

Teacher of Business Studies



WILBERFORCE
sixth form college



Sixth Form Colleges
Association





WILBERFORCE
sixth form college

Dear Enquirer

Thank you for your interest in the post of Teacher of Business Studies at Wilberforce College. Full details are attached.

As a specialist 16-19 Sixth Form College, we are delighted our students have achieved the best set of results since the College opened in 1988.

Wilberforce College is an excellent place to work with both staff and students contributing towards a purposeful and supportive environment which values each individual.

I hope that when you have read the details in this pack, our recent 'Good' Ofsted report and visited our website at www.wilberforce.ac.uk, you will feel encouraged to apply.

The closing date for applications is **Tuesday 18 May 2021 at 9.00am.**

I look forward to hearing from you.

Yours faithfully

Colin Peaks
Principal



How to apply

Thank you for enquiring about the post of Teacher of Business Studies at Wilberforce Sixth Form College. I hope the information in this pack encourages you to apply.

After reading through the details in the attached pack, please:

1. Complete an application form.
2. Write a letter of application. In the letter it would be useful if you could describe:
 - a. The duties and responsibilities you have had at work or during your studies
 - b. Why you feel that you are a suitable candidate for this post.
3. Complete the Safeguarding and Equal Opportunities forms.

Completed applications can be sent by:

- Post (or deliver) to:

The Personnel Department
Wilberforce Sixth Form College
Saltshouse Road
Hull
HU8 9HD
- Email to: personnel@wilberforce.ac.uk

You may send in a CV to support your application but you must still complete the application form in full.

The closing date for applications is at **9.00am on Tuesday 18 May 2021.**

If you have any questions or queries, please contact the Personnel Department on 01482 711688 or personnel@wilberforce.ac.uk.

PLEASE NOTE

Due to the large number of applications we receive it is not possible to contact unsuccessful applicants prior to interviews being held. If we haven't contacted you within 28 days of the closing date you can assume that this time your application has been unsuccessful.

We are unable to give feedback to those applicants who have not been shortlisted.



About Wilberforce Sixth Form College

Wilberforce Sixth Form College has a culture of high aspiration and we are committed to providing an outstanding educational experience for all of our students. All aspects of College life are focused on providing students with every opportunity to become independent, motivated and successful individuals who will contribute on an international stage.

The College's curriculum is innovative, exciting and dynamic, and there is a strong commitment to ensuring that the student experience is outstanding for all. There is a relentless focus on the quality of classroom provision with the aim for every lesson to deliver the highest standard of education.

Wilberforce College inspires learners to develop a passion for knowledge and love for learning. Our students receive a truly holistic education through an outstanding enrichment offer, including our upskilling programme, employability and workplace links, trips and visits, Student Council and the Excellence High Flyers pathway.

The College has received several accolades in recognition of its outstanding work. In September 2020 we were awarded Microsoft Showcase College status making us the only sixth form in the UK to have achieved this high standard. In addition to this, we are the only educational establishment in Hull and the East Riding to be named as a Demonstrator College by the DfE. This has enabled our staff to use their expertise to support and train other teachers, locally and nationally, in delivering digital learning. In 2018, the College was awarded Maths Centre for Excellence status by the DfE. As one of 21 centres awarded this, we demonstrated the commitment, capacity and system leadership to drive innovation and improvement both at Wilberforce College and beyond.



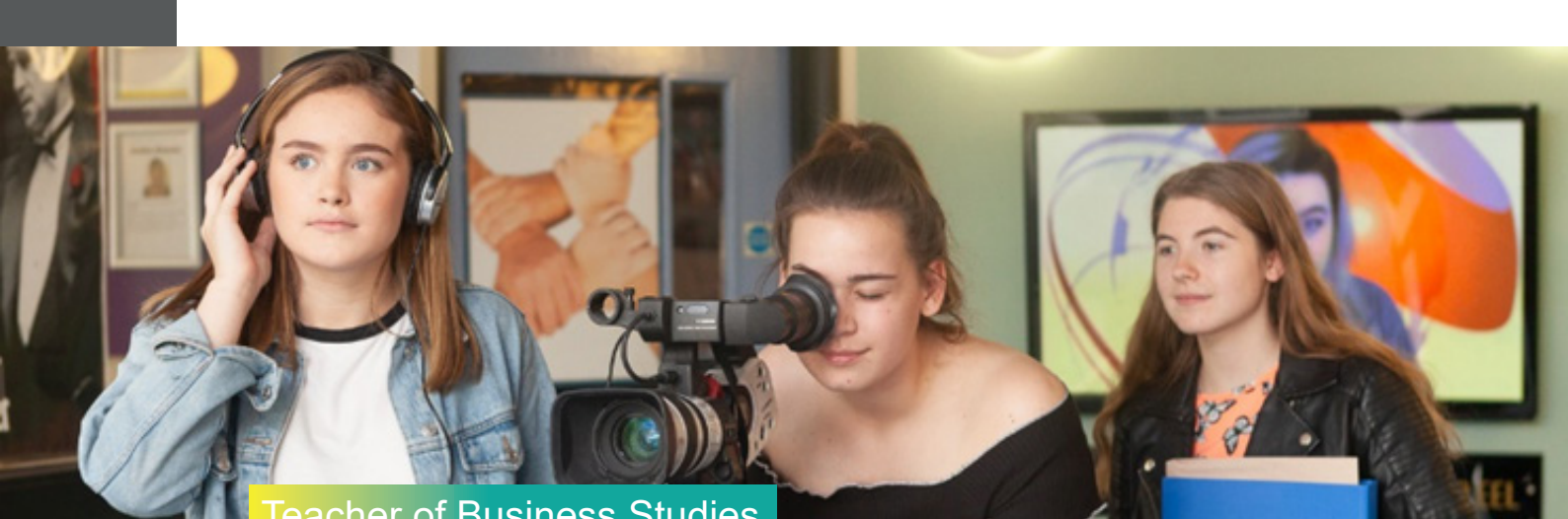
The City of Hull and surrounding region is experiencing rapid and exciting change, which has the potential to transform opportunities for young people in the area. The College occupies a large university style campus on the eastern edge of the city. Although our primary focus is to serve students from secondary schools in the City of Hull, our strong reputation means that we also attract many students from the surrounding Holderness towns and villages.



The College's student population is mixed. We take many students from areas of economic disadvantage, as well as some rural and affluent areas. The College is recognised for its success in serving the needs of the local community, a fundamental commitment of the governing body. Students have on average, a lower GCSE score than students in other Sixth Form Colleges. However, the College's academic performance is testament to the potential of these students and what they are able to achieve with excellent teaching, great support and high quality resources.

Success is central to our aims. We have adopted a core values statement. It is our intention that by applying these values and behaviours the College will become outstanding in every area of work.

Core Values
• We conduct ourselves with integrity and respect for all
• We make students' experience central
• We value individuals and promote self-esteem
• We work as a team
• We encourage innovation, creativity and enjoyment
• We aim for excellence in everything we do



Teacher of Business Studies

Salary: £25,570 to £41,731 per annum.

The College is seeking to recruit a dynamic Business Studies teacher to join the vibrant and growing Social Sciences faculty. The College's aspiration is to be graded as Outstanding at the next Ofsted inspection. Due to growth of student numbers, we are looking to appoint an outstanding classroom practitioner, with a passion for their subject and the ability to inspire young people to achieve great success on their Business courses. The faculty has consistently achieved excellent examination results over a sustained period of time.

The Social Science faculty is one of the largest in the college and has a broad curriculum. Students have the opportunity to take a wide variety of courses including:

- A levels in Business Studies, Economics, French, Spanish, Law and Psychology
- BTECs in Travel & Tourism, Applied Psychology, Business and WJEC in Criminology.

In the Social Sciences faculty the large majority of its learner's progress onto HE destinations and this has risen to 76% over the last three academic years. The faculty is active in the fostering strong links with local universities such as the University of Hull, University of Leeds and University of Lincoln and does this by organising the University of Hull & Wilberforce SFC's annual A level study day, hosting University Master Classes, and inviting guest lectures in to support their students. The faculty is also extremely active in supporting cross college initiatives. They take the lead on the Excellence Programme for the High flyers, have additional roles as Teaching and Learning Coaches, and have been active in Wilberforce achieving the accolade as a Microsoft Showcase college. They have taken a lead on developing digital and blended learning and supporting CPD for other staff at Wilberforce and other Sixth Form Colleges.

This post provides the opportunity to join a growing and developing faculty that is committed to constant improvement and excellence, and to make a valuable contribution at a time of growth. The college invests in its staff and recognises and empowers future leaders and therefore this role would provide an exciting opportunity for an ambitious candidate.



Job Description

Generic List of Duties

- to have available an up-to-date syllabus for all courses/classes taught
- to use ICT skills to deliver courses and develop materials
- to have available schemes of work for all courses/classes taught
- to prepare suitable teaching materials for delivery of courses
- to teach/deliver courses using a variety of methods appropriate to a student-centred approach
- to maintain records of attendance at classes and work done including methods of delivery
- to monitor student attendance and take appropriate action when required
- to monitor, record and review students' work and progress and to initiate specified procedures as required
- to set, mark and maintain records of examinations, assessments and homework
- to produce reports and references on students
- to participate in student enrolment and induction, open evenings, parents' evenings and major College events
- to participate in appropriate working groups to further the aims of the College
- to undertake staff development
- to follow the College's Equal Opportunities Policy and to comply with its code of practice
- to follow Health and Safety procedures
- to make a commitment to safeguarding and promoting the welfare of children and young people
- to follow all agreed Quality Assurance Systems operating within the College
- any other duties which reasonably correspond with the general nature of the post



Person Specification

	Essential	Desirable
Qualifications and training		
Degree relevant to areas of teaching post	✓	
Higher qualifications showing subject expertise		✓
Experience and knowledge		
Teaching experience within the 14-19 age range	✓	
Ability to teach at least one specialist subject to A Level or equivalent	✓	
Ability to recognise personal training and development needs and commitment to proactively respond	✓	
Ability to teach more than one subject to A Level		✓
Successful experience of teaching Academic or Vocational courses		✓
Successful experience of working on cross-curricular initiatives and extra-curricular activities		✓
Experience of team-teaching and supported self-study techniques		✓
Experience of working within a Sixth Form College context		✓
An appropriate level of IT skills demonstrated in a previous role		✓
Skills, attributes and qualities		
Communication, inter-personal and organisational skills	✓	
Commitment to student-centred teaching methods	✓	
Ability to respond flexibly and creatively to new challenges and opportunities	✓	
Ability to work as an individual and as a team member	✓	
Empathy with the 16-19 age group and commitment to the ethos of a Sixth Form College	✓	
Commitment to equality of opportunity	✓	
Demonstrate suitability to work with children and young people	✓	
Sensitivity to community issues	✓	
Sense of humour	✓	
Energy and enthusiasm	✓	
Creative and innovative approach to the development of teaching materials		✓