

Sheen Mount Primary School



Job Title: Class Teacher

Scale: MPS / UPS

Responsible to: The Headteacher and the Governing Body of the school

- Take responsibility for a class of children determined on an annual basis by the Headteacher and in accordance with the duties listed below
- To carry out the professional duties covered by the latest School Teachers' Pay and Conditions Document. The post holder will be expected to undertake duties in line with the professional standards for qualified teachers and uphold the professional code of the General Teaching Council for England.
- Teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- Maintain the positive ethos and core values of the school, both inside and outside the classroom;
- Promote the school's ethos by providing excellence in all that we do;
- Contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors;

The Class Teacher will:

- Implement agreed school policies and guidelines;
- Support initiatives decided by the Headteacher and staff;
- Plan appropriately to meet the needs of all pupils, through differentiation of tasks;
- Be able to set clear targets, based on prior attainment, for pupils' learning;
- Provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- Keep appropriate and efficient records, integrating formative and summative assessment into planning;
- Work with school leaders to track the progress of individual children and intervene where pupils are not making progress;
- Report to parents on the development, progress and attainment of pupils;
- Participate in meetings which relate to the school's management, curriculum, administration or organisation;
- Communicate and co-operate with specialists from outside agencies;
- Make effective use of IT to enhance learning and teaching
- Lead, organise and direct support staff within the classroom;
- Participate in the performance management system for the appraisal of their own performance, or that of other teachers

Note

This job description is not your contract of employment, or any part of it. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed. Nothing will be changed without consultation. This document must not be altered once it has been signed but will be reviewed annually.

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Person Specification: Class Teacher

	Essential	Desirable
Qualifications	Degree Level Qualified Teacher status	Strong evidence of continuous professional development
Experience	Within a primary school setting either through training qualifications or employment	In addition, the Class Teacher might have experience of: working in partnership with parents.
Knowledge and understanding	The Class Teacher should have knowledge and understanding of: the theory and practice of providing effectively for the individual needs of all children (e.g. classroom organisation and learning strategies); statutory National Curriculum requirements; the monitoring, assessment, recording and reporting of pupils' progress; the positive links necessary within school and with all its stakeholders; effective teaching and learning styles. Inclusion and how this impacts on children	In addition, the Class Teacher might also have knowledge and understanding of: Leading a subject area.

	requirements that are needed within Equal Opportunities, Health & Safety, SEN and Child Protection;	
Skills	<p>The Class Teacher will be able to:</p> <p>promote the school's aims positively, and use effective strategies to monitor motivation and morale;</p> <p>develop good personal relationships within a team;</p> <p>establish and develop close relationships with parents and the community;</p> <p>communicate effectively (both orally and in writing) to a variety of audiences;</p> <p>create a happy, challenging and effective learning environment.</p> <p>demonstrate a high standard of IT for both teaching and professional use</p>	
Personal characteristics	<p>Approachable</p> <p>Motivated and committed</p> <p>Enthusiastic</p> <p>Able to motivate self and others</p> <p>Be a team player</p> <p>Well-organised</p> <p>A good sense of humour</p>	