

PERSON SPECIFICATION – Teaching Assistant

Qualifications and experience	Essential	Desirable
Educated to at least GCSE Grade C standard or equivalent in English, Mathematics and Science (certificate/s to be available at interview)	√	
Successful completion of the appropriate DfE Teaching Assistant Induction Programme	√	
Experience of working with children / young people		√
Experience of working in a school or similar establishment		√
First aid qualification or willingness to gain one		√
Skills, knowledge and aptitudes	Essential	Desirable
Ability to build and form good relationships with students, parents/carers and colleagues	√	
Ability to absorb and understand a wide range of information	√	
Ability to work constructively as part of a team, understanding school roles and responsibilities including own	√	
Good verbal and written communication skills appropriate to the need to communicate effectively with colleagues, pupils, parents and other professionals	√	
Good standard of numeracy and literacy skills	√	
Ability to use a range of ICT packages and equipment effectively	√	
Basic understanding of child development and learning principles		√
Working knowledge of behaviour management strategies		√
Working knowledge of national curriculum and other learning programmes / strategies		√
Working knowledge of relevant policies and procedures, and awareness of relevant legislation		√
Personal qualities	Essential	Desirable
A diplomatic and patient approach	√	
Able to appropriately deal with confidential information / situations	√	
Able to follow direction from line manager	√	
Ability to show initiative and to prioritise one's own work and meet required deadlines	√	
Efficient and meticulous in organization	√	
Desire to enhance and develop skills and knowledge through CPD	√	
Commitment to the highest standards of child protection		
Recognition of the importance of personal responsibility for health and safety	√	
Commitment to the school's ethos, aims and its whole community	√	