

**Mission**

UISG is an inquiry-driven learning community that embraces the diversity and uniqueness of each individual and commits to the International Baccalaureate Continuum

**Values**

Unique, Inclusive, Successful, Globally Aware

## **JOB DESCRIPTION**

<b>Position:</b>	DP/MYP Subject Teacher
<b>Reports to:</b>	Head of Secondary
<b>Collaborates with:</b>	Coordinators and other teams, both within and outside of the division, as part of a collaborative community

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**Brief Overview of role:**

A Diploma Programme / Middle Years Programme (DP/MYP) teacher embodies inquiry, creativity, and critical thinking, fostering a classroom environment where curiosity thrives, and students are empowered to take charge of their learning.

- **Inquirer:** DP/MYP teachers exemplify inquiry, seeking knowledge and inspiring students to explore through thought-provoking questions.
- **Facilitator of Learning:** They create engaging, concept-driven learning experiences that encourage critical thinking and collaboration among students.
- **Culturally Responsive Educator:** Understanding classroom diversity, they foster an inclusive environment that values all cultures and integrates global perspectives.
- **Innovative and Adaptable:** DP/MYP teachers embrace innovation, adapting methods and incorporating technology to enhance engagement and learning outcomes.
- **Reflective Practitioner:** They regularly reflect on their practices and seek feedback to improve their effectiveness.
- **Cultivator of Positive Culture:** They establish a safe, respectful space that motivates students to take risks and fosters a sense of community.
- **Lifelong Learner:** DP/MYP teachers model lifelong learning by pursuing professional development and staying informed about educational research.

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**DUTIES AND RESPONSIBILITIES**



- **Foster an Inclusive Environment:** Cultivate a culture that values diversity, respect, and empathy, supporting both social-emotional and academic growth.
- **Engage in Inquiry-Based Learning:** Design units that challenge students to explore and construct knowledge through experiential and self-directed learning.
- **Differentiate Instruction and Assessments:** Recognize diverse learning styles and provide tailored support while implementing varied instructional strategies aligned with MYP/DP standards.

**Facilitate Collaboration and Leadership**

- **Facilitate Collaboration and Leadership:** Create opportunities for students to work together, share ideas, and lead discussions, promoting ownership and responsibility.
- **Reflect and Improve Practices:** Continuously assess instructional effectiveness through feedback and refine strategies for ongoing improvement.
- Other duties or responsibilities as determined by the Head of School.

**Communication and Collaboration**

- **Share Updates and Collaborate:** Communicate student successes and concerns with homeroom teachers, Heads of Year, and parents; work with the Student Support Team for students with learning needs.
- **Foster Positive Communication:** Maintain respectful and cooperative communication with students, colleagues, and parents.
- **Participate in Curriculum Development:** Contribute to department meetings and collaborate with colleagues to enhance curriculum.
- **Support Home-School Partnerships:** Provide families with guidance and resources to strengthen connections.
- **Keep accurate data:** Maintain up-to-date attendance and assessment records.

**Professional Responsibilities**

- **Follow School Guidelines:** Be familiar with, and follow, the UISG Parent Student Handbook, Academic Staff Handbook, and UEF Policies
- **Support Extra-Curricular Activities:** Lead or assist student leaders in managing ECAs.
- **Ensure Student Safety:** Perform supervision duties to create a safe environment for all students.
- **Address Student Needs:** Act as a Homeroom teacher when necessary to support students' social and emotional well-being.
- **Cover Classes and Report Concerns:** Substitute for absent teachers when needed and report health, safety, or child protection issues.
- **Engage in Strategic Planning:** Contribute to the development and implementation of the school's strategic plans and accreditation processes.

**Reflection and improvement of personal practice**

- **Pursue Professional Development:** Engage in ongoing training to enhance teaching practices and stay updated on inquiry-based learning.
- **Participate in In-Service Training:** Actively seek opportunities to develop professional skills and competencies.
- **Commit to Growth:** Focus on personal and professional development through UISG's teacher evaluation and Professional Growth Model.

