



An Introduction to Eaton Square School



Eaton Square School was founded in 1981 and began life as a Nursery School in the basement of a church on Eaton Square. Since then the school has expanded its operations across six sites in Belgravia, Knightsbridge, Pimlico and Mayfair, including three feeder Nursery Schools, a Pre-Preparatory, a Preparatory School and a Senior School. Eaton Square School enjoys a very strong reputation, both locally and with boarding schools within 90 minutes of Central London.

Offering continuity of education in the important formative years of a child's life, the Prep. School is a vibrant community where children learn not only the skills, but also the values that will prepare them for the next stage of their life at senior school and beyond. Although non-selective at the main point of entry (Reception) the school maintains high academic standards, with many children moving on to the most selective of London Day Schools and Boarding Schools at 11+ entry level.

In recent years we have seen pupils move on to Eton, Harrow, Tonbridge, Winchester, Westminster, Dulwich College, Alleyn's, Kings College Wimbledon, St Paul's, City of London Girls, Godolphin and Latymer, Putney High, JAGS, Benenden, St Swithun's and Downe House. Many of our pupils now stay on to attend our Senior School (approximately 40-50%).

The school offers a breadth and depth of education which goes beyond academic success in examinations and into every sphere of life. Equal emphasis is placed on intellectual, artistic, physical and musical pursuits. In addition, our teaching staff want children to learn moral and spiritual values that will make them happy and confident in themselves, so that they may become kind, well-rounded and respected members of society.

The school became a member of Dukes Education in 2018, and as a result enjoys an excellent relationship with numerous partner schools, as well as benefiting from the support of experienced professionals, committed to improving the growth and education provision across the group. For more information, please visit: www.dukeseducation.com

Trish Watt took up the Headship of Eaton Square School in 2019. She is supported by Sebastian Hepher, Principal of Eaton Square Schools (comprising Eaton Square Belgravia, Eaton Square Eaton Square Senior School and the Nurseries). Mr Hepher is also Chair of IAPS and is a council member (Governor) of Roedean School.

Vision: Eaton Square pupils will be fully prepared to take their own place in an ever changing world.

Mission: To provide an exceptional all round education.

Our School Values (in no particular order):

1. **Perseverance;** we will try our absolute best at all we do.
2. **Ownership;** we will take ownership of our own learning and actions.
3. **Integrity;** we will conduct ourselves with integrity at all times.
4. **Service;** we will serve our school, one another and the local, wider and global community to the best of our ability.
5. **Empathy;** we will understand what it is like to walk a mile in someone else's shoes.

Eaton Square School Job Description: KS1/2 Teacher Roles and Responsibilities

Reporting to: *The Headmistress, the Deputy Head, the Head of Juniors/ Seniors and the Head of Year.*

Role: The Teacher will be responsible for the teaching and learning of the pupils in their class. They will uphold the values of the school and promote these whenever possible. The Teacher will endeavour to provide his or her pupils with the highest standards of education and care in accordance with the school's aims, policies and procedures.

Responsibilities:

- To teach all subjects as required to a class of Key Stage 1 or 2 children
- To follow all School Policies
- To teach any other subject to other groups as reasonably required of a teacher
- To create written medium and short term planning to ensure that pupils develop at an appropriate pace, with clear differentiated planning and teaching
- To assess, report on and record the development, progress and attainment of pupils
- To write formal reports on each pupil as required by the role
- To report to parents verbally and in writing. To prepare for and attend Parent Evenings as necessary over the academic year
- To work closely with the Learning Enrichment Department in supporting children with special educational needs or English as an additional language
- To provide a stimulating learning environment through classroom displays
- To use I.T. to support and extend all areas of the curriculum, including the use of interactive whiteboards
- To participate in staff meetings, open days and social evenings as required
- To be responsible for the welfare and social well-being of the pupils in their class
- To register the pupils in their Class / Form at the beginning of the day and after lunch
- To encourage each child to reach his or her individual potential
- To ensure that pupils are well-behaved i.e. that they are both courteous and conduct themselves in a safe manner
- To ensure that pupils are aware of the School Rules
- To ensure the safety of pupils both in and outside of the school, having regard to the school's Health & Safety Policy and Safeguarding procedures
- To attend to children who become ill or have an accident

- To raise any significant concerns about a child with the Head, SLT and colleagues
- To supervise the collection of pupils at the end of the day
- To undertake duties before, during and after school as required
- To take an after school club, as required, one day per week
- To participate in after school activities including residential field trips, as and when necessary
- To keep the Head of Juniors / Seniors, SLT and the Headmistress, fully informed of any significant developments concerning any child in the classes taught
- To participate in the school's appraisal procedures
- To undergo training and professional development as and when required
- To support colleagues as necessary and to work co-operatively as part of a team attending all meetings and inset

Salary for the position: Eaton Square School has its own salary scale.

**THE POST HOLDER MUST PROMOTE AND SAFEGUARD THE WELFARE OF
CHILDREN AND COMPLY WITH THE EATON SQUARE SCHOOL SAFEGUARDING
POLICY**