



# Mount Scopus Memorial College

בית הספר הר הצופים

## Position Description

<b>Position:</b>	Secondary Hebrew Teacher
<b>Employment Status:</b>	Part-time
<b>Location:</b>	Lew Family Secondary School
<b>Eligibility and Qualifications:</b>	Teaching degree - Bachelor of Education or equivalent Demonstrated experience working as a Teacher Registered with the Victorian Institute of Teaching
<b>Salary:</b>	In accordance with the Mount Scopus Memorial College and Gandel Besen House Teaching Salary scale.
<b>Reports to:</b>	Deputy Principal, Director, Alter Family School of Jewish Studies and Ivrit

## Duties of the Secondary Hebrew Teacher

The person who holds this position will undertake the following duties:

- To teach the four elements of the Hebrew language;
  1. Listening
  2. Speaking
  3. Reading
  4. Writing
- To stimulate the students by using various mediums to instill in them a love for the language and culture e.g. via Literature, Speeches, Music and Video Presentations
- To undertake school assemblies in Hebrew
- To maintain discipline in the classroom at all times
- To undertake camps, school excursions and incursions

- Ability to follow and implement a set curriculum
- To attend in service and after school meetings
- To attend parent/teacher interviews
- To assist other 'student teachers' where necessary
- To keep a report on each student's progress and discuss these matters with students and parents
- To write student reports
- To set tests, exams and correct homework
- To provide extra enrichment material, for the more advanced students
- To provide extra lessons for weaker students

**Name:** \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_