

ST GEORGE'S SCHOOL
WINDSOR CASTLE

INFORMATION FOR CANDIDATES

Drama Specialist and Subject Lead (0.6 FTE) September 2026

The closing date for applications is 12.00 noon on Friday 13 March 2026.

Interviews will be held as soon as possible after the closing date.

Early applications are advised. The school will review applications as they come in and reserves the right to make an earlier appointment.

WELCOME

TO OUR REAL WORLD READY SCHOOL

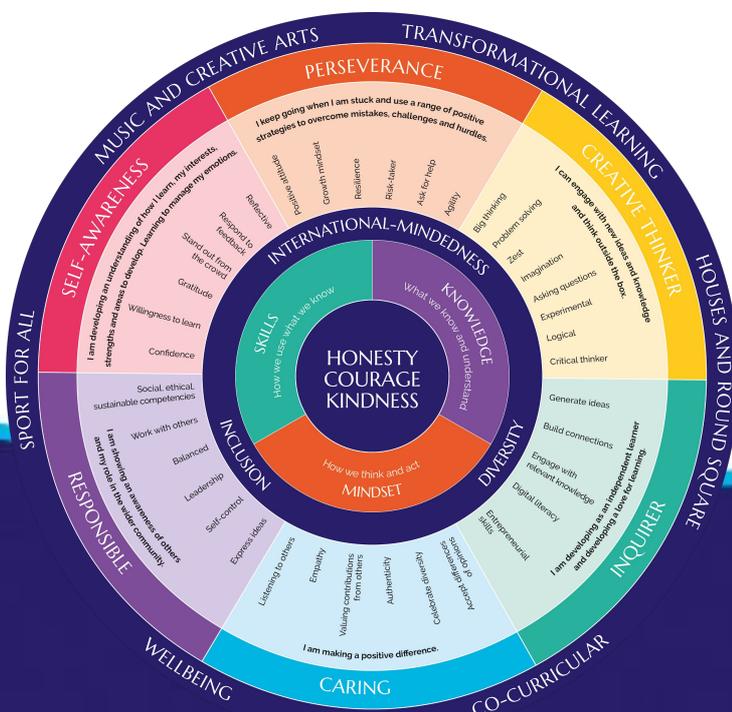
St George's School Windsor Castle is an award-winning day and boarding school for children aged 3–13, offering extensive facilities in a truly iconic setting at the foot of Windsor Castle.

The first standalone prep school in the UK to be designated an IB World School, St George's prides itself on combining a pioneering, world-class International Baccalaureate curriculum, with exciting opportunities to collaborate across the globe through Round Square, and a school-wide approach which prioritises mental wellbeing, nurturing children to be kind, resilient, inquisitive, internationally minded and *Real World Ready*.

Alongside an exceptional reputation for musical excellence, including a 675-year history of educating the choristers of the world-famous St George's Chapel in Windsor Castle, the school offers diverse opportunities across sport, performing arts, design and technology, both via the taught curriculum as well as through an exciting co-curricular programme, offering more than 80 activities across the year, ranging from scuba diving to street dance, cookery and Eco Club.

In its most recent inspection by the Independent Schools Inspectorate in November 2025, St George's met all applicable standards, reinforcing the 'excellent' rating received under the previous inspection framework in 2022. In 2023, St George's won a Hieda Award in recognition of its proactive approach to mental wellbeing for both students and the wider school community and in 2025, St George's was ranked as one of the top 100 independent schools in the world in the Spear's 500 Schools Index. The school was also shortlisted as Independent Prep School of the Year in both the 2024 Tes Schools Awards and the 2025 Independent Schools of the Year awards.

We employ over ninety staff, all of whom contribute hugely to the success, warmth and happiness of the school and its students, and the school values of kindness, honesty and courage permeate every aspect of school life. If you would like to join us, read on. We very much look forward to receiving your application.



POSITION

DRAMA SPECIALIST AND SUBJECT LEAD

We are seeking an enthusiastic and engaging part-time (0.6 FTE) drama specialist with vision and energy to join our exceptional staff team.

The postholder will teach class drama to Years 3-8, working within the IB PYP and Senior Prep Curriculum framework, direct the annual productions for Years 4-8 and provide opportunities for all students to get involved with co-curricular drama activities.

The role reports to the Deputy Head (Head of Pre-Prep) who line manages the Performing Arts Faculty.

Key Responsibilities

Teaching class drama to Years 3-8

- Planning and teaching whole class drama lessons, ensuring there is alignment to the PYP 'Units of Inquiry' and Years 7 and 8 curriculum.
- Ensuring lessons are relevant, well planned and engaging for all students.
- Making adjustments to enable all students to access drama lessons, including SEND students.
- Exposing students to a rich diversity of genres and styles of drama and theatre studies.
- Proposing and preparing students for drama scholarships to future schools.

Directing productions

- Planning, producing and directing productions across the year. These are currently: Year 4 in December; Year 5 in February; Year 6 in March; Years 7 and 8 combined in June.
- Working with the Business Director and SLT to budget and plan the productions.
- Working alongside colleagues in the Performing Arts Faculty.
- Ensuring all students have the opportunity to take part in productions.

Supporting the delivery of Speech and Drama lessons

- Supporting the work of the speech and drama teacher (part time).
- Alongside the Performing Arts Administrator and Performing Arts Graduate Assistant, support entries for exams and LAMDA showcase events for parents.

Running at least one after-school co-curricular activity, broadening access to drama.



The above list is not intended to be exhaustive and staff may be expected to undertake other duties as reasonably requested by their faculty lead or a member of the Senior Leadership Team. Details of the terms and conditions of employment at St George's are to be found in the Staff Contract.

POSITION

KEY RESPONSIBILITIES

Learning and Teaching

Teachers are accountable for the quality of learning in their lessons and they are responsible for:

- Developing a love of learning and inquiry in all students.
- Using schemes of work to plan outstanding, stimulating and creative lessons, where all learners are considered, and can contribute, progress and develop themselves.
- Ensuring appropriate, interesting and diverse resources are available to all students.
- Setting and marking classwork, prep and assessments.
- Assessing, tracking and recording the development, progress, achievement and attainment of their students.
- Liaising closely with the Learning Enrichment Team as required.
- Appraising and supporting the general welfare and individual needs of students in their class.
- Outstanding class management, maintaining good order and behaviour and tidiness in classrooms.
- Maintaining an attractive, stimulating and welcoming classroom environment.
- Creating displays to ensure that every child's output is valued and represented.
- Health and Safety in their classrooms as detailed in the School's Health & Safety Manual.
- Developing a proactive and positive relationship with parents.
- Attending Parents' Evenings and reporting back in a constructive and honest manner.

Co-Curricular

All staff play an active role in the co-curricular life of the school, including after-school activities and are responsible for:

- Running at least 1 activity per week.
- Ensuring that all safety requirements are met and proper procedures followed (see the School's Health & Safety Manual), including producing risk assessments.
- Ensuring that all students are able to contribute to and benefit from the activity.
- Liaising with parents and school staff, including the Business Director, as needed.
- Attending events such as concerts, trips, Chapel and sports fixtures.



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POSITION

KEY RESPONSIBILITIES

School-wide

Teachers are expected to:

- Be advocates of the core values of the school: kindness, honesty, courage and uphold the central vision and mission of the school.
- Teach and take full responsibility for the classes assigned and provide an academic and pastoral overview of each student.
- Perform break and lunch duties, and contribute to the co-curricular programme.
- Fully support the life of the Choristers of St George's Chapel, and understand the school's heritage as a choir school.
- Attend pre-term INSET days (up to 6 a year) and commit to the collaborative nature of the team at St George's.
- Fully support the learning ethos of the IB.
- Commit to St George's as a team player, ready to engage with colleagues as professional friends.
- Establish positive and proactive relationships with our parent body, reporting back on a frequent basis, and attending parents' evenings as required. Full written reports are provided at least twice a year.
- Join willingly and enthusiastically in the life of the school.
- Take on any other duties as may be agreed from time to time with the Head.

All staff share responsibility for:

- Maintaining high professional standards at all times
- Promoting and maintaining the reputation of the School.
- Supporting the work and life of the choristers, and in turn the boarding community.
- Providing cover for absent colleagues.
- Participating actively in the rotas of duties.
- Maintaining standards of student behaviour and discipline at all times.



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POSITION

PERSON SPECIFICATION



Education, Training and Qualifications

- A suitably qualified teacher of drama; educated to degree level with English, drama / theatre studies or acting qualifications
- PGCE / QTS qualification or equivalent

Experience

- An excellent drama practitioner, with experience of working in either a Prep or Senior School as a drama specialist
- Experience of teaching LAMDA
- Experience of teaching a range of ages (3 to 13 years olds)
- Experience of outstanding pastoral care
- Experience of effective use of IT for both learning & teaching and administrative use

Skills and Outlook

- Approachable, personable, supportive, patient and kind
- An appropriate sense of humour and professional manner
- An energetic multi-tasker
- An ability to delegate and use initiative
- Collegial, reflective and collaborative
- A growth mindset with a desire to improve and self-reflect
- A team player with a willingness to share and learn from others
- An ability to take ownership and responsibility
- An ability to work calmly under pressure and adhere to deadlines
- An outstanding written and oral communicator
- A positive approach to life that inspires others
- A strong and determined commitment to individual student learning and wellbeing
- A strong and determined commitment to improving the experience of students at St George's

St George's School Windsor Castle is an equal opportunities employer and is committed to equality of opportunity for all staff. Applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage/civil partnerships.

POSITION

SAFEGUARDING

St George's School Windsor Castle is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All applicants must be willing to undergo child protection screening appropriate to the post. The appointment is subject to satisfactory pre-employment checks in accordance with the relevant statutory guidance, including an enhanced Disclosure and Barring Service check, satisfactory references, proof of identity and eligibility to work in the UK, a review of the applicant's social media presence and proof of qualifications.



RENUMERATION

St George's has its own salary scale. Lunch is provided during school terms and parking is available on site. The school operates a defined contribution pension scheme.

All full time staff at St George's are entitled to apply for a means-tested fee discount of up to 50% for their child/children (subject to satisfying the admissions criteria and availability).

HOW TO APPLY

Application forms can be found on the Staff Recruitment page of the school website. All completed forms should be submitted by email, marked for the attention of:

- **Emma Adriano, Deputy Head (Head of Pre-Prep)**
- Sent to: recruitment@stgwindsor.org

CLOSING DATE: Forms should be received no later than **12 noon** on **Friday 13 March 2026**.

Interviews will be held as soon as possible after application closing date. Early applications are advised. The school will review applications as they come in and reserves the right to make an earlier appointment.

OUR VISION

Students become 'Real World Ready'.

OUR MISSION

To ignite inquiry, instil a passion for learning and foster our Christian values. Through inspirational teaching, children develop the mindset and skills to navigate life's opportunities and contribute to global society.

OUR VALUES

Kindness | Honesty | Courage



"A liberal, outward-looking education delivered by bright-eyed teachers in a small and nurturing urban haven (plus castle)"



"A progressive school leading the charge in educational reform"



"The only standalone UK prep to offer the IB, St George's will surely lead with many novel ideas."