



DIRECTOR OF MUSIC

ST LAURENCE EDUCATION TRUST



INFORMATION PACK FOR CANDIDATES



Introduction

Ampleforth College is a Roman Catholic boarding co-educational Independent School (HMC), with c. 600 students aged between 13 and 18 years set in a rural environment in North Yorkshire.

The school was established by the Benedictine monks of Ampleforth Abbey in 1803 and it remains a work of the monastic community, with a small number of monks on the teaching staff, monks as House chaplains throughout the school, and monks working in partnership with lay people as trustees. The presence of a community committed to the highest standards of Catholic education ensures the preservation of an education rooted in the Catholic Benedictine tradition.

The monastic community has a long history, dating back centuries before the community finally settled in North Yorkshire in 1802. The works of the community include not just education at Ampleforth College but also St Benet's Hall, a Permanent Private Hall of the University of Oxford, the pastoral care of a number of parishes, and a dependent monastery in Zimbabwe, founded in 1997.

The School

Education has always been one of the main works of the Benedictine monastic community and a year after the community settled at Ampleforth in 1802, a school was established comprising twelve boys. Today, nearly six hundred students, male and female, from many parts of the world, come to Ampleforth to benefit from a Benedictine Catholic education.

In 1999 Ampleforth College was formally opened to VI Form day girls, and VI Form boarders followed in 2001. The school became fully co-educational in 2010-2011 and from September 2018 will be a school for students aged between 11 and 18.





Benefits of Service

Professional Opportunities and Career Development

The St Laurence Education Trust supports and resources continuing professional development programmes for all staff. The Trust operates an annual professional review and appraisal scheme that both recognises the work of staff and identifies suitable training and development opportunities for them.

Working Environment

This is an enjoyable and stimulating place to work. Our staff body seeks to work to core values and codes of conduct developed from the Rule of St Benedict:

They are:

Attentiveness
Hospitality
Respect
Integrity
Stewardship
Equilibrium

Facilities such as the sports centre and golf course are available to staff and their families on subsidised membership.

Although the site was not originally designed with the motor car in mind staff parking is available within a five minute walk of any part of the Ampleforth campus.

Employees with children in the school may be able to access discounts, discretionary bursaries, or salary sacrifice in line with current school policy.

Remuneration and Benefits

- Ampleforth salary scale.
- Ampleforth discretionary allowance
- Contributory pension scheme
- Notice – one term on either side
- Rented accommodation may be available from the College
- Some assistance with removal expenses.





Selection Process

The Trust is committed to a policy of equal opportunity and will take every possible step to ensure fair and equal treatment of all.

All Trust policies and practices will support the commitment to equality of opportunity in respect of any recruitment, and selection process. No member of staff or applicant will be unfairly disadvantaged by the Trust policies or practices without justification.

The Application Process

The successful applicant will take up post in September 2018 or January 2019. The interview process will include a lesson observation, taking a choral rehearsal, a formal interview, and an opportunity to meet staff and pupils. Further details will be provided once the short-list has been agreed.

Applications should be sent to:

The Human Resources Department,
Ampleforth College, York,
YO62 4EY.
Telephone: 01439 766817
Fax: 01439 766770

e-mail: HumanResources@ampleforth.org.uk

or from our website at:

<https://www.ampleforth.org.uk/>



Candidates should be aware that all posts in a school boarding environment must be interviewed on the basis of an application form. CVs will not be accepted in substitution.

Safeguarding and Child protection at Ampleforth Abbey Trust

Ampleforth College is committed to safeguarding and promoting the welfare of children.

All applicants must be willing to undergo recruitment screening processes including interview, references from past employers and a Disclosure and Barring check will be carried out on all successful applicants.

All posts at Ampleforth are exempt from the Rehabilitation of Offenders Act 1974. We therefore require applicants to declare all convictions, cautions and bind-overs, including those regarded as 'spent'. All information provided will be treated as confidential.

Our Child Protection Policy can be accessed from the following link:

[Child Protection Policy](#)

Any offer of employment is made subject to a full range of checks and satisfactory references.



Ampleforth College

Music Department

Music is at the heart of Ampleforth, above all in the Abbey Church, but also all around the campus and beyond. Over the years an ever-widening diversity of instrumental and choral music has developed and more recently that experience has been shared with children and adults beyond the valley.

Music features strongly in the academic programme of both schools and the department has excellent facilities, including a dedicated computer suite and recording studio. The recent ISI inspection report noted that “The College’s music is of the highest quality. Music plays a central role in the life of the school with high levels of participation and achievement recorded.”

Ampleforth’s commitment to choral music is strong and the liturgy is supported by two separate choirs: the boys of the Schola Cantorum and the girls’ Schola Puellarum. These groups share the singing of Mass and other offices in the Abbey. In addition, the choirs sing meditations at key moments in the Liturgical Year and join together with professional soloists and orchestras for the big oratorios. In recent years there have been annual performances of Handel’s Messiah, as well as Haydn’s The Creation, Bach’s St Matthew and St John Passions, Mozart Requiem, Pergolesi’s Stabat Mater, Britten’s Ceremony of Carols. A long-standing tradition is the performance of Fauré’s Requiem every year around the Feast of All Souls. There is usually an annual tour abroad undertaken by one of the choirs, the most recent being to Tuscany at Easter.



There is a similarly important programme of instrumental music, of which the St Cecilia Concert in November and the Exhibition Concert in May are the main showcases and when the large ensembles play: College Symphony Orchestra, Pro Musica string ensemble, Big Band, Brass Ensemble and Pipe Band. Chamber groups, the student-directed Ampleforth Singers and instrumental soloists, perform at informal concerts on Sunday

mornings and on other occasions in the Main Hall, as well as in various local venues. The Ampleforth Highlanders’ Pipe Band which wears the tartan Murray of Atholl performs regularly at school events and has had considerable success in national Piping and Drumming competitions. Musical outreach has developed significantly in the last ten years and we have established links with over 30 primary schools

Music Scholarships are offered for entry at ages 13+ and 16+ and honorary awards are conferred upon those students in the school who show exceptional diligence combined with support for extra musical activity



Job Description

The Director of Music will be responsible for all matters musical within the school and for maintaining and developing the music programme. The Director will need to have excellent gifts as a practical musician, including experience of conducting. Solid experience as an administrator will also be required, and the person appointed will be responsible for line-managing the Head of Academic Music and organising extracurricular music-making.

The Director will be expected to teach class music from Key Stage 3 to Key Stage 5 and to coordinate (with the assistance of the Head of Academic Music) the teaching of music teachers to whom specific classroom and activity responsibility has been delegated. The Director of Music will also need to ensure that there is a suitable range of instrumental and choral groups and that they are expertly staffed.

A major responsibility will be to see that every student involved in the music programme has a balanced curriculum with no undue pressures. This will involve regular consultation with members of the music staff, students, tutors, Housemasters, Director of Studies and Head of Music Scholars.

The Director will be expected to mobilise the students actual and latent talent by inspiration, day-to-day administration, initiation of ideas, organisation, discipline and training of the other music staff, and by setting an example of the highest quality of personal performance. The main aims for the students are that:

- future professional musicians should identify themselves as such and should obtain all necessary qualifications to proceed with success;
- amateur musicians of quality should enter other walks of life with an abiding love of music;
- the whole school should obtain an appreciation of the importance of listening and music in its broadest sense.

The importance of the school's contribution to the Abbey liturgy must be recognised and high standards of choral performance are expected at those offices at which the student choirs sing.



The Director of Music shall be responsible for:

- 1 welding together the team of permanent and peripatetic musicians, the supervision of their timetables, safeguarding arrangements, syllabuses, payment and in-service training;
- 2 ensuring the continuation of a basic set of extra-curricular activities to include Schola Cantorum, Orchestra and Big Band;
- 3 the negotiation of annual departmental budgets and the control of expenditure in such a way as to obtain the best possible value for money;
- 4 the promotion of public and informal concerts along with the attendant publicity, advertising, budgeting and stewarding;
- 5 the supervision and development of the maintenance of facilities, their decor and furnishings, instruments and teaching aids and their security;
- 6 the heightening of the public's awareness of the Department and the College which may take the form of the initiation of musical links with feeder schools, visits to primary schools, external concerts and the staging of courses at Ampleforth for young musicians;
- 7 ensuring adequate personal application to individuals and classes to stimulate the gaining of diplomas, quality A Level grades, choral and instrumental scholarships to Oxbridge and places at colleges of music.

GENERAL RESPONSIBILITIES OF TEACHERS:

To support the policies and aims of the School and to exercise the highest standards of professionalism. To ensure that all students have the opportunity to enjoy and make good progress in the subject. To monitor the contributions of each member of the department and deal with any concerns or complaints.

The roles will be achieved by:

LEADERSHIP

- Promoting Benedictine values within the department
- Leading staff development within the Department by
 - Supporting new members of the Department
 - Conducting regular departmental meetings
 - Writing job descriptions for departmental posts and contributing to the selection of new members of the department
- Leading the department in promoting a 'delight in learning' among members of the department and students

MANAGEMENT

- Conducting the Professional Review for members of the department according to the agreed schedule and managing the workload of members of the department
- Complying with the Health and Safety policies of Ampleforth Abbey Trust
- Liaising with the Head of Careers and giving advice to university applicants concerning your subject
- Updating the departmental handbook regularly and preparing for ISI inspections



- Monitoring the fabric of the departmental teaching area and liaising with the Procurator and Estates Manager as necessary
- Submitting annual budget proposals and administering the agreed allocation, reporting appropriately in the annual departmental report

PERSON SPECIFICATION

The person appointed will satisfy all or most of the following:

- have a good degree in Music
- be committed to sharing their enthusiasm for their subject with students of all ages and abilities
- be well organised and adaptable, able to prioritise tasks and work effectively as part of a team
- be a qualified teacher
- be able and willing to contribute fully to extra-curricular activities within the department
- be able and willing to contribute to the wider life of a full boarding school by offering activities
- be competent in the use of ICT both within the classroom and for administration

