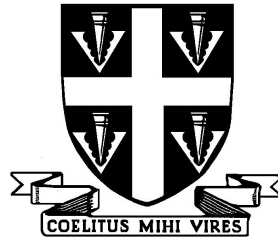
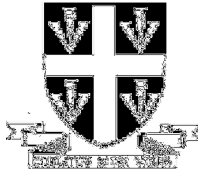


RANELAGH SCHOOL



HEAD OF YEAR with PHYSICAL EDUCATION





Dear Colleague

Thank you for your interest in the post of Head of Year at Ranelagh School. In this letter, we aim to provide you with some further insight into our school and our priorities.

Our school has an excellent reputation at local and national level. The last inspection by Ofsted in 2015 judged us to be outstanding in all areas. This was our fourth outstanding report and, whilst we are very proud of this achievement, we are in no way complacent.

In 2017 90% of our students achieved GCSE grades 4 and above with over 40% achieving 7 and above. At A Level over 70% achieved grades A*-C.

In addition to excellence in terms of academic outcomes, our purpose is to provide a supportive, stimulating and secure environment in which young people can thrive. As such we seek to employ inspirational and energetic staff, committed to the school's ethos. In return, we aim to provide opportunities for continuing professional growth and development for all staff, beginning with a well-established induction programme.

Given that we spend such a significant proportion of our time in the workplace, it is important to take pride and pleasure in what we do here. Teaching and non-teaching staff collaborate well. They are mindful of one another's well-being and there is a strong sense of collective purpose.

If you are interested in learning more about the role, then please do contact me. If you would like to apply, please submit your application using the form available on the website www.ranelagh.bracknell-forest.sch.uk

We look forward to hearing from you.

Yours sincerely,

Beverley Stevens
Headteacher

JOB DESCRIPTION

Job title	Head of Year We are looking for a teacher who is keen to develop outstanding leadership in pastoral care incorporating enthusiasm, energy and high professional standards. The individual we are seeking to appoint will work with a team of experienced colleagues, in order to support and promote the ethos and aims of the dynamic learning environment that is Ranelagh School.
Salary range	TLR 2.2
Contract	Full time/Permanent
Accountable to	The post holder will be accountable to the Headteacher and be line managed by, and responsible to, Assistant Headteacher (Student Support and Guidance)
Job Purpose	<ul style="list-style-type: none"> To ensure that all students in the year group are able to thrive and secure the best possible progress by taking personal responsibility for their own learning and developing as confident, resilient and creative learners To manage and lead the Year tutor team with enthusiasm and efficiency
Safeguarding	The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Candidates must be willing to undergo screening, including checks with past employers and an Enhanced Disclosure via the Disclosure and Barring Service.

KEY FUNCTIONS OF THE ROLE

Principal areas of responsibility	<ul style="list-style-type: none"> To lead the pastoral and academic support of students in the year group, with the support of the Assistant Headteacher. To support individual students 1-2-1 as appropriate To liaise with tutors, subject teachers, parents and carers on a regular, routine basis. To lead and manage the Year group tutors Support the Assistant Head in developing and evaluating the PSHEE programme in Year group. To regularly monitor attendance and punctuality of students in the year group, taking appropriate action when necessary To organise parents' Information evenings for the year group To check the year group final reports To lead the Year Council as appropriate
Key tasks	
Leadership and management	<ul style="list-style-type: none"> To lead and manage the team of Year group tutors and to plan and take responsibility for chairing and recording team meetings and disseminating information To attend regular HoY meetings
Teaching and learning	<ul style="list-style-type: none"> To lead and implement the Year group PSHE programme, organising resources for tutors
Assessment, monitoring and reporting	<ul style="list-style-type: none"> To review Year group screening and report data in order to determine appropriate intervention and support where required
Professional training and development	<ul style="list-style-type: none"> To recognise and undertake appropriate professional development to support your own effectiveness in role To contribute to the professional development of members of the year

	team through the provision of effective coaching and mentoring
Wider engagement	<ul style="list-style-type: none"> • Attend year group events and assist where required.
General responsibilities	<ul style="list-style-type: none"> • To undertake the general responsibilities of all staff • To implement the most recent Conditions of Employment issued by the Department for Education • To undertake such activities as can be reasonably expected by the Headteacher or his/her representative

PERSON SPECIFICATION

Qualifications	Degree in subject related discipline Qualified Teacher Status A D1 driving licence would be an advantage
Knowledge and experience	You will have: <ul style="list-style-type: none"> • excellent Physical Education knowledge • the ability to teach a second subject • experience of planning and teaching at key stage 3 • the ability to teach Physical Education at GCSE and GCE A level (including ability to teach Anatomy and Physiology) • experience of teaching in handball, football and cricket
Skills and attributes	You will have: <ul style="list-style-type: none"> • the ability to deliver outstanding classroom practice • digital literacy • good communication skills • high expectations of student learning and behaviour • commitment to inclusion • the ability to contribute in the development of departmental teaching resources
Strategic Development	You will have: <ul style="list-style-type: none"> • a willingness to embrace new initiatives in Physical education You may also have: <ul style="list-style-type: none"> • the ability to identify department priorities which support and enhance whole school development • a willingness to engage in professional research and development groups/teaching & learning workshops within the school • the ability to make contributions to whole school initiatives • a willingness to develop links with external businesses and organisations
Teaching and Learning	You will have: <ul style="list-style-type: none"> • the capacity to inspire, support and challenge students • a proven track record of successful teaching in more than one key stage including examination work • a commitment to the enrichment curriculum
Personal	You will be able to: <ul style="list-style-type: none"> • demonstrate a passion for your subject and a commitment to professional growth • demonstrate empathy • manage your time and prioritise your tasks effectively • embrace challenge with enthusiasm and resilience • demonstrate a commitment to team work
Values	You will be able to: <ul style="list-style-type: none"> • work within Anglican foundation and ethos of Ranelagh • make an active contribution to a culture of excellence and high expectations
Other	Enhanced DBS Clearance (The successful applicant will be DBS checked through the school)

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PHYSICAL EDUCATION DEPARTMENT

Department details

The department will be staffed by 4 full time and 2 part-time staff in 2018/19, including the successful applicant. Staff have expertise in a wide variety of areas, and several teach a second subject. Curriculum responsibilities are shared, giving all colleagues the opportunity to be involved in the running of the department and to develop their leadership skills.

Facilities and resources

The PE facilities consist of a well-equipped sports hall, a small fitness room, a gymnasium, six tennis/three netball courts, a small field on the school site and a larger outdoor facility, walking distance from the main site. The school has recently established a partnership with Bracknell Town Football Club, as a result of which, lessons and after school fixtures and practices are held on the club's brand new 3G pitch. There are plans for exciting developments of our separate outdoor facilities which would become a 'sports hub' with an artificial rugby pitch, artificial football pitch, three floodlit netball courts and a 100m track and long jump area. In addition, the school hall is used for dance lessons.

Curriculum

At key stage 3 students are taught in single sex groups for some activities such as Rugby, Football, Basketball and Cricket (boys) and Netball, Hockey and Rounders (girls). They are then taught in mixed groups for Dance, Gymnastics, Multi skills, Tennis and Athletics. The program of activities widens as students progress through the school.

At key stage 4 all students have three core PE lessons per fortnight, and we offer a wider variety of activities, including those above and fitness, volleyball, badminton, ultimate sports, sports leadership, aerobics and handball. We are keen to encourage active engagement amongst all students and have very low non-participation rates.

We offer AQA at GCSE PE and generally there is one GCSE group in each year group, although we have two groups in one of the current year 10.

At key stage 5 we currently offer the AQA A level course and in 2018/19 there will be one A level group in year 12. In addition to continuing to offer A level, as part of our partnership with the football club and the proposed development of our outdoor facilities, we are looking to develop opportunities at key stage 5 for BTEC and coaching courses.

Extra-curricular activities

The PE department runs a wide variety of clubs at lunchtime and after school. Teams play in friendly matches, and in local leagues and tournaments and are often successful at district and county level. We encourage all students to participate in extra-curricular activities, and try to provide opportunities for the full ability range, including through our multi-skills club and House competitions.

Teaching and learning ethos

The PE Department aims to make a direct and positive contribution to students' moral, social, emotional and physical development over the course of their time at Ranelagh through a broad, balanced and relevant curriculum. In the department we always aim to provide a safe, supportive, stimulating and secure environment in which each student is respected, valued and able to achieve their potential.

We believe that effective PE teaching uses a range of approaches to support the progress of individual students, regardless of learning styles and ability. We seek to provide an environment in our lessons that is enjoyable, instructive and tailored to the needs of learners as individuals, emphasising

knowledge, skills, processes, pace and challenge throughout. Our aim is to educate our children to be confident, self-reliant, interested and knowledgeable in PE, and to use these skills in their study, and in maintaining a healthy lifestyle in the future.

ETHOS AND AIMS OF RANELAGH SCHOOL

Ethos

Recognising its historic foundation, the school is committed to preserving and developing its religious character in accordance with the principles of the Church of England and in partnership with churches at parish, deanery and diocesan levels.

The school aims to serve its community by providing an education of the highest quality within the context of Christian belief and practice. It encourages an understanding of the meaning and significance of faith, and promotes Christian values through the experience it offers to all its students.

The school aims to provide a supportive, stimulating and secure environment where high standards of learning and personal responsibility are expected and achieved and where every member of the school community is respected and valued.

Aims

- 1 To provide the environment, stimulus and opportunities which will encourage and enable every individual to discover and fulfil their potential.
- 2 To enable each individual to develop confidence and self-esteem, and to encourage self-reliance, self-discipline and corporate responsibility both in school and in the wider community.
- 3 To develop each student's capacity to take responsibility for his/her own learning and to work constructively as a member of a group or a team.
- 4 To provide opportunities for each student to participate in and enjoy a range of cultural, creative, practical, physical and social activities and to develop their knowledge and skills in these areas. To provide opportunities for moral and spiritual development.
- 5 To ensure that each student leaves school with qualifications and achievements commensurate with his/her ability, with the knowledge, skills, attitudes and values which will provide the confidence to lead a fulfilled and responsible life, and with an awareness that learning is a lifelong process.
- 6 To educate all students through a broad and balanced curriculum which will prepare them effectively for adult life in a multicultural society and an interdependent, changing world.

Please send a completed application to

Mrs B Stevens, Headteacher
Ranelagh School,
Ranelagh Drive, Bracknell RG12 9DA
study@ranelagh.bracknell-fprest.sch.uk

Please note that CVs cannot be accepted

