
- > Support and develop teaching and learning across the school
- > Strategic leadership role to be negotiated

Standards and Quality Assurance:

- > Support the aims and ethos of the school
- > Set a good example in terms of dress, punctuality and attendance
- > Attend and participate in open evenings and pupil performances
- > Uphold the school's behaviour code and uniform regulations
- > Participate in staff training
- > Attend team and staff meetings
- > Develop links with governors, LEA's and neighbouring schools

Other Duties and Responsibilities:

- > Other Adhoc duties as required.





04. Person Specification

Vice Principal, Primary Academy

	Essential	Desirable
Qualifications/ Training	<ul style="list-style-type: none">• QTS• Further professional development	<ul style="list-style-type: none">• Willingness to undertake NPQH training• Qualified NQT mentor• Further professional development linked to management and academy improvement
Experience	<ul style="list-style-type: none">• 3 years teaching National Curriculum Primary• Management within a school e.g. Key Stage co-ordinator	<ul style="list-style-type: none">• Teaching in at least two primary stages• Management of CPD• Subject leadership
Skills	<ul style="list-style-type: none">• Building, communicating and implementing a values-centred, shared vision• Principles of effective teaching, assessment and raising standards• The use of technology to support teaching• Tools for data collection and analysis• Using a range of evidence, including performance data, to support, monitor, evaluate and improve aspects of school, including challenging poor performance	<ul style="list-style-type: none">• Strategic planning process• Strategies for promoting inclusion, diversity and access• Models of adult learning and professional development• Managing other staff• Creating a learning culture
Personal Qualities	<ul style="list-style-type: none">• Demonstrates empathy with Special Needs Pupils• A commitment to ambitious, challenging goals and targets• Able to inspire, motivate and empower others to carry the vision forward and to aspire to higher goals• Believes in the entitlement of all pupils to effective teaching and learning• Is efficient and can prioritise, plan and organise themselves and others• Is resilient and can work under pressure to achieve deadlines• Is an excellent communicator and team player	<ul style="list-style-type: none">• Can think strategically• Is committed to lifelong learning for self and all members of the school community• Believes in a consultative approach to review and development and can negotiate with others

05. How to apply



Salary:
L8-L13

Closing date:
12:00 Friday 28th April

Interviews:
5th May 2017

Start Date:
September 2017

Visits to the school:
Applicants are strongly encouraged to visit the academy before applying. To arrange a visit please contact Cheryl Mason on CMason@nwpa.attrust.org.uk.

Applying
Please complete our application form and apply by visiting www.academytransformationtrust.co.uk/vacancies and selecting 'Apply Now' from the vacancy.



Improving Education Together.