

JOB DESCRIPTION

Position: EYFS leader

Reporting to: The Headteacher

Main Purposes of the Job

To work in partnership with the headteacher to lead, manage and develop the curriculum delivered to all pupils in the EYFS, and to lead and develop the practice of staff working in the EYFS.

As a member of the school's senior leadership team to contribute to the development and promotion of the bilingual vision for the school.

Main tasks

To be a leading practitioner, modelling effective methodology and practice to inspire Early Years team members.

To translate the school's bilingual vision into best practice through innovative planning and teaching that provides high quality learning.

To lead, manage and evaluate the delivery of high quality teaching and learning in the Early Years, and to play a key role in leading school improvement in the EYFS.

To hold accountability for standards achieved across Early Years.

To have due regard for safeguarding and promoting the welfare of children and to follow the child protection procedures adopted by the school.

To carry out the functions of a teacher in accordance with the professional standards for teachers and the School Teachers' Pay and Conditions Document as directed by the headteacher.

Leadership Responsibilities:

- To contribute to the development of the school's bilingual vision and to its place in the EYFS
- To be a key contributor to the senior leadership team, supporting the ethos and standards of the school and determining its needs and priorities.
- To be the lead teacher for EYFS displaying expertise in the implementation of high standards and active learning across the Early Years curriculum.
- To ensure high quality and effective assessment of pupils across the Early Years.
- To coordinate and evaluate continuity and progression across Reception through shared practice and focused classroom observations.

- To initiate, embrace and manage change positively in line with the School Improvement Plan.
- To ensure all EYFS/Key Stage 1 staff have an understanding of the EYFS curriculum.
- To implement strategies to regularly track value added across Early Years and monitor standards to inform review.
- To build capacity for self-evaluation and developmental priorities and strategically plan improvements in Early Years practice.
- To foster parent/carers links in terms of EYFS expectations, curriculum understanding and methodology.

Teaching Responsibilities

- To be an exemplary practitioner, responsible for classroom management and organisation, planning, recording, reporting and the delivery of the EYFS curriculum
- To inspire children to become active participants and independent learners.
- To ensure the learning agenda is shared creatively with the children.
- To ensure regular formative and summative observations are made of each pupil in the class
- To monitor and maximise performance in relation to developmental bands.
- To implement relevant and agreed new initiatives with clarity and commitment and display flexibility towards curriculum changes.
- To provide a stimulating, secure and safe learning environment, both inside and out for the children, where their work is well-displayed and they can interact with their child chosen learning opportunities.

Continuing Professional Development

- To undertake relevant and agreed further professional development, be reflective in their practice and participate in school review procedures.
- To be committed to personal staff development and training and to that in the EYFS team
- If not already a fluent Spanish speaker, to commit to improving Spanish proficiency.