**CORE Education Trust is committed to safeguarding and promoting the welfare of children and young people and requires all staff and volunteers to share this commitment.**

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| **Job Title:** **Teacher of Literacy for Life** | **Salary Range:** **MPS or UPS**  |
| **Accountable to:** **Lead Teacher, Literacy for Life.** |  |

**Job Purpose and Responsibilities**

* To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
* To contribute to raising standards of student attainment.
* To share and support the academy’s responsibility to provide and monitor opportunities for personal and academic growth whilst fostering the academy’s ethos providing equal opportunities for all.
* To take an active responsibility for the safeguarding and welfare of all students and young people within the academy.

**Teaching**

* Consistently teach high quality lessons.
* Deliver the curriculum in line with the relevant key stage groups.
* Identify individual student capabilities, plan and distinguish teaching methods appropriately to build and develop student learning.
* Contribute to the development of teaching materials and programmes of study.
* Maintain discipline in accordance with the academy procedures and to encourage good practice with regards to punctuality, behaviour, standards of work and homework.
* To assess accurately and maintain appropriate records.
* Follow academy teaching policies for example with regards to assessment, marking, feedback and homework.
* Be a role model for students, inspiring them to be actively interested in Literacy for Life.

**Student support**

* To be a Form Tutor to an assigned group of students.
* To promote the general personal development and well-being of individual students and the Tutor Group as a whole.
* To liaise with the relevant pastoral leaders to ensure the implementation of the student support system.
* To register students, accompany them to assemblies, encourage their full attendance and their participation in other aspects of academy life.
* To alert the appropriate staff to problems experienced by students in the Tutor Group.
* To be fully aware of all matters of child protection and safeguarding and follow the appropriate policies and procedures as required.

**Professional**

* Be up to date with the latest developments in teaching practice and methodology, in particular in the curriculum area of Literacy for Life.
* Be aware of departmental and academy health and safety measures, including relevant risk assessments.
* To set cover work during any leave of absence.
* To take part in Open Evenings and Parents’ Evenings and any other similar event to support students and their families.
* To attend meetings and professional development activities as required.
* Carry out duties in line with published rota’s
* To play a full part in the life of the academy community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.

*The above is not exhaustive and maybe amended commensurate with the post holder’s salary and grade as required by the Headteacher*