

TITLE OF POST: Teacher of Music
Full Time Fixed-Term 1 Year (or return of post holder if sooner)
Maternity Cover February 2018
Junior School

We are the Stephen Perse Foundation. Extraordinary things happen here every day.

The Stephen Perse Foundation is inspiring. It is a community in which everyone, both students and staff, achieves and makes a contribution every day.

For us, our examination results, brilliant as they are, are not an end in themselves. Instead, they are a small part of a much broader process and experience. That process is all about added value, something we offer and look for in staff as much as in students. It is something in which every journey both begins with and is built around the individual.

A global outlook, a focus on pedagogy, a ground-breaking commitment to digital learning and an emphasis on inspirational learning environments make us different. More than that, our policy of 'looking beyond' underpins education here. Co-curricular learning is integral to what we do, where opportunity and excellence are valued and encouraged.

Our community, led by the Principal, Miss Tricia Kelleher, is made up of a family of six different schools, each with its own Head, comprising 1,100 boys and girls aged 3 to 18, around 150 teaching staff and 145 support staff.

With an Exceptional ISI Inspection report in 2014 and Independent School of the Year 2014/5, we have much to be proud about.

However, we know that education in the twenty-first century is as much about looking forward as looking back. We have just completed upon a pioneering redevelopment plan, which includes a five-storey sports and learning centre in the heart of Cambridge. We have also admitted boys right through the Foundation, with a diamond formation for learning for both boys and girls in the Senior School. It's a twenty first century vision of single-sex education that we believe is right for the future.

Your role within the Music Department

Music is central to the life of the Stephen Perse Foundation and thrives both within and beyond the curriculum. Very large numbers of students take part in the eight choirs, four orchestras, three bands and numerous chamber music groups which rehearse across the Junior School, Senior School and Sixth Form College each week, and standards of performance in the many concerts and events which take place each year are very high. Full use is made of the wide range of performance venues available in the vicinity, including the Senior School Hall, the magnificent University Concert Hall, local churches and college chapels. Five members of permanent staff and almost thirty visiting teachers are responsible

for the class and instrumental/vocal teaching for the students from Year 3 upwards. Within the Junior School music curriculum, there is a particular focus on performing. All students in Year 4 spend one lesson in each week performing as a year-group orchestra, and in Years 5 and 6, all students are timetabled simultaneously and perform in either a guitar group, one of two recorder groups, or one of two orchestral ensembles, as appropriate to their level. A large number of activities take place in the Junior School before and after school, and during lunchtimes. We are looking for a teacher with wide ranging musical interests and skills who can maintain high standards of both instrumental and vocal performance. In particular, we have a major concert in June in the University Concert Hall in which every child in the Junior School participates; planning and rehearsing this concert, with the support of colleagues in the music department and the Junior School as a whole, will be a key focus of this role. The Junior School music teacher also teaches a small number of lessons to Year 7 and 8 classes in the Senior School.

Specific Responsibilities

Teaching and Learning

Under the direction of the Curriculum Leader of Music:

- To contribute to the teaching and extra-curricular activities of the subject
- Participate in the development of schemes of work and resources
- To contribute to cross-curricular learning and related learning programmes as appropriate
- To participate in the development of programmes of study and schemes of work
- To produce reports and provide assessment data as required

Additional specific responsibilities:

- To contribute to extra-curricular and enrichment activities as appropriate
- Participate in departmental trips

Being Part of a Team

As a Member of the Music Department

- To participate in appropriate meetings with colleagues and parents as required
- To carry out a share of supervisory duties and examination invigilation in accordance with school procedures
- To carry out a share of cover duties for absent staff as required
- To take part in entrance procedures and Open Events as appropriate
- To contribute to the extracurricular life of the School
- To assist in the promotion of the subject within and outside school as appropriate
- To assist in departmental administrative tasks

Professional Development

As part of a community of learners

- To take part in the professional development programme
- To attend induction, training and briefing sessions as required
- To keep up to date with developments within school and in relation to your discipline
- To keep abreast of developments in digital learning

General responsibilities

- To build and maintain good working relationships with all Foundation colleagues
- To assist as necessary in other Foundation areas at peak times
- To work at all times towards the aims and goals of the Foundation and any individual objectives and targets you may have agreed
- To proactively identify areas for improvement within the Foundation
- To act in accordance with Data Protection principles at all times
- To adhere at all times to Foundation Operational and Employment policies and procedures
- To take responsibility for own Health and Safety and that of your colleagues

This job description is not necessarily comprehensive and the position holder will be required to carry out such other duties as may be reasonably required within the general scope and level of the post.

Safeguarding and welfare of children

The post holder's responsibility for promoting and safeguarding the welfare of children and young persons for whom s/he is responsible, or with whom s/he comes into contact, will be to adhere to and ensure compliance with the School's Safeguarding and Child Protection Policy Statement at all times. If in the course of carrying out the duties of the post the role-holder becomes aware of any actual or potential risks to the safety or welfare of children in the School, s/he must report any concerns to the School's Child Protection Officer or the Principal.

All employees of the Foundation adhere to the Safer Working Practices guidance and all teaching staff are required to adhere to the Teaching Standards which can be found on the Foundation website under Recruitment. <http://www.stephenperse.com/recruitment>

Terms and conditions

All appointments for the Stephen Perse Foundation are subject to reference and DBS (Disclosure and Barring Service) checks, proof of identity and eligibility to work in the UK.

Salary guide

The Stephen Perse Foundation has its own competitive salary scale.

Benefits

- Contributory pension scheme
- Private health and dental plan subscriptions
- A staff discount on School Fees of 25% (pro rata for part time) should staff have a child at Dame Bradbury's, Stephen Perse Sixth Form College, Senior School, Junior School or the Pre Prep
- Salary sacrifice childcare vouchers
- Lunch and refreshments are provided

Invitation for interview and recruitment arrangements

The School has a statutory duty to apply for DBS clearance and shall ask the successful candidate to complete the form which must be cleared before the applicant can commence work. Such checks may take three to four weeks.

If called for interview, you will be required to bring your Birth Certificate, Passport and professional qualification certificates. References may be taken up before interview.

Data protection statement

The Stephen Perse Foundation adheres to the Data Protection Act 1998. In order for us to process your application for employment, we capture information about you. This may include your physical and mental health, and any criminal convictions you may have. All information will be kept confidential. We will only use it to process your application for employment. Your criminal record is used to enable us to discharge our legal obligations as a School. We destroy this information once we have obtained it, and simply log the fact that we have seen it. Your physical and mental health details enable us to assess that you will be able to fulfil the demands of the job. Should your application be unsuccessful we will delete all your information from our systems and dispose of it in a secure manner, unless you request that we retain it.

Application process

The closing date for applications is Friday 24th November 2017

Interviews will be held Monday 4th December 2017

Please submit applications either electronically to: recruitment@stephenperse.com
HR Administrator, The Stephen Perse Foundation, Union Road, Cambridge, CB2 1HF.

We are unable to accept CVs as a method of application.