



Post Title Teacher of Mathematics

Salary and grade: £31,360 - £49,084

Line manager/s: The Head Teacher, Deputy Head Teacher, members of the senior leadership team (SLT) and the governing board.

Supervisory responsibility: The postholder may be responsible for the deployment and supervision of the work of Higher Level Teaching Assistant and Teaching Assistants relevant to their responsibilities.

Main Purpose of Job:

- To deliver interesting and engaging programmes of study in Mathematics and contribute to the development of support staff, pupils and school policies and strategies.
- To raise standards of achievement for all pupils by utilising advanced levels of knowledge and skills when assisting with planning, monitoring, assessing and managing classes, and to encourage pupils to become independent learners, to provide support for their welfare, and to support the inclusion of pupils in all aspects of school life.
- To participate in any arrangements within an agreed national framework for the appraisal of his/her own performance and that of other teachers.
- To play a full part in the cycle of school and self-evaluation, planning monitoring and the delivery of school improvement.
- To maintain both the health and safety of self, colleagues and critically of all students including good order and discipline: to do so within the school's policies and guidelines.
- To be familiar with and follow all the school's policies and guidelines on all areas and aspects of school life.
- To maintain a classroom or rooms to the highest standard: supporting the comfort, safety, self-esteem and learning of the students.

Duties and Responsibilities

Planning

- Plan and prepare interesting and engaging lessons, participating in all stages of the planning cycle, including in lesson planning, evaluating and adjusting lessons/work plans.
- Develop and prepare resources for learning activities
- Planning of opportunities for pupils to learn in out-of-school contexts in line with schools policies and procedures.
- To lead and/or substantially contribute to the planning and delivery of any necessary policy documents and schemes of work for those subjects.

Teaching

- To undertake class teaching and all associated preparatory, assessment, recording and reporting work, in a subject specialism and/or other curriculum areas.
- To demonstrate skills in, and understanding of, a variety of teaching and learning strategies.
- To impart knowledge skills and understanding to each pupil following planned schemes of work that deliver the National Curriculum both within and if appropriate outside the prescribed Key Stages and programmes of study for each subject delivered.
- To impart knowledge skills and understanding to each pupil following modified and individualised schemes of work that deliver the National Curriculum both within and if appropriate outside the prescribed Key Stages and programmes of study for each subject delivered.
- To regularly review the methods of teaching and programmes of work.
- To actively and demonstrably support and promote literacy, numeracy, ICT, careers and Key Skills via their curriculum areas.
- Provide detailed verbal and written feedback on lesson content, pupil responses to learning activities and pupil behaviour, to teachers and pupils.
- Motivate and progress pupils' learning by using clearly structured, interesting teaching and learning activities.
- Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop.
- Promote and support the inclusion of all pupils, including those with specific needs, both in learning activities and within the classroom.
- Use behaviour management strategies, in line with the school's policy and procedures, to contribute to a purposeful learning environment and encourage pupils to interact and work co-operatively with others.
- Promote and reinforce children's self-esteem and independence and employ strategies to recognise and reward achievement of self-reliance
- Support the role of parents in pupils' learning and contribute to/lead meetings with parents to provide constructive feedback on pupil progress, achievement and behaviour, maintaining sensitivity and confidentiality at all times.

Monitoring and Assessment

- Evaluate pupils' progress through a range of assessment activities.
- Assess pupils' responses to learning tasks and where appropriate, modify methods to meet individual and/or group needs.
- Monitor pupils' participation and progress and provide constructive feedback to pupils in relation to their progress and achievement.
- To lead or contribute significantly to any pertinent or necessary recording, reporting or assessment
- Participate in programmes of observation, plan assessments and provide reports, evaluations and other information to assist in the provision of appropriate support for specific children.
- Report pupils' progress and achievements at parents meetings which are usually held outside school hours.

Mentoring, Supervision and Development

- Manage teaching assistants and undertake recruitment, induction, appraisal, training and mentoring for other teaching assistants.
- Offering mentoring support and guidance to other teachers or teaching assistants undertaking formal training.
- Offer mentoring support and guidance for older pupils undertaking work experience activities

- Support and guide other less experienced teachers work in the classroom when required.
- Contribute to the overall ethos, work, aims of the school by attending relevant meetings and contributing to the development of policies and procedures within the school. Also participate in staff meetings and training days/events as requested.

Behavioural and Pastoral

- Recognise and challenge any incidents of racism, bullying, harassment, victimisation and any form of abuse of equal opportunities, ensuring compliance with relevant school policies and procedures and making sure the individual/s involved understand it is unacceptable.
- Understand and implement school child protection procedures and comply with legal responsibilities.
- Assist in maintaining good discipline of pupils throughout the school and escort and supervise pupils on planned visits and journeys.
- Provide support and assistance for children's pastoral needs, for example, dressing, caring for sick, injured or distressed children.
- Provide physical support and maintain personal equipment used by the children at the school. Administer medication as agreed.
- Foster and maintain constructive and supportive relationships with parents/carers, exchanging appropriate information, facilitating their support for their child's attendance, access and learning, and supporting home to school and community links.
- Supervise pupils in the playground and plan and organise play time activities.
- Receive instructions directly from professional or specialist support staff involved in the children's education. These may include social workers, health visitors, language support staff, speech therapists, educational psychologists, and physiotherapists.

Team working and collaboration

- Participate in any relevant meetings/professional development opportunities at the school, which relate to the learners, curriculum or organisation of the school including pastoral arrangements and assemblies
- Work as a team member and identify opportunities for working with colleagues and sharing the development of effective practice with them
- Ensure that colleagues working with you are appropriately involved in supporting learning and understand the roles they are expected to fulfil
- Take part as required in the review, development and management of the activities relating to the curriculum, organisation and pastoral functions of the school
- Cover for absent colleagues

Post threshold teachers as a post threshold teacher

- to act as a role model for teaching and learning,
- to make a distinctive contribution to raising standards across the school,
- to continue to develop own expertise, provide a sustained and consistent collaborative contribution to the wider work of the school, either internally or outside the school, proactively seek, create and lead on opportunities that have a demonstrably positive impact on creating an outstanding learning environment,
- provide regular coaching and mentoring to less experienced teachers.

Other

- Any other duties required by the Senior Leadership Team, Deputy Head Teacher, or the Head Teacher, which is within the scope of this post.

- To work within and encourage the school's Equal Opportunity policy and contribute to diversity policies and programmes in relation to discriminatory behaviour.
- To promote the safeguarding of children
- To carry out the duties and responsibilities of the post, in accordance with the school's Health and Safety Policy and relevant Health and Safety Guidance and Legislation.
- To use information technology systems as required to carry out the duties of the post in the most efficient and effective manner



PERSON SPECIFICATION TEACHER OF SCIENCE

The person specification sets out the criteria to be used in determining whether an individual is likely to be able to undertake the duties in the job description.

The successful candidate will have the ability to motivate and inspire those that they work with, break through the barriers of expectations and harness all opportunities to create a climate of success and achievement for all.

	Essential	Desirable	Evidenced In
Education and Qualifications			
Qualified Teacher Status	√		Application Interview References
Evidence of continuous professional Development	√		Application
Physics, Chemistry, Biology or equivalent degree at 2:1 or higher		√	Application Documentation
Experience			
Successful recent experience as a teacher with a track record of achieving successful outcomes for pupils of all abilities	√		Application Interview References
Knowledge and skills			
Thorough knowledge of current subject specialist developments	√		Application Interview
Professional Knowledge of what constitutes higher quality and standards in teaching and learning	√		Application Interview References
Professional understanding of inclusion and strategies for engaging all learners	√		Application Interview References
Professional understanding of safeguarding within a school setting	√		Application Interview
Ability to write reports	√		Application Interview References
Keep accurate records and communicate effectively	√		Application Interview References
Effective organisational skills	√		Application Interview References
Ability to work well with a range of audiences, including parents/carers and other professionals	√		Application Interview References
Ability to use a positive approach to promote learning and excellent behaviour	√		Application Interview
Confident and competent in the use of ICT	√		Application Interview References
Understanding of curriculum and assessment of pupil progress	√		Application Interview References
Understanding of cross curricular teaching	√		Application Interview References
Understanding procedures and legislation relating to confidentiality	√		Application Interview

Personal attributes			
Resilience, the ability to work under pressure and meet deadlines	√		Application Interview References
Proven ability to prioritise workloads	√		Application Interview References
Ability to work effectively and supportively within the School Team	√		Application Interview References
Excellent communication and organisational skills (including written and oral skills)	√		Application Interview References
A commitment to safeguarding and promoting the welfare of children and young people	√		Application Interview References
Ability to work creatively and collaboratively	√		Application Interview References
Professional, honest and loyal	√		Application Interview References
Ability to make and justify difficult decisions	√		Application Interview
Commitment to our pupils, learning, wellbeing and safety	√		Application Interview
Committed to equality	√		Application Interview
Ability establish rapport and respectful and trusting professional relationship with pupils, their families, carers and other adults.	√		Application Interview References
Passionate about teaching and learning	√		Application Interview
Open minded, self-evaluative and adaptable to changing circumstances and new ideas	√		Application Interview
Willingness to be involved in the wider life of the School		√	Application Interview
Bring personal interests and enthusiasms to the School community		√	Application Interview