



Sir John Cass's Foundation Primary School

www.sirjohncassprimary.org

Job: Class Teacher

Grade and Range: Main pay scale, range M1-M6 / Upper pay scale (a TLR may be available for the right candidate to lead a curriculum area).

Purpose and context: To take responsibility for the education and welfare of designated children in accordance with the current School Teacher's Pay and Conditions document, having due regard to the requirements of the National Curriculum and school policies.

Main Activities

1. To take responsibility for planning and implementing appropriate work programmes for all designated children, within the framework of national and school policies.
2. To maintain assessment records and report on pupils' progress to senior staff and to parents and carer, in accordance with school policy
3. To manage additional adults within the classroom

Principle Accountabilities:

1. To plan work for the designated pupils in accordance with the national, and school, curriculum policies and in co-operation with subject and phase leaders to ensure that the children experience a broad, balanced, relevant and stimulating curriculum
2. To ensure a close match between the learning experience offered and the individual needs of the designated children, so as to give each child an opportunity to achieve to the maximum of his/her capability
3. To make appropriate education provision for children with SEN, EAL and for those children identified as Gifted and Talented, following the support and guidance of the Inclusion Manager
4. Where possible to make sure that the majority of the children's work is closely linked to first-hand, practical experience
5. To provide children with opportunities to manage with own learning and become independent learners
6. To create a secure, happy and stimulating environment, maintaining the highest standards of organisation and discipline

7. To foster each child's self-image and esteem and establish relationships with are based on mutual respect
8. To maintain a high standard of display both in the classrooms and in other areas of the school
9. To arrange for resources, equipment and materials to be available in such a way that they are properly cared for, easily accessible and will encourage the children to become more responsible for their own learning
10. To work closely with colleagues to undertake medium and short term planning and the implementation of agreed schemes of work
11. To assess children's progress, maintain records and provide written reports to parents and carers in accordance with school policies
12. To communicate and consult with parents and carers and with outside agencies, as necessary, about children's progress and attainment
13. To ensure that the school's aims and objectives in relation to the curriculum, equal opportunities and discipline are promoted in every day classroom organisation and practice
14. To liaise with support staff both school based, and from other external bodies as required
15. To take up the opportunity for continuous professional development through self-directed reading, courses and in-service training
16. To undertake any other reasonable and relevant duties in accordance with the changing needs of the school
17. To support and enhance the Christian ethos of the school.

Key organisational objectives

The post holder will contribute to the school's objectives by:

- Enactment of Health and Safety requirements and initiatives as directed.
- Ensuring compliance with Data Protection legislation.
- At all times operating within the school's Equal Opportunities framework.
- Commitments and contribution to improving standards for pupils as appropriate.
- Contributing to the maintenance of a caring and stimulating environment for pupils.
- Undertake regular Child Protection training at a level commensurate with the role

Conditions of service

Governed by the National Agreement on Teachers' Pay and Conditions.

Special conditions of service

Because of the nature of the post candidates are not entitled to withhold information regarding convictions by virtue of the Rehabilitation of Offenders Act 1974 (Exemptions) Order 1975 as amended. Candidates are required to give details of any convictions on their application form and are expected to disclose such information at the appointed interview.

Because this post allows substantial access to children, candidates are required to comply with departmental procedures in relation to Police checks. If candidates are

successful in their application, prior to taking up post, they will be required to give written permission to the Department to ascertain details from the City of London Police regarding any convictions against them and as appropriate the nature of such convictions.

Equal Opportunity

The post holder will be expected to carry out all duties in the context of and in compliance with the school's Equality Policy.