

 <p>Tudor Grange Academies Trust</p>	<p>Assessment and Intervention Lead</p> <p>Job Description</p>
<p>Core Purpose</p>	
<ul style="list-style-type: none"> • Lead on exam access arrangements and other diagnostic assessments in schools across the Trust (0.4) • Lead interventions for groups and individuals at Tudor Grange Academy Solihull (0.6) • To develop and maintain effective and supportive relationships with children, young people and those engaged with them • To provide a complementary service that enhances existing provision in order to support learning, participation and encourage social inclusion • Work within an extended range of networks and partnerships across the Trust to provide advice and guidance, broker support and learning opportunities and improve the quality of services to children and young people • Maintain and develop the ethos, values and expectations of the Academy and support agreed Academy policy in all areas 	
<p>Specific tasks</p>	
<p>Support for students</p> <ul style="list-style-type: none"> • Complete assessments for students across the Trust who may require exam access arrangements • Complete diagnostic assessments for students with a range of other needs • Lead on the assessment of students' needs across the Trust and use detailed knowledge and skills to support students' learning • Establish and manage bespoke interventions to support the academic and/or social and emotional progress of students • Develop and implement individual education plans where appropriate • Establish productive working relationships with students, acting as a role model and setting high expectations • Support students consistently whilst recognising and responding to their individual needs • Encourage students to interact and work co-operatively with others and engage all students in activities • Promote independence and employ strategies to recognise and reward achievement of self-reliance • Provide feedback to students in relation to progress and achievement <p>Support for staff</p> <ul style="list-style-type: none"> • Provide advice and guidance on specific strategies for individuals to teaching and support staff across the Trust 	

<ul style="list-style-type: none"> • Provide objective and accurate feedback and reports as required on student achievement, progress and other matters, ensuring the availability of appropriate evidence • Work within an established discipline policy to anticipate and manage behaviour constructively, promoting self-control and independence • Support the role of parents/carers in students' learning and contribute to/lead meetings to provide constructive feedback on progress and achievement <p>Support for the curriculum</p> <ul style="list-style-type: none"> • Liaise with external agencies that provide support to students and contribute to/participate in any intervention plans outlined by these agencies • Select and prepare resources necessary to lead learning activities, taking account of students' needs, interests, language and cultural backgrounds 	
Generic responsibilities	
<ul style="list-style-type: none"> • To undertake any reasonable duties as requested by the individual's line manager • To work in accordance with the aims and policies of the Academy and to promote the general appearance of the Academy 	
Qualification, knowledge and skills	
<ul style="list-style-type: none"> • Relevant qualification for exam access arrangements • Relevant qualifications in SEND that demonstrate a thorough understanding of the needs of these students and how to support their progress • Experience of working with students, their parents/carers and other professionals • Full working knowledge of relevant SEND legislation/codes of practice • Excellent literacy skills and ability to communicate effectively, both verbally and in writing • Effective use of ICT and other specialist equipment/resources • Ability to work constructively as part of a team, understanding school roles and responsibilities and your own position within these 	
Line Manager:	SENCo