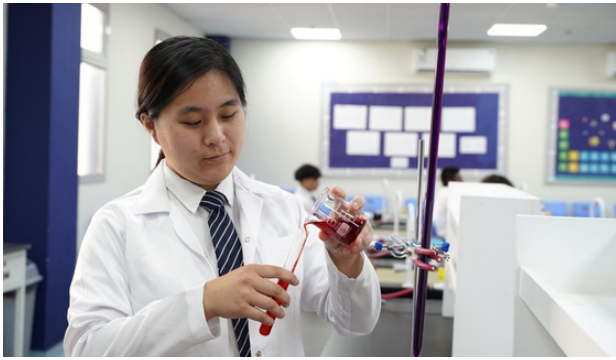


Librarian

REIGATE GRAMMAR SCHOOL RIYADH INFORMATION FOR CANDIDATES





INTRODUCTION

Thank you for your interest in joining Reigate Grammar School Riyadh (RGSR).

This is an outstanding opportunity to assume a teaching role within our school, as well as to join our global family, with schools in the UK, China, and South East Asia.

Successful candidates will play an important role in the development and growth of RGSR as well as the wider group of RGS schools.

Located towards the East of Riyadh, RGSR opened in September 2022 and offers a British curriculum based on the expertise from Reigate Grammar School UK (RGS-UK). Links between RGS-UK and RGSR are strong and the two schools share the same ethos, teaching and learning philosophy, and student welfare model.

We welcome all staff who genuinely care about students, have the ability to inspire them on their learning journey, and who want to be involved in all aspects of school life.

We look forward to hearing from you.

**"CENTRAL TO OUR ETHOS IS
THE BELIEF THAT EVERY CHILD
WHO RECEIVES A REIGATE
GRAMMAR SCHOOL
EDUCATION IS ON A JOURNEY
WITH A NOBLE PURPOSE AND
WILL GO ON TO MAKE THE
WORLD A BETTER PLACE."**



REIGATE GRAMMAR SCHOOL UK

Reigate Grammar School (RGS-UK) was founded by Alderman Henry Smith in 1675. For over 345 years, young people have been educated on the same site, in the heart of Reigate, a historic market town 15 miles south of the City of London. RGS is regarded as one of the leading co-educational schools in the UK offering the very best academic education with equal prominence placed on the arts, sport and a rich extra-curricular programme.

RGS-UK was awarded School of the Year by the Tatler in 2020-21. In 2019 it received the prestigious UK Independent School of the Year award for Wellbeing and Pastoral Care, and in 2021 RGS was named School of the Year at the UK Social Mobility Awards. The school is a prominent HMC school and Headmaster, Shaun Fenton OBE, was the Chairman of HMC in 2018.

“Happy Kids, Great Results.” Good Schools Guide 2019

The first line of the school’s most recent ISI report asserts that ‘the quality of the students’ achievements and learning is exceptional’. RGS’ approach to teaching and learning melds expert subject knowledge with a modern, innovative approach to pedagogy with a judicious use of technology. Inspirational and personalised teaching and learning is at the centre of the vision and requires expert teachers. The school is one of a small number of world-class schools to have been a global pioneer in High Performance Learning (HPL), focusing on the development of global citizens, advanced performers and enterprising learners.

RGS-UK caters for over 1600 students in three schools from ages 2 to 18. Reigate Grammar School (11-18) the senior section, with Reigate St. Mary’s and Reigate Chinthurst the junior schools.





REIGATE GRAMMAR SCHOOL INTERNATIONAL

The Board of RGS has committed to the creation of a family of schools across the world and Reigate Grammar School International (RGSi) is the school's commercial arm that is responsible for working with our partners overseas.

Reigate Grammar School International (RGSi) was established in 2016 as a 100% owned subsidiary of Reigate Grammar School with a strategic vision to establish international schools and to provide education consultancy services around the world under licence to Reigate Grammar School. This includes sharing its ethos; student welfare and pastoral model; teaching and learning philosophy; curriculum design expertise and operational systems.

This is a notable chapter in Reigate Grammar School's 350-year history. By developing international connections, RGS aims to establish cultural and learning links to provide visit and exchange opportunities for students and staff. Developing international links and perspectives opens up cultural and learning opportunities cross continents. RGSi is currently firmly established in China, South East Asia and Middle East



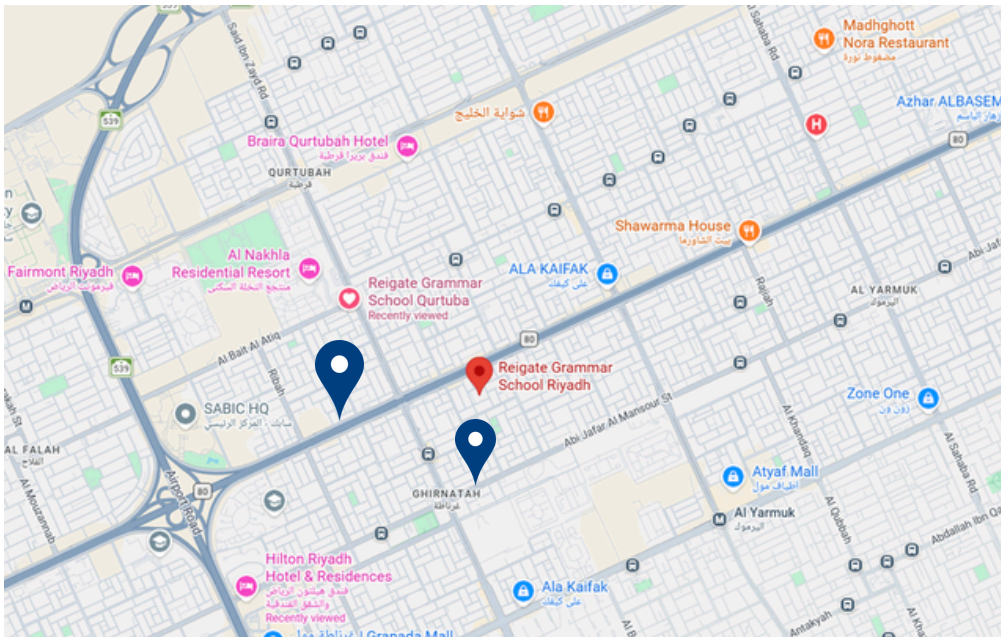


REIGATE GRAMMAR SCHOOL RIYADH

Reigate Grammar School Riyadh (RGSR) is a British International School educating approximately 2,000 students aged 3-18. Established in 2022, it is the first of a series of schools in the Kingdom of Saudi Arabia to be opened in partnership between Reigate Grammar School (RGS) and ADECO.

RGSR is one of a small number of schools to operate under the Royal Commission for Riyadh City's (RCRC) International Schools Programme. The school serves both the international and local communities and currently has students from over 50 nationalities. Students follow the EYFS and National Curriculum for England from Nursery to KS3, before studying towards iGCSE and A-Level qualifications in Key Stage 4 and 5 respectively.

RGS RIYADH LOCATION



"THE QUALITY OF EDUCATION AT RGS ENSURE THAT DOORS OF OPPORTUNITY ARE OPEN FOR OUR STUDENTS, AND THAT THEY ARE EQUIPPED ACADEMICALLY AND EMOTIONALLY TO MAKE THE VERY MOST OF THOSE LIFE CHANCES.

STUDENTS AND STAFF AT RGS RIYADH WILL JOIN AN INTERCONNECTED GLOBAL COMMUNITY, WHERE THE PRIMARY FOCUS IS HAPPINESS, WELLBEING, AND ACADEMIC SUCCESS."

MR. SHAUN FENTON OBE, HEADMASTER OF REIGATE GRAMMAR SCHOOL UK



LIVING IN RIYADH

Riyadh is the capital and largest city in the Kingdom of Saudi Arabia (KSA). Once a small walled city, today it is home to more than 7.5 million people and is one of the fastest developing cities in the world.

The city skyline is dominated by skyscrapers, including the Kingdom Tower with its iconic sky bridge which provides stunning views of the city below. New districts are being developed all the time and there is an ever-growing number of shopping malls selling well known brands; cinemas; entertainment and leisure facilities; and restaurants serving a wide range of western and local cuisines to suit all tastes. With a lively cafe culture, as well as a burgeoning art and music scene, Riyadh has become one of the Middle East's most alluring cities, attracting professionals and families from the region and the world.

High profile sporting fixtures regularly take place in the city and well-known musicians such as Imagine Dragons, Bruno Mars, Andrea Bocelli, David Guetta and Post Malone have all performed in the past six months. The city offers a host of green spaces to enjoy, as well as a wide range of sporting activities including golf, tennis, cycling, running and horse riding. Within easy reach there are UNESCO World Heritage Sites to explore, Dune Bashing to enjoy, and trekking opportunities to 'The Edge of the World.'

Riyadh is certainly a city that is seeing significant change and any perceptions of it being a closed society are outdated. Visitors will find a welcoming and multicultural environment with all the conveniences expected of a world city. Women no longer have to wear abayas or have their head covered and they are free to travel around the city unaccompanied.

Beyond Riyadh, destinations such as Jeddah and the Red Sea are just a short flight away. There you can visit beautiful coral reefs, enjoy white sand beaches and take part in some of the best diving in the world.

Those who like to spend their time above sea level should head to Azir in the South for breath-taking mountain scenery, a plethora of hiking trails and cool temperatures year-round. The AlUla Valley provides an unforgettable desert experience and should be on everyone's bucket list! As KSA's first World Heritage Site, its rock formations are an iconic symbol of the unexplored beauty of the country.

For those wishing to venture further afield, Riyadh International Airport serves as a regional hub and offers regular flights to Europe, The Far East and beyond.



WHAT WE OFFER

Remuneration and conditions of employment are generous, and designed to attract and retain the very best of internationally experienced professionals.

Onboarding

We have a comprehensive on-boarding and orientation program, providing support at every step of the process, which allows new staff to effectively navigate the challenges that come with an international move.

Career Development

Reigate Grammar School Riyadh (RGSR) is committed to attracting and retaining the very best teachers and supporting their career development.

In addition to providing teachers with the opportunity to be part of one of the UK's most outstanding schools, successful candidates will benefit from continued professional development opportunities supported by RGS UK.

Upon joining RGSR teachers will become part of an ever-growing global network of first-class educators who are aligned in their determination to improve and develop their teaching practice, knowledge of education and leadership skills. Teachers will also benefit from significant career opportunities associated with joining a growing group of schools.

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Reports to: Assistant Head Responsible for EYFS

The broad responsibilities of the head of secondary include the following:

- Curriculum and assessment – planning, innovation and delivery.
- Close liaison with the head of prep school, principal and RGS team.
- Member of the school leadership team.
- Pastoral care, safeguarding, child protection and wellbeing.
- Supporting the head of prep and principal with accreditations, and compliance.
- Day to day running of the secondary school (years 7–13) section.
- Human resource management (recruitment, staffing and professional development).
- Co-curricular development.
- Key days and events, marketing, admissions and community relations to promote RGS.
- Strategic planning for continuous growth and educational brand quality linked to RGS-UK.
- Promote the best of British and international education.

Library Management

- Develop and maintain an organized, welcoming, and well-functioning library environment.
- Establish and implement library policies and procedures to ensure efficient and effective operations.
- Acquire, catalog, and process a range of library materials, including books, digital resources, and multimedia.
- Manage the library budget, including the selection and procurement of new resources in line with curriculum and user needs.
- Maintain accurate and up-to-date records of library resources and transactions using library management systems.

Information Services

- Assist students and staff in locating and accessing information from a variety of sources, including print and digital resources.
- Provide guidance and support in the use of library resources, research skills, and information literacy development.
- Collaborate with teaching staff to integrate library resources into the curriculum and support project-based learning initiatives.
- Stay up to date with emerging technologies, trends in library services, and developments in information management.

Promotion of Reading & Learning

- Develop and implement programmes and activities that promote reading, literacy, and a love of learning among students.
- Organise author visits, book fairs, and other events that encourage student engagement with reading and storytelling.
- Collaborate with teaching staff to support the development of reading habits and class reading initiatives.
- Create and maintain engaging displays and exhibitions that showcase library resources and foster a stimulating learning environment.

Collaborative Engagement

- Collaborate with teaching staff to support instructional needs, including resource recommendations, lesson planning, and research assistance.
- Work closely with school leadership and administrators to ensure library services align with the school's educational goals and objectives.
- Foster positive partnerships with parents and the wider school community to promote library engagement and participation.
- Participate in ongoing professional development activities to enhance knowledge and skills in library services and education.

