



Tower House School

JOB DESCRIPTION: Maths Teacher (part time 0.5)

REPORTING TO: The Head of Mathematics

Job purpose:

- To teach Maths to boys in years 5-8 inclusive
- To provide first class teaching and learning opportunities for pupils.
- To plan, implement and monitor schemes of work, to provide a broad range of opportunities for pupil.
- To celebrate pupils' work through effective displays throughout the department and around the school and regularly update displays/exhibitions.
- To maintain high levels of communication with parents.
- To offer support to the learning of individual students through the school's pastoral system.
- To attend all staff meetings, open days, staff study days, daily staff briefings and assemblies.
- To participate in (and where appropriate contribute to) the general wellbeing and professional development of the staff and the school so as to help maintain and improve the ethos and performance of the whole school for the benefit of its students.

Knowledge and Understanding:

- All Subject teachers must have a detailed knowledge of the relevant aspects of the National Curriculum, Common Entrance and other statutory requirements.
- Have a secure knowledge and understanding of your specialist subject(s).
- Understand progression in your specialist subject(s), including prior to your specialist age range.
- Cope securely with subject-related questions which pupils raise and know about pupils' common misconceptions and mistakes in your specialist subject(s).

Planning and setting expectations:

- Identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the pupils being taught.
- Set appropriate and demanding expectations for pupils' learning and motivation. Set clear targets for pupils' learning, building on prior attainment.
- Identify pupils who have special educational needs, and know where to get help in order to give positive and targeted support.

Teaching and managing pupil learning:

- Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time.
- Use teaching methods which keep pupils engaged, including stimulating pupils' intellectual curiosity, effective questioning and response, clear presentation and good use of resources.
- Set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.
- Set a good example to the pupils they teach in your presentation and your personal conduct.

Assessment and evaluation:

- Assess how well learning objectives have been achieved and use this assessment for future teaching.
- Mark and monitor pupils' class and homework providing constructive oral and written feedback, setting targets for pupils' progress.
- Where applicable, understand the demands expected of pupils in relation to the Foundation Stage, National Curriculum and Common Entrance
- Assist in methods of assessment and record keeping intended to monitor the attainment and progress of each pupil;

Pupil Achievement:

- Secure progress towards pupil targets.

Relations with parents and wider community:

- Know how to prepare and present informative reports to parents.
- Attend parents' evenings and preparing subject reports in accordance with the reporting schedule of the school.
- Recognise that learning takes place outside the school context and provide opportunities to develop pupils' understanding by relating their learning to real and work-related examples.

Managing own performance and development:

- Understand the need to take responsibility for your own professional development and to keep up to date with research and developments in pedagogy and in the subjects you teach.
- Understand your professional responsibilities in relation to school policies and practices.
- Contribute to the development of the work of your subject.
- Keeping informed of current curricular and syllabus changes by attending Specialist Team meetings, undertaking appropriate INSED and reading widely.
- Evaluate your own teaching critically and use this to improve your effectiveness.
- Participate in the Annual Teacher Review.

Managing and developing staff and other adults:

- Establish effective working relationships with professional colleagues including, where applicable, associate staff.
- Carry out supervisory duties as required.

Managing resources:

- Select and make good use of textbooks, ICT and other learning resources which enable teaching objectives to be met.

General:

To undertake other such specific duties which may from time to time be reasonably assigned by the Head. Where such duties amount to more than a temporary adjustment to the main responsibilities of this job description it should be amended accordingly. It will anyway be subject to periodic amendment whenever the appraisal process helps reveal and define significant changes in the post holder's role within the school.

Tower House School is committed to promoting and safeguarding the welfare of children. Applicants will undergo child protection screening, including checks with past employers and with the Disclosure and Barring Service.

Tower House School is an equal opportunities employer.

January 2018