



### **Job Description**

**Job Title:** Class Teacher

**Location:** Offa's Mead

**Reports to:** Principal

### **Purpose of the Role:**

General professional duties of all teachers are specified in the Conditions of Employment

To promote and adhere to the Trust's values to be unusually brave, discover what's possible, push the limits and be big hearted.

### **Responsibilities:**

An MPS teacher is responsible for:

#### **Their own Professional Development**

- keeping up to date with research and developments in pedagogy.
- evaluating their own teaching critically and use this to improve their effectiveness
- building up a thorough understanding of their professional responsibilities in relation to academy policies and practices
- setting a good example to the pupils they teach in their presentation and their personal conduct
- participating in Performance Management arrangements

#### **Teaching and Managing Pupil Learning**

- identifying clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the pupils being taught.
- setting appropriate and demanding expectations for pupils' learning and motivation.
- setting clear targets for pupils' learning, building on prior attainment and considering each pupil as an individual
- ensuring effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time.
- using teaching methods which keep pupils engaged, including stimulating pupils' intellectual curiosity, effective questioning and response, clear presentation and good use of resources.
- setting high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.

#### **Monitoring and Assessing Pupil Progress**

- assessing how well learning objectives have been achieved and use this assessment for future teaching.
- maintaining full records of attendance, homework, National Curriculum Attainments, and examinations for pupils taught, including members of your tutor group
- participating in discussions of pupil targets and progress
- overseeing the pastoral needs of all pupils taught and passing on any concerns to the appropriate member of staff
- mentoring and negotiating individual targets for tutees



### **Resources within the Department**

- selecting and making good use of learning resources to enable teaching objectives to be met
- ensuring that stock and equipment is well cared for and economically used
- implementing the Academy Health and Safety Policy
- Ensuring that Health and Safety policies and practices, for Music including Risk Assessments, throughout your lessons are in-line with national requirements.

### **Communication with Parents**

- attending any appropriate meetings with parents
- providing informative reports to parents both verbal & written
- raising, in consultation with the Head of Department, particular concerns regarding students with parents

### **Internal Communication**

- providing information required by Principal, HOKS, SENCO

### **Staff Absence**

- ensuring that appropriate work has been set and that the resources required are available

### **Additional Specific Responsibilities**

- as negotiated with the Principal, HOKS or Head of Inclusion in the interests of the pupils

### **Employee value proposition:**

We passionately believe that every child can discover their own remarkable life. It's what motivates us around here. We know this vision requires something extra. Which is why at AET, you'll find more. More opportunities, so you can forge your own path. More care and support, so you can prioritise what matters most. More purpose, for you and for the children were inspiring. Come inspire their remarkable with us.

### **Our values:**

The post holder will be expected to operate in line with our values which are:

- Be unusually brave
- Discover what's possible
- Push the limits
- Be big hearted

### **Other clauses:**

1. The above responsibilities are subject to the general duties and responsibilities contained in the Teachers' Pay and Conditions.
2. This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed.
3. The job description is not necessarily a comprehensive definition of the post. It will be reviewed at least once a year and it may be subject to modification or amendment at any time after consultation with the holder of the post.
4. This job description may be varied to meet the changing demands of the academy at the reasonable discretion of the Principal/Group/Chief Executive





5. This job description does not form part of the contract of employment. It describes the way the post holder is expected and required to perform and complete the particular duties as set out in the foregoing.
6. Postholder may deal with sensitive material and should maintain confidentiality in all academy related matters.

### **Safeguarding**

We are committed to safeguarding and protecting the welfare of children and expect all staff and volunteers to share this commitment. A Disclosure and Barring Service Certificate will be required for all posts. This post will be subject to enhanced checks as part of our Prevent Duty.



**Person Specification**

**Job Title: Class Teacher**

General heading	Detail	Essential requirements:	Desirable requirements:
<b>Qualifications</b>	Qualifications required for the role	<ul style="list-style-type: none"> <li>• Qualified Teacher Status</li> <li>• Assessed as a good or outstanding teacher</li> <li>• Relevant specialist qualifications and experience in your subject specialism with the ability to teach at all Key Stages and all abilities</li> <li>• Evidence of continuing professional development</li> <li>• Ability to use assessment to raise standards of achievement</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<b>Knowledge/Experience</b>	Specific knowledge/ experience required for the role	<ul style="list-style-type: none"> <li>• Thorough knowledge and understanding of curriculum requirements and developments within your subject specialism.</li> <li>• Evidence of commitment to the principles and policies of</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>



		<p>equal opportunities</p> <ul style="list-style-type: none"> <li>Secure knowledge and understanding of a range of Assessment for Learning strategies, demonstrable in their everyday practice</li> <li>Secure knowledge and understanding of how to make effective personalised provision for all students, including those for whom English is an additional language and students who have special educational needs</li> <li>Ability to teach FS/KS1 &amp; KS2.</li> </ul>	
<b>Skills</b>	Line management responsibilities (No.)	<ul style="list-style-type: none"> <li>n/a</li> </ul>	<ul style="list-style-type: none"> <li>n/a</li> </ul>
	Forward and strategic planning	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
	Budget (size and responsibilities)	<ul style="list-style-type: none"> <li></li> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
	Abilities	<ul style="list-style-type: none"> <li>Good communication skills</li> <li>Work closely with leadership team taking a</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>



		<p>leading role in developing, implementing and evaluating policies and practice</p> <ul style="list-style-type: none"><li>• Ability to motivate students and colleagues to recognise and respond to the diverse needs of learners</li><li>• Ability to design opportunities for learners to develop their literacy and thinking and learning skills within your subject area</li></ul>	
<b>Personal Characteristics</b>	Behaviours	<ul style="list-style-type: none"><li>• Energy, enthusiasm, determination and an insistence on high standards</li><li>• A willingness to learn new skills and approaches and to share the experience with others</li><li>• Ability to relate to students, parents and carers, colleagues and other partners</li><li>• A passion for the value your subject can bring to students</li></ul>	<ul style="list-style-type: none"><li>•</li></ul>



		<p>and a commitment to the ethos of the wider life of the Academy</p> <ul style="list-style-type: none"> <li>• Be able to work under pressure, prioritise and manage time effectively</li> <li>• Reflective and clear-headed thinker who makes considered judgements</li> <li>• Resilience</li> <li>• Reflective practitioner</li> <li>• Natural leader who can resolve conflicts, create a harmonious and productive team ethos</li> </ul>	
	Values	<ul style="list-style-type: none"> <li>• Ability to demonstrate, understand and apply our values               <ul style="list-style-type: none"> <li>○ Be unusually brave</li> <li>○ Discover what's possible</li> <li>○ Push the limits</li> <li>○ Be big hearted</li> </ul> </li> </ul>	
<b>Special Requirements</b>		<ul style="list-style-type: none"> <li>• Successful candidate will be subject to an enhanced Disclosure and Barring Service Check</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>



		<ul style="list-style-type: none"><li>• Right to work in the UK</li><li>• Evidence of a commitment to promoting the welfare and safeguarding of children and young people</li></ul>	
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