

# The Royal School

## Lifeguard Vacancy



The Royal School  
Wolverhampton

Salary Range:

£10.18 National Living Wage

£10.42 (23 plus) Living Wage

Responsible to:

LTS Coordinator and Community Facilities Manager

Hours of work: Learn to Swim: Evenings & Weekends  
Various shifts available; 52 weeks (during LTS opening)  
Status of position: Permanent

Start Date: ASAP Training to commence when appointed.

Closing date: Monday 8th January (Midday)

### INTRODUCTION

The Royal School, Wolverhampton is an 'all-through' school from 4 - 19 years old. With a history stretching back to 1850 it blends the best of tradition with a contemporary view of education. There is a strong Foundation derived from our initial formation as an Orphanage set up by John Lees, a local philanthropist and more than 35 pupils still benefit from this part of our mission. Pupils come from the local community and the boarding population are derived from more than 23 countries worldwide.

It is our aim to provide a first class education to pupils from a wide background and prepare them for the challenges of the 21st Century. We place equal emphasis on academic, sporting, social and cultural development of the young person and celebrate the gifts of all, whatever that might be. Our aims are for the family based community to be courteous, show respect for self and others, and demonstrate ambition in all of their endeavours and to take risks in order to develop their skills and aptitudes.

The School has an EYFS section, a Primary and Senior School, Boarding and is also an Elite Swimming centre for more than 20 National standard swimmers.

The Royal Wolverhampton Enterprises Limited offers a wide variety of community use activities housed in The Hilda Hayward Swimming Pool Complex, included in this it operates a hugely successful Learn to Swim Programme offering swimming lessons to babies, children and adults.

CVs will not be accepted. Email completed applications to [km@theroyal.school](mailto:km@theroyal.school)

The Royal Wolverhampton School Swimming Club and The Royal School Wolverhampton are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS check.

## DUTIES AND RESPONSIBILITIES

- The Lifeguard will be called upon to undertake the duties in supervising the pool area to ensure the safety of all the pool users
- To ensure you have a knowledge and understanding of the PSOP in order to follow and implement them if such an event occurs
- Arrive at least 15 minutes prior to the start time to prepare the pool and ensure everything is in place for the start of the sessions
- Understand the layout and change over times for swimming to ensure lessons can start promptly with no delays.
- Check all safety and first aid equipment prior to start of shift and sign off log sheets
- To administer any necessary first aid and complete the school accident form
- Wear the correct uniform provided by the school and make sure that you are neat and presentable – long hair must be worn up at all times whilst on poolside
- Treat all parents, staff and children with courtesy and respect
- To remain vigilant and pro-active to ensure the safety of all users in the pool
- Maintain all lifeguarding skills and fitness by attending monthly training
- To ensure that changing rooms and building are kept in immaculate condition i.e. floors dry, toilets and urinals are clean and odour free. Log sheet must be completed during working hours.
- To undertake duties as per job sheet which must be signed by a supervisor/ management daily
- To keep the store room neat, tidy and all equipment is stored in an orderly fashion
- Assist swimming teachers with chaperoning primary children to and from swimming lessons, offering children support where needed.
- To undertake and perform any other task the centre management requires

# Person Specification

## SPECIFICATION

### Education/ Training

- RLSS NPLQ
- 5 GCSE's at Grade 5 or above including Maths and English or equivalent

### Experience - knowledge -skills

- Experience of working within a swimming pool environment or leisure centre
- Health & Safety regulations including:
  - Hazard Recognition - NOPs & EAPs. - Risk assessment
  - Ability to work unsupervised and use own initiative
  - Literacy and Numeracy skills
  - Good communication skills
  - Good customer service skills
  - Assertive

## SPECIFICATION

### Specialist Knowledge

- Knowledge of Safeguarding children and young people and Child Protection

### Personal Attributes

- Excellent communication skills both verbal and written
- Enthusiasm and Approachability – able to put visitors at ease
- Have a flexible approach to work and be adaptable
- Positive attitude to work
- Ability to work in a highly confidential manner
- Ability to take extreme pride in all tasks undertaken