

## Selection Criteria and Position Description

**Position Title:** Temporary Secondary English Teacher (Maternity Leave)  
Minimum 0.4FTE to 1.0FTE negotiable

**Term of Contract:** 12 months commencing Term 2, 2021

**Responsible to:** Principal

**Applications close:** Friday 16 April 2021 @ 3pm

All applications with supporting documents to be emailed to the Principal's Assistant:  
janelleclarke@richmond.nsw.edu.au

### Selection Criteria

#### Essential Criteria:

1. Relevant/Equivalent qualifications in accord with NSW Institute of Teachers requirements
2. Active participation in a local church and commitment to the Christian Faith
3. Commitment to Christian education
4. Highly developed written and verbal communication skills
5. Commitment to collaboration and team work
6. Demonstrated excellence in teaching and learning, including behaviour management and the integration of technology into the classroom
7. Demonstrated commitment to continued professional learning
8. Demonstrated ability to teach Stage 6 English or equivalent subjects
9. Understanding of relevant child protection legislation
10. Current Working with Children Check clearance
11. Current First Aid Certificate

#### Personal Attributes

1. Consistently displays a love for Jesus and others
2. Values initiative and flexibility
3. Consistently displays integrity, humility and wisdom

## Position Description

### Position Objective

To deliver high quality educational outcomes in accordance with Richmond Christian College's mission and Ballina Christian Education Association Ltd vision and objectives.

### Vision Statement

A Christ centred learning community exploring and impacting God's world.

### Mission Statement

To assist parents in the nurture of their children, by providing a Christ-centred, biblically grounded, culturally engaging and academically rigorous education that instils hope and equips children to live for God's glory.

### Schedule of Duties

- Prepare and deliver teaching programs that maximise outcomes for students founded on a Christian worldview and in accordance with the College's ethos and the Australian Professional Standards for Teaching.
- Establish and maintain safe and courageous learning environments that maximise outcomes for students.
- Maintain a Professional Learning Plan, involving regular reviews with the Coordinator of Teaching and Learning, Head of Secondary and Principal.
- Undertake training in Christian education.
- Participate as a member of the Richmond Christian College team to support the overall goals and objectives of the College.
- Ensure that all College policies and government legislative requirements are adhered to, including the reporting of incidents and compliance with Work Health and Safety and Child Protection legislation.
- Participate in staff meetings and parent interviews.
- Participate in promotional events and evenings for the College.
- Participate in roster requirements including playground duties, and other administrative functions.
- Participate in formal and informal professional development courses during non-term time.
- Represent the College in a manner that is consistent with the aims and objectives of the Ballina Christian Education Association Ltd.
- Complete allocated tasks and directives on time and to the expected standards.

### Performance Appraisal

Performance Appraisal is conducted continually within the individual's Professional Learning Plan and in accordance with the Australian Professional Standards for Teaching.

=====

\*\*\* This description presents the major responsibilities required for this job title. The position may require the performance of additional duties as assigned. \*\*\*