Felsted

Felsted Job Description

Job title: Fashion Teacher

Accountable to: Academic Manager

Campus: Senior

Residential/Non-residential: Non-residential

Job purpose: To plan, organise and deliver a Fashion Academy for International Summer School Students.

PRINCIPAL ACCOUNTABILITIES:

- To plan and deliver a suitable and developmentally appropriate fashion design programme to an acceptably high standard
- To carry out any pre-course work as required
- To help students achieve their individual best to gain specific subject knowledge
- To encourage full student participation and learner independence
- To be involved in the smooth transfer of students
- Attend regular staff meetings as required
- To take class registers/ records as required
- Complete any required reports on individual students
- Risk assess the academy, update as necessary and ensure this is worked to
- To carry out preparation, marking and administration as necessary
- To provide details of resources needed in advance, to update these as needed and communicate resource needs to the Academy Coordinator in good time
- To support the Summer School ethos
- To ensure commitments in regards to child protection and welfare are adhered to and best practice followed
- Take all necessary steps to minimise any risk and report any concerns/feedback to the line manager
- Carry out other ad hoc duties as reasonably requested
- To ensure a high quality and enjoyable experience for every participant

Person Specification

Essential:

- Qualified Teacher within a relevant subject area
- Experience teaching young people
- Ability to relate to staff at all levels within the School, to build effective working relationships and exercise tact and diplomacy
- Ability to plan course and deliver to high quality
- Excellent written and oral communication skills
- Ability to work independently

Desirable:

- Safeguarding training
- Summer School experience
- First aid training

SCHEDULE OF WORK:

- Monday, Tuesday, Thursday and Friday: 1.30pm – 3.30pm
- Paid induction from 2nd to 4th July 2020
- Course runs 6th July – 31st July 2020

TERMS

- Rate of pay will be £350 per week
- Induction paid at a minimum of £50 per day
- Lunch will be provided free of charge on days worked
- 4 week positions available

It is every employee's responsibility for promoting and safeguarding the welfare of children and young persons he/she is responsible for or comes into contact with. Therefore, all employees are asked to undertake a Disclosure and Barring Service check.

Signed: _____

Date: _____