



WREXHAM COUNTY BOROUGH COUNCIL

Recruitment Monitoring

The Council is committed to Equality of Opportunity and to achieving Best Value from any money it spends. We monitor our recruitment processes so that we can identify whether the media we use give us candidates of different sexes and from a range of cultural and ethnic backgrounds, and whether those who apply for work with us are given fair treatment during the recruitment process.

We ask ALL job applicants to provide us with the information requested on this form. It does not form any part of the selection process, and will be separated from your application before shortlisting begins. To help us see how we are doing the information you give on this form will be used for statistical purposes only and is not used during the recruitment process. Where you can respond by ticking a box, please do so.

1. POST APPLIED FOR _____ REFERENCE _____

DEPARTMENT or LOCATION _____

2.a) WHERE WAS THE POST ADVERTISED:

NEWSPAPER ☐ Please name _____

JOURNAL ☐ Please name _____

JOB CENTRE ☐ WREXHAM ON LINE SYSTEM ☐

DISABLED EMPLOYMENT ADVISOR ☐ WREXHAM WORK OPPORTUNITIES ☐

2b) WHEN DID YOU SEE THE POST ADVERTISED? DATE _____

3. ARE YOU: MALE ☐ FEMALE ☐ DATE OF BIRTH _____

(If you have had gender reassignment treatment,
please give your current sex)

4. If you have a disability and wish to take advantage of our Interview Guarantee Scheme, please complete this tear off portion which we will put with your application.

Name: _____

Short explanation of how your disability affects you. _____

What can we do to make the selection process accessible to you? _____

5. WHAT IS YOUR ETHNIC ORIGIN?

- | | |
|--|---|
| ☐ WHITE - ENGLISH | ☐ MIXED WHITE/BLACK - CARIBBEAN |
| ☐ WHITE - WELSH | ☐ MIXED WHITE/BLACK - AFRICAN |
| ☐ WHITE - SCOTTISH | ☐ MIXED WHITE/BLACK - ASIAN |
| ☐ WHITE - IRISH | ☐ MIXED WHITE/BLACK - OTHER |
| ☐ WHITE - OTHER | ☐ BLACK/BLACK BRITISH - AFRICAN |
| ☐ CHINESE | ☐ BLACK/BLACK BRITISH - CARIBBEAN |
| ☐ ASIAN/ASIAN BRITISH - BANGLADESHI | ☐ BLACK/BLACK BRITISH - OTHER |
| ☐ ASIAN/ASIAN BRITISH - INDIAN | ☐ OTHER ETHNIC GROUP (please state:) |
| ☐ ASIAN/ASIAN BRITISH - PAKISTANI | |
| ☐ ASIAN/ASIAN BRITISH - OTHER ASIAN | |

6. DO YOU NEED A WORK PERMIT: ☐ YES ☐ NO7a) WHAT IS YOUR FIRST LANGUAGE: ☐ WELSH ☐ BRITISH SIGN ☐ ENGLISH

OTHER FIRST LANGUAGE (Please state):

7b) DO YOU SPEAK AND WRITE FLUENTLY IN ANY OTHER LANGUAGE? ☐ YES ☐ NO

7c) IF YOU REPLIED 'YES' TO THE PREVIOUS QUESTION, WHAT OTHER LANGUAGE ARE YOU FLUENT IN?

☐ WELSH ☐ ENGLISH ☐ BRITISH SIGN☐ OTHER (Please state):**Data Protection**

Information provided on this form will only be used for the purposes of equal opportunity monitoring and is not used for the recruitment process.

Wrexham County Borough Council operates an Interview Guarantee Scheme for candidates with disabilities. This means that any job applicant who has a disability and meets the essential job requirements will be invited to the selection event and guaranteed an interview for that post. He or she will be judged on his or her abilities, as demonstrated in any selection tests or exercises and in the interview, not on any perceived limitations of the disability. All appointments are made on merit, and the Council will make any reasonable adjustments it can in the workplace to mitigate the effects of any disability. If you have a disability and wish to use this scheme, please complete Section 4 overleaf.