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Steyning Grammar School and Sixth Form College

Day and Boarding

Shooting Field Campus 01903 814555
Sixth Form College 01903 810526
Shooting Field, Steyning, West Sussex, BN44 3RX

Towers Campus 01903 946880
Henfield Road, Upper Beeding, West Sussex, BN44 3TF

Rock Road Campus 01903 744884
Rock Road, Storrington, West Sussex, RH20 3AA

SGS Boarding 01903 817601
Church Street, Steyning, West Sussex, BN44 3LB

Executive Headteacher: Mr Mark Marande | Associate Headteacher: Mrs Natasha Nicol | Email: sgs@sgs.uk.net

Dear Applicant

September 2021

Post of Learning Support Mentor

Thank you for your interest in the above position at Steyning Grammar School.

The School

Steyning Grammar School is a unique successful and dynamic learning community with our 'Journey to Excellence' built on traditions of excellence and highest expectations, combined with a commitment to innovating and new thinking – supporting our students in being the best they can be in preparing them for their futures. In joining us, you will benefit from being part of a multi-academy trust offering the support of experienced colleagues across the Bohunt Education Trust schools where there are greater opportunities for career progression for those with both potential and aspirations.

The Post

We are looking to appoint into the Special Educational Needs team, individuals who will work with students, primarily on the Special Educational Needs Register to access the national curriculum and the wider school curriculum so that that they might be enabled to achieve their full potential. The post holder may at time to time be required to work with students with some complex needs however a full training programme will be provided. The position may be of interest to applicants considering a future career in education.

We currently have variable permanent contracts available.

Successful applicants will be required to work up to 28.34 hours per week (Monday to Friday) term-time only. We would be happy to accept part-time applications; please state on your covering letter the hours or days that you would like the school to consider.

You will be on the BET 2020 Support Staff scale and your starting salary is £18934 - £19701 fte per annum, subject to review annually.

BET also operates a pension scheme into which the school contributes on behalf of all members of staff who elect to join the scheme.

Proud to be part of the Bohunt Education Trust



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Due to the nature of this job, if you are successful in your application you will be subject to an enhanced Disclosure and Barring Service with barred lists check. This will be done by means of applying for a DBS certificate through the Disclosure and Barring Service. Disclosures include details of cautions, reprimands or final warnings as well as convictions, spent or unspent.

If you would like to apply for this position, please complete an application form and return it to Mrs Terri Jeffrey at recruitment@sgs.uk.net **by 9 am Wednesday 29th September 2021**. Arrangements for the interview process will be confirmed to the successful applicant in due course. Please be aware that you may be called to interview at short-notice.

As part of our internal safeguarding process, we also require a full and complete CV, spanning the time from when you left school up to the present time.

Two references are required for all candidates, one of whom must be your current or most recent significant employer. If you do not wish a referee to be contacted prior to interview it is important that you indicate this alongside the referee's details on the application form.

Please kindly note, I will only contact you again if your name appears on our short list.

Steining Grammar School are now proud to be part of Bohunt Education Trust.

We are committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

Yours faithfully

Mrs Nat Nicol
Associate Headteacher
September 2021