

# Person Specification EAL Teaching Assistant

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| **Please Note.** All criteria are essential. The successful candidate must satisfy all of the criteria. Short listing will be on the basis of the criteria indicated in the ‘Application Form’ Column. |
|  **Method of Assessment** |
|  | **Application Form** | **Interview** | **Test** |
| **Education, Training & Qualifications**1. GCSE English and Maths grade C or higher, or equivalent
 | **X** | **X** |  |
| 1. Participate in development and training opportunities
 |  **X** |  **X** |  |
| **Knowledge & Experience**1. Knowledge of relevant education policies, procedures
 | **X** | **X** |  |
| 1. Knowledge of how children develop and learn
 |  **X** |  |  |
| 1. Understanding basic learning strategies for development
 |  **X** |  **X** |  |
| 1. Working with or caring for children of relevant age
 |  **X** |  |  |
| **Skills & Abilities**1. Use basic technology – computer, video, photocopier
 | **X** |  |  |
| 1. Verbal and written communication skills to communicate effectively
 | **X** | **X** | **X** |
| 1. Numeracy skills appropriate to the learning level of the pupils
 | **X** |  | **X** |
| 1. Ability to relate to and work well with children and adults
 |  | **X** |  |
| 1. Work constructively as part of a team, understanding classroom roles and responsibilities and your own position
 | **X** | **X** |  |
| 1. Dealing with difficult situations and problem solving
 |  | **X** |  |
| 1. Ability to maintain a professional and flexible approach
 |  | **X** |  |
| 1. Ability to maintain records
 | **X** | **X** |  |
| 1. Know when to seek advice
 | **X** |  |  |

