

Job Description - Teaching Assistant

Main duties:

To be able to inspire and motivate children. It is important for our school that you want to contribute to the growth and development of every child and to meet their individual needs.

Your responsibilities would include:

- Working with the class teacher, SENCO and other support staff to prepare resources and deliver lessons to individuals and small groups
- Working in partnership with parents and external agencies to support children
- Delivering Planning Preparation and Assessment release time, alongside another Teaching Assistant
- Following and implementing all school policies and procedures
- Being reliable, punctual and consistent in your work

Essential:

- To have expectations for all children's achievement
- To be able to make a difference in the lives of the children who attend this school
- To be able to build excellent relationships with parents and staff
- To be creative and innovative
- To be able to take the initiative
- To be determined to succeed

Desirable:

- Experience of working with children
- Positive, friendly and upbeat personality
- At least one year's experience working as a Teaching Assistant
- Knowledge of Child Protection/Safeguarding
- The ability to be proactive and flexible
- Professional development

Addendum:

This job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once every two years and it may be subject to clarification or amendment at any time after consultation with the holder of the post.

Signed: Date:
Employee